

**NO SHOW/ LATE CANCELLATION POLICY AGREEMENT**

Norah McIntire, L.Ac. maintains an affordable, high quality, private practice that depends upon the reliability and integrity of her patients to respect the time they have reserved with her. Late, missed, and appointments cancelled without the courtesy of at least a 24 hour notice have a direct impact on the flow of the practice. Patients are expected to be financially responsible for the time they set aside for an appointment.

**We reserve the right to charge you for appointments missed, cancelled or broken without twenty four hours advance notice. If you are more than 10 minutes late for an appointment, and it can't be rescheduled the same day, you have the option of accepting a shortened acupuncture session, or paying for a missed appointment.**

I, (Print Name) \_\_\_\_\_, have read, understand and agree to the above policy.

Signature \_\_\_\_\_ Date \_\_\_\_\_