Short Term Camping Procedures



Monmouth Council Camping Committee
MCBSA CAMPING COMMITTEE

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Monmouth Council Service Center

The Monmouth Council Service Center is located at 705 Ginesi Drive in Morganville, New Jersey. All forms, applications and answers to questions can be obtained from the website and the service center.

Directions to the service center are as follows:

From North: Take the Garden State Parkway south to exit number 123 (SAYREVILLE/OLD BRIDGE), merge on to Rte 9 South. Drive approximately 7.2 miles and merge onto NJ-18 South via the ramp on the left (ASBURY PARK/SHORE POINTS). Drive approximately 1.4 miles take Exit 29 (CR-520/TENNENT/RED BANK). Continue straight on to Hartman Road for approximately 0.4 miles. Turn right on Rte 520 west/Bridge Rd. Drive approximately .2 miles. Turn right on Ginesi Drive. The Monmouth Council Service Center is the second building on the left.

From South (via Rt.9): Take State Highway 9 north. Go through Freehold (pass Raceway Mall on left). About 6 miles north of Freehold you will come to Route 520. Turn right on 520 east, Drive approximately .6 miles and turn left on Ginesi Drive. The Monmouth Council Service Center is the second building on the left.

From South (via GSP / Rt.18): Take Parkway north to Exit 105, Rt. 18 North. Take Route 18 north to Exit 29 (CR-520 / Tennent / Morganville). Take Exit 29, bear right onto Tennent Rd. You will cross over top of Rte 18 and come to a traffic light. Turn right on 520 west. Drive approximately 0.4 miles and turn right on Ginesi Drive. The Monmouth Council Service Center is the second building on the left.

Monmouth Council Contact Information

Monmouth Council Service Center Monmouth Council B.S.A. 705 Ginesi Drive Morganville, NJ 07751	Phone: 732-536-2347 Fax: 732-536-2850 Web: www.monmouthbsa.org
Quail Hill Scout Reservation 56 LaValley Drive Manalapan, NJ 07726	Phone: 732-446-6521 Web: www.monmouthbsa.org/qhsr-weekend
Forestburg Scout Reservation 1945 Route 42 Forestburgh, NY 12777	Phone: 845-856-3008 Web: www.monmouthbsa.org/fsr-weekend

Please make all reservations through our website, http://www.monmouthbsa.org unless otherwise indicated.

Monmouth Council Camping Properties

Quail Hill Scout Reservation

Online Reservations: www.monmouthbsa.org/qhsr-weekend

Quail Hill Scout Reservation is a beautiful parcel of land set back in the woods in Manalapan Township, New Jersey. Quail Hill is the perfect setting for Scouting activities and located off Highway 33 is easy to get to from anywhere in New Jersey. Enjoy fishing on Kiely Pond or bringing your unit out for a picnic. There is no shortage of wildlife and the beauty of the camp is without equal in the area.

Quail Hill offers a great year-round camping experience, which includes tent sites and cabins that are available most weekends (Friday-Sunday) during the period of September through mid-June. All camping and cooking gear must be brought with you. During the winter months, extreme care must be taken and only those fully prepared for the weather are permitted to camp.

To add to your camping experience at Quail Hill, many other program features are available. These programs include canoeing, Jon boats, archery, BB guns, swimming pool, and picnic areas. A request to utilize these program features can be made online. We also offer the use of an excellent orienteering course. Many other attractions are easily accessible from Quail Hill, including, but not limited to Battle of Monmouth State Park, Battle of Monmouth Historic Trail, Six Flags Great Adventure Park, Assunpink Wildlife Area and Raceway Park.

Quail Hill also offers Lawrence Lodge, which can be used for unit events such as Blue and Gold Dinners or Courts of Honor. Lawrence lodge has a fully functional kitchen and restroom facilities for personnel using the lodge. A request to utilize Lawrence Lodge should be made through the Council Service Center.

Directions to Quail Hill:

From the U.S. Route 9: Take U.S. Route 9 to NJ Route 33 west. Proceed on Route 33 west approximately six miles to county Route 527A. (Iron Ore Road) Turn right and proceed approximately ½ mile to LaValley Drive. Turn right and continue for approximately ½ mile to the entrance of Quail Hill. **SPEED LIMIT 25** MPH! on this one lane rural road and **10 MPH** on camp.

From the NJ Turnpike: Take NJ Turnpike to exit #8 to Route 33 east. Proceed on Route 33 for approximately 6 miles to Route 527A. (Iron Ore Road) Take the jughandle and proceed north on Route 527A (Iron Ore Road) approximately ½ mile to LaValley Drive. Turn right and continue for approximately ½ mile to the entrance of Quail Hill. **SPEED LIMIT 25 MPH!** on this one lane rural road and **10 MPH** on camp.

