

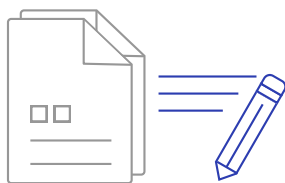
How Legal professionals unlock the productivity gains of a paperless office with PDFelement

Introduction

Traditionally, legal work required dealing with mountains of paper forms and case documents. These required printing, signing, scanning and faxing. In turn, legal professionals had to manage the resulting costs of printing and couriers, misplaced files and lengthy turnarounds. Times are changing, however. Docketings, case management and other legal processes are increasingly going digital as a means of simplifying record keeping. And PDFs are increasingly the file of choice.

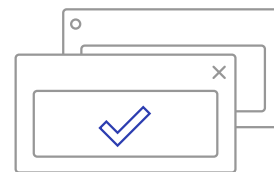
According to the Association for Information and Image Management (AIIM) auto-document processing can eradicate up to 75% of hidden labor costs associated with manual data entry, document backlogs and employee overtime.¹ A robust yet affordable PDF solution like PDFelement can be your key to unlocking these gains with your digital legal files. With PDFelement, you can equip your office with Bates numbering, redaction and form/invoice tools to simplify your document workflows. This frees paralegals to focus on more important work, like case preparation and legal research.

6 reasons why legal professionals choose PDFelement



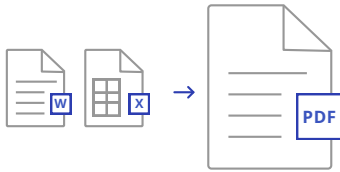
Smarter, Faster Text Editing

Edit documents just like you would in Microsoft Word without losing formatting or fonts.



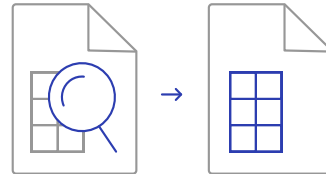
Unified Office 2016 Design

A new interface ensures a short learning curve and familiar experience remarkably consistent on Mac and Windows.



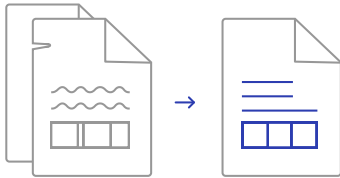
Form Recognition

Create interactive, fillable PDF forms from Word and Excel files at a click.



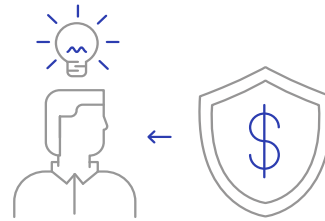
Advanced Form Data Extraction

Extract data from forms and eliminate errors and delays caused by manual data entry.



Extract from Paper

PDFelement's unique form technology even extracts information from paper forms.



Simple, Affordable Pricing

You don't have to pay subscription prices that pile up over time. Your one-time investment gets you full access.

PDFelement - Highlights for legal professionals

Key Features

- Customizable access controls.
- Redaction tool
- Optical Character Recognition (OCR)
- eSign+ for signing documents on the go
- Breakthrough form recognition and form data extraction technologies

Equip your legal office with a complete range of PDF tools

Whether you're part of a big firm, a small inhouse legal shop or are working on your own, PDFelement comes with many features built for you.

- **Collaboration and annotation tools:** PDFelement simplifies document collaboration with customized stamps, highlight, comments and strike-through tools.
- **Legally binding digital signatures:** Apply legal custom digital signatures to documents and vastly speed up day-to-day authorizations. PDFelement empowers you to create or import your own Certificate-based digital ID so recipients can verify the PDF you send is authentic.
- **Simplified Bates numbering:** Use our PDF software to vastly speed up the mundane task of applying Bates numbering to documents. With batch processing, apply numbering on hundreds of documents at once.
- **Custom password protection:** PDFelement comes with customizable password restrictions secured with 256-bit AES encryption -- a standard considered strong enough for classified US documents. Lock access on specific functions such as printing, editing, rotating, commenting, selecting, filling and more to protect your document privacy and integrity.
- **Permanent text black-out:** Censor confidential information via PDFelement's permanent and irreversible click-and-drag redaction tool.

PDFelement Professional -- Advanced form tools for your legal office

Even as late as 2015, a surprising half of businesses still rely on paper for important processes, according to Association for Information and Image Management (AIIM) survey results.¹ With advances in form technology, however, most businesses can now access form solutions that allow them to automate form creation and processing and do away with paper. Experts on information management agree, these solutions pay for themselves in 12 months or less.²

PDFelement comes with an array of tools ideal for the document needs of legal offices. These include custom password protections, redaction, esignature and Bates numbering tools. In addition, PDFelement now includes powerful form technologies. These provide an array of immediate benefits. A robust form solution with data extraction and form recognition can help you

- Simplify scan-and-capture of paper documents, reducing processing time, delivery costs and space needed for storing paper documents.³
- Speed up data entry from forms by over 90 percent.
- Eliminate errors associated with manual entry of information.
- Reduce repetitive strain injuries caused by excessive typing.
- Improve data security & privacy.

Advanced form recognition and data extraction

PDFelement Professional's advanced form technology can recognize form fields in imported Excel and Word documents at a click. This is through a relatively simple "name/mapping" process, similar to document metadata API. Text-based fields and form elements are automatically identified and labeled, transforming documents into interactive, electronically fillable PDFs. Extracting data from these PDFs is then a relatively simple affair. Simply click on the toolbar and your data is accurately extracted into a .CSV file in seconds.

Data Extraction -- even straight from paper

PDFelement's data extraction also works on scanned paper forms or photos of forms: i.e., documents without selectable, searchable and editable text objects. With PDFelement's form field tool, you can highlight sections of the scanned image you wish to extract. At a click, you can then process literally hundreds of identical scanned forms in seconds. PDFelement is unique in that it will automatically use its built-in Optical Character Recognition (OCR) to accurately recognize, extract and sort information from the areas you have highlighted.

Get everything for your legal office plus advanced form tools with PDFelement

PDFelement provides your company a robust solution

Thankfully, PDFelement solves many of these problems afflicting other form software. With its radically simple Office 2016 design, it makes working with documents as easy as in Microsoft Word™. On top of that, its powerful form recognition and data extraction technologies match the capabilities of enterprise-level solutions at a fraction of their cost. Combined, these qualities make PDFelement an ideal fit for SMBs seeking to streamline their document workflows.

Works Cited

- 1 Nick Geddes, "Turning Documents into Data: using data capture to improve document processing," AIIM, 2014.
- 2 Doug Miles, "The Digital Office -- Improving the way we work." AIIM, 2015.
- 3 Nick Geddes, "Turning Documents into Data: using data capture to improve document processing," AIIM, 2014.
- 4 Dan Lucarini, "The 5 Strategic Benefits of Transforming Information Management with Intelligent Document Recognition". ibm/AIIM, 2016.



The PDF Association exists to promote the adoption and implementation of International Standards for PDF technology across developers, software vendors and end-users.

The Mission of the PDF Association is to promote Open Standards-based electronic document implementations using PDF technology through education, expertise and shared experience for stakeholders worldwide.

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