LEAP CONVEYANCER

LEAP Conveyancer has been designed to work without a server, on modest Windows-based workstations or tablets in simple home or office networks.

The following requirements meet the typical needs of a firm using LEAP Conveyancer, but individual circumstances may vary. Your IT Consultant will be able to provide you with the guidance needed should your system require additional resources.

Individual managers at LEAP Conveyancer do not have the authority to give permission for variations from these requirements.

If your environment does not meet the following requirements it is likely to impact the stability and performance of LEAP Conveyancer. Where necessary we will note solutions that are not supported.

If you have any questions regarding these requirements, please contact our Australian Helpdesk - https://community.leap.com.au/s/contactsupport

SUPPORTED HARDWARE

▶ Workstations and Tablets

LEAP Conveyancer requires a minimum of:

- 1.6 GHz or faster dual-core processor
- 4GB of RAM (minimum 3.6GB useable on 32-bit Windows)
- 50GB free hard disk space.

LEAP Conveyancer Recommends:

- **2.2GHz or faster Intel i5 or i7 processor**
- **8GB of RAM**
- **50GB free disk space (SSD storage)**

NOTE: Installing on our *Minimum* requirements will allow LEAP Conveyancer to run, however this will be slower than it would be if you were running LEAP Conveyancer on our *Recommended* specifications.

▶ Terminal Server / Remote Desktop Services

Terminal Server or Remote Desktop Services (RDS) are not supported. Citrix environments are not supported.

▶ Virtual Desktops

Any virtual desktop instance must be allocated dedicated system resources that match our hardware and operating system requirements of Workstations.

Performance on Virtual Desktops is the sole responsibility of your firm.

SUPPORTED OPERATING SYSTEMS

LEAP Conveyancer runs on both 32-bit and 64-bit versions of Microsoft Windows. The following versions are currently supported:

- Windows 7
- Windows 8.1
- **Windows 10 (Recommended)**

Starter and RT editions of Microsoft Windows are not supported.

INTERNET ACCESS

A reliable broadband solution is essential for running LEAP Conveyancer. Please note the following guidelines:

▶ Reliability

While a consumer or non-business ADSL2+ connection is available, it may never be as reliable as a business class connection. A business class connection is more reliable as it has a lower contention ratio. This means the number of subscribers accessing the same bandwidth is much lower.

▶ Bandwidth

The speed of your internet connection is determined by its bandwidth and latency. Most ISPs will offer a connection with speeds up to a certain bandwidth (e.g. 20Mbps). However, this is only the maximum speed available under an ideal environment. Internet speed is subject to the reliability of your connection and how close your office is to your exchange. The number of users in your office and what they are doing will also impact your overall internet speed.

Firms must choose an internet connection that is suitable for their needs. These requirements will include standard services such as email and web browsing. If your firm uses VOIP telephony this will also impact your internet connection.

LEAP Conveyancer Recommends:

- **Business connection (greater reliability)**
- **Symmetric connection (same speed up as down)**
- **Bandwidth of 20/20Mbps (larger firms will need more bandwidth)**

▶ Miscellaneous

- LEAP Conveyancer is not compatible with Proxy servers. LEAP Conveyancer must bypass proxy servers in all instances.
- LEAP Conveyancer Reporting websites must be added to Compatibility View Mode in Internet Explorer 10 and 11.

SUPPORTED INTEGRATED SOFTWARE

▶ Microsoft Office

LEAP Conveyancer integrates with the following **locally installed** 32-bit versions of Microsoft Office:

- Microsoft Office 2013
- Microsoft Office 2016
- **Microsoft Office 365 (Recommended)**

Starter, Home & Student and RT editions of Microsoft Office are not supported.

Office 365 subscribers are required to be on a plan that includes access to Office desktop applications for local installation. This plan allows you to install Microsoft Office 2016.

Office 365 subscribers must be on either the Current or Deferred channels. Participation in the Office Insider program is not permitted and users will be advised to roll back to the Current build before support can be provided.

Users must only have one version of Microsoft Office installed.

▶ G Suite

Email only integration with G Suite for Business (formerly Google Apps) is supported with the use of G Suite Sync for Microsoft Outlook*.

* Matter Numbers using non-alphanumeric characters are not compatible.
* Tasks are not compatible.
* Contacts are not compatible.

▶ Hosted Microsoft Exchange

LEAP Conveyancer supports on premise and online Microsoft Exchange solutions.

IMAP connectivity to such solutions is not supported.

▶ MYOB AccountRight Live

LEAP Conveyancer integrates with the following versions of MYOB:

- **Online Company Files**

- AccountRight Standard
- AccountRight Plus
- AccountRight Premier

Local AccountRight Data files are not supported.

MYOB must be installed and setup prior to the installation of LEAP Conveyancer.

▶ Xero

LEAP Conveyancer integrates with Xero accounting software.

Xero must be setup prior to the installation of LEAP Conveyancer.

ADDITIONAL SETTINGS

▶ Microsoft Windows

- ■ Automatic Windows Updates
  LEAP Conveyancer suggests that 'Install new updates:' be set to 'Monday' as Microsoft release new security updates the 2nd Tuesday of each month. By changing your Automatic Windows Update settings accordingly, it provides 1 week for LEAP Conveyancer's Quality Assurance department to identify, analyse, and develop a fix for any potential issue caused by Windows Updates.

- ■ Roaming Profiles
  Roaming profiles are supported provided they are accessed locally when users login.

- ■ Regional & Language Settings
  Only English (Australia) and English (United Kingdom) can be used with LEAP Conveyancer. Short date format must be set to *d/MM/yyyy*.

APPLE MACS

▶ MacOS is not supported

MacOS is not a supported operating system. Users may run LEAP Conveyancer on their Macs only if they have installed Microsoft Windows.

▶ Bootcamp

Users can install Microsoft Windows on a Mac via Bootcamp. This allows you to run your Mac as a Windows computer.

▶ Parallels or Fusion

Users can also install Microsoft Windows via Parallels Desktop or VMware Fusion. Both products allow Mac users to run Microsoft Windows in a virtualised computer on top of MacOS.

These virtual solutions must be allocated dedicated system resources that meet our system requirements.

▶ Microsoft

Microsoft Windows and Microsoft Office must be properly licensed.

OTHER SPECIFICATIONS

▶ Legacy software

Legacy software (such as LEAP Office v10, Open Practice, SILQ and Locus) may cause interference with the running of LEAP Conveyancer. **It must be uninstalled prior to the installation of LEAP Conveyancer.**

▶ Third-Party Microsoft Office add-ins

Any add-ins included with a legacy system must be removed. If your firm has a third-party add-in that prevents LEAP Conveyancer from working it may need to be removed.

▶ Screen Resolution

LEAP Conveyancer supports a minimum screen resolution of 1280x720.

▶ Scanning

If you have a local desktop scanner connected to your computer with TWAIN driver support, this can be linked with our 'Scan to LEAP Conveyancer' functionality to allow a user to scan documents directly into a matter.

This functionality is not available for networked multifunction devices which include scanning ability.

IT PROVIDERS

Should you require assistance with the installation or setup of your IT infrastructure, we recommend contacting a LEAP Conveyancer IT Partner. A list of LEAP Conveyancer IT Partners who are familiar with the installation of LEAP products is available at https://www.leap.com.au/partners