From the Garden State Parkway: Take the Garden State Parkway to Route 33 west. Proceed on Route 33 west approximately 16 miles to county Route 527A. (Iron Ore Road) Turn right and proceed approximately ½ mile to LaValley Drive. Turn right and continue for approximately ½ mile to the entrance of Quail Hill. **SPEED LIMIT 25 MPH!** on this one lane rural road and **10 MPH** on camp.

Forestburg Scout Reservation

Online Reservations: www.monmouthbsa.org/fsr-weekend

Forestburg Scout Reservation abounds in wildlife and natural resources in a 1200+acre woodland setting. Opportunities galore await every camper. Forestburg offers Scouts a multitude of advancement opportunities. Also enjoy fishing on our beautiful 55acre Burnt Hope Lake. The limits to the adventure are set only by the imagination.

Forestburg offers a great year-round camping experience, which includes tent sites and cabins that are available most weekends (Friday-Sunday) during the period of September through mid-June. All camping and cooking gear must be brought with you. During the winter months, extreme care must be taken and only those fully prepared for the weather are permitted to camp. Heavy snow and cold temperatures are common occurrences.

To add to your camping experience at Forestburg, many other program features are available. These programs include zip lining, canoeing, rowboats, archery, shotgun shooting, rifle shooting, BB gun shooting, and tomahawk throwing. A request to utilize these program features must be made online. Zip line will be available April 1 to October 1 ***weather permitting***. Many other attractions are easily accessible from Forestburg, including, but not limited to High Point State Park, Stokes State Forest, the Appalachian Trail, skiing and the Delaware River.

The camp is located in the midst of the Catskill Mountains on Route 42, just north of Port Jervis in Sullivan County, New York. Travel times vary according to the selected route. Allow 2 ½ to 3 hours for travel time from Monmouth County, New Jersey using any of the below routes to camp.

Route ONE
Take the Garden State Parkway north to Interstate 287 north. Take 287 north until you see exit signs for 202/206. Leave 287 at this exit and follow 206 north. In Montague, NJ, just after the Montague Elementary School, make a right onto Sussex 653 north. At route 23 make left and follow Route 6 west. Stay on Route 97/42 north till you see a sign saying Monticello Route 42. Bear right and take Route 42 for 10 miles to the main entrance to camp.

ROUTE TWO
Take the Garden State Parkway north to exit 145 for Interstate 280 west. Take 280 west to Interstate 80. Interstate 80 to NJ 15. NJ 15 to NJ 206 north. In Montague, NJ, just after the Montague Elementary School, make a right onto Sussex 653 north. At Route 23 make left and follow Route 6 west. Stay on Route 97/42 north till you see a sign saying Monticello Route 42. Bear right and take Route 42 for 10 miles to the main entrance.

ROUTE THREE
Take the Garden State Parkway north to exit 153B. Take Route 46 to Route 23 north to Port Jervis, NY. In Port Jervis, take Route 6 until you come to junction for Routes 97/42. Follow Routes 97/42 until you reach junction where you will see sign reading Monticello, Route 42. Bear right and take Route 42 for 10 miles to the main entrance to camp. NOTE: This route often has heavy traffic around High Point, New Jersey.

ROUTE FOUR
Take the Garden State Parkway north to the New York State Thruway. Take Thruway to the Harriman exit. Take Route 17 to Monticello, NY. From Monticello, NY, take Route 42 south. It is 10 miles from Monticello to the main entrance to camp. When you see the Forestburg blinker light it is two miles to camp.

Reservation Procedures and Policies

In order to regulate use at Quail Hill and Forestburg Scout Reservations, these procedures have been developed to receive process and record all requests for use of these properties. These procedures apply to all units or groups requesting reservations. Advance reservations are also required for council and district events. All necessary applications can be made on the Monmouth Council web page at www.monmouthbsa.org. Non-Scouting groups must have proof of liability insurance and present a hold harmless agreement. Camp is open from Friday at 5:00pm until Sunday at 4:00pm.

Reservation Procedures

1. Go online to www.monmouthbsa.org to login in to your Unit's Tentaroo Account to make your facility reservations. If you are having any problems making your reservation, please call the Council Service Center during normal business hours.
2. Once you log into your UNIT account, you will see a real-time availability for each of our camps and their facility availability. This step was done to be as paperless as possible to help all of our units.
3. The system will not allow you to rent a facility if you are logged into a personal account. You need to be logged into the UNIT account that was provided to you by the Council Service Center.
4. For special uses such as picnics, swimming pool, BB range, archery range, shotgun range, rifle range, tomahawk range, canoe or jon boat rentals on Quail Hill or Forestburg, please check those additional facility rentals as part of your reservation. All facility reservations should be made at least 30 days in advance of the desired dates. All special uses are contingent on the **proper qualifications** of the supervising adults in accordance to the *Guide to Safe Scouting*, *Safety Afloat* and/or *Safe Swim Defense* regulations.
5. Reservations will not be accepted more than one year in advance. (Exceptions are Monmouth Council district and council events)
6. Out-of-Council units and Non-Scout group reservations for cabins during peak periods (December – March) will not be accepted more than 9 months in advance.
7. For non-Scouting Groups or District Events, please call the Council Service Center to inquire facility availability and the paper reservation processes.
8. Some of our facilities will require a refundable DAMAGE deposit which needs to be paid on-site. Please see the Camp Ranger or Camp Master for additional information.

