The following parking regulations are intended for the benefit, safety and convenience of The College of Saint Rose community. All permit holders are responsible for reading and understanding these regulations. To maximize the use of available parking spaces, the Department of Safety and Security will strictly enforce the regulations.

A vehicle hang tag does **NOT** guarantee you a parking space on campus. Parking is on a first-come, first-serve basis. The College of Saint Rose assumes no responsibility or liability for vehicles parked on campus.

**General Requirements**

- Vehicle hang tags are required on all vehicles and are not transferable. A valid driver's license, vehicle registration, and current Saint Rose identification card (ID) are required to register a vehicle.
- First-year students residing on campus may not register or park any vehicles on campus.
- All roads are designated as no parking areas.
- Do not park along islands or curbs, only in spaces designated with lines.
- Under no circumstance is faculty or staff members to purchase or loan a faculty or staff hang tag to another person.
- Commuter students may not park in College owned or leased parking lots between 11pm and 7am. Valid permit holders may obtain a temporary parking permit to allow overnight parking for school functions, computer lab use, or visiting a resident student.
- Parking outside of the times listed for each permit type is not allowed.

**Purchasing Hang Tags**

- Parking hang tags may be purchased at the Department of Safety and Security Headquarters Monday – Friday 8 am-4 pm. Applicants may save time and pre-register on the College website at [http://www.strose.edu/parking](http://www.strose.edu/parking)
- Current Parking Permit Prices:
  - $40 for part-time faculty and staff
  - $50 for commuter students
  - $50 for full-time faculty and staff
  - $100 for resident students
- Hang tags may be moved from one vehicle to another of the same registered owner.
- Hang tags must be properly displayed when parked on campus. Hang tags must be hung on the rearview mirror above the dashboard. **Hang tags correspond with the academic year, not the calendar year.**
- All outstanding tickets must be paid prior to receiving a new hang tag.
- Any hang tag lost or stolen is the responsibility of the owner and replacements may be purchased at full price.
- Vehicles larger than one space may require more than one hang tag.

**Handicapped Parking**

The College of Saint Rose provides handicapped parking spaces in all lots across campus. Only vehicles exhibiting official state issued or official local government issued handicapped permits along with a valid College hang tag will be permitted to park in designated handicapped parking spaces. These state or local handicapped permits will only be recognized when the person to whom it was issued is present. **The College of Saint Rose does not issue handicapped parking permits.**

**Visitor Parking**

Temporary parking permits are available for guests of the College and are available at [http://www.strose.edu/parking](http://www.strose.edu/parking), or may be picked up at Security Headquarters, 340 Western Avenue.

**Fines/Appeals**

Fines vary from $50 to $100 depending on the violation. Fines must be paid within 14 days of issuance. Appeals must be submitted to the Department of Safety and Security within the same 14 days. Failure to pay the fine or submit the appeal within 14 days will result in an additional $50 to $100 fine per violation depending on the violation. Violators with 4 or more outstanding violations may also be subject to additional fees. The appeal form is available at [http://www.strose.edu/parking](http://www.strose.edu/parking) or may be picked up at Security Headquarters, 340 Western Avenue.

**Towing/Immobilizer**

All vehicles parked on campus must comply with these regulations or be subject to towing or immobilization (boot). Any vehicle with three or more outstanding parking tickets is subject to towing by a private towing company. The owner is responsible for all towing and storage charges. Vehicles booted will not be released until all outstanding parking tickets are satisfied.

**City Street Parking**

The Albany Police may ticket or tow your vehicle if parked illegally on city streets. Read all traffic control signs carefully.

**Snow Removal Policy**

All individuals parking on campus are required to observe and obey emergency snow removal policies as posted by the Department of Safety and Security. Failure to comply may result in vehicles being removed from campus at the owner’s expense. Additionally, the City of Albany may declare snow emergencies. The City phone number for snow emergency information is 476-SNOW.

**Parking Options**

Be sure to abide by all posted signs. **Please refer to the campus map on the website for current parking locations, permissions, and times, or pick up a campus map from Security Headquarters, 340 Western Avenue.**