Refund Policy

1. **NO REFUNDS will be issued.**
2. **Units canceling more than 30 days prior to the reservation, but less than 60 days, may request to transfer use to another weekend within one year, but a 50% additional charge will be assessed**.
3. Reservations for units may be changed more than 60 days prior to the starting date with no additional charge.
4. **Groups reserving a Group area or the entire camp canceling more than 90 days prior to the reservation, but less than 180 days, may request to transfer use to another weekend within one year, but a 50% additional charge will be assessed**.
5. Reservations for groups may be changed more than 180 days prior to the starting date with no additional charge.

Check-in and Check-out Procedures

Check-In

1. Prior to checking in, units or groups must ensure that they have followed all of the proper reservations procedures including paying all fees and applications necessary for their stay at one of our camps. At least two leaders must be present at camp before the unit or group can check in. If Family Camping, the BALOO trained leader must also be present in order to check in.
2. **All units must check in with the camp ranger or campmaster prior to entering any camping or program areas.** Check-in times are Friday from 5:00 pm until 9:00 pm and Saturday from 7:00 am until 9:00 pm.
3. Immediately upon arrival Scout units or groups must turn in a complete roster of participants and pay any remaining fees or deposits.
4. The unit or group leader must accompany the camp ranger or campmaster to their site, building or special use area for inspection to ensure cleanliness and notation of any previous damage to camp property.
5. Units at Quail Hill must apply for a FIRE PERMIT on arrival at camp.

Check-Out

1. **All units must check out with the camp ranger or campmaster.** Prior to checking out, units or groups must ensure that their campsite and latrine are clean and clear of all garbage, personal gear and personnel. All garbage must be placed in the camp dumpster or taken home with the unit or group. All fires must be "cold-out" and ashes placed in ash buckets and placed in the area directed by the camp ranger or campmaster. At this time the unit or group should notify the camp ranger or campmaster that they are ready to check out. Units or groups may check out any Saturday after 7:00 am and before 9:00 pm. Units in campsites or cabins must be checked out by 11:00 am on Sunday morning.
2. The unit or group leader must accompany the camp ranger or campmaster to their site, building or special use area for inspection to ensure cleanliness and notation of any possible damage to camp property. Any new damage to camp property is the responsibility of the unit or group and a charge will be assessed to that unit or group to repair any damage.
3. NOTE: RECYCLING IS MANDATORY ON QUAIL HILL. You must remove all aluminum beverage containers, tin cans, glass, any plastic containers and cardboard from your regular waste garbage. All of these items must be placed in a separate garbage bag and placed in the commingled recycling dumpster or taken home.
4. NOTE: There is no legal way for Monmouth Council camps to dispose of empty propane cylinders. Units or groups must take empty propane cylinders home

Short Term Camping Rules & Procedures

Driving & Parking

1. All vehicles, including trailers must be parked in designated lots, not in campsites.
2. On Quail Hill the following sites have absolutely **NO** vehicle access: 1, 1A, 2A, 3A, 5, 10, 12, 14 & 15.
3. On Forestburg most tent sites are not accessible by vehicle.
4. Driving on camp will be permitted only if the Ranger or Campmaster determine conditions are suitable for travel.
5. Units will be limited to one (1) trip with one (1) vehicle per site to load or un-load, and must be accompanied by the Ranger or Campmaster.
6. No vehicle is permitted to be left on any camp road for any reason.
7. If you are not 100% sure, **do not drive** there.
8. Wheelbarrows and carts are available at Quail Hill to help transport equipment. Return after use.
9. Arrangements may be made with the Ranger to transport equipment to the other sites, as necessary. These arrangements must be made no less than 2 weeks prior to your reservation date.
10. The speed limit on camp is 10mph. The **SPEED LIMIT** approaching camp **ON LA VALLEY DRIVE IS 25MPH!** Do NOT exceed these limits. This is a one lane rural road.

Fires & Acceptable Use of Liquid Fuels

Wood / Charcoal Fires

Wood & charcoal fires are permitted subject to NJ/NY State Forest Emergencies Procedures.

1. Campfires are only permitted in fire rings provided by the camp. Do not move fire rings.
2. Chemical fire starters are not permitted.
3. No fires or portable heaters in tents.
4. A 10-foot diameter area around the fire ring must be cleared.
5. Two (2) water buckets filled with water, must be near fire ring for emergencies.
6. NEVER leave any fire unattended.
7. Firewood is available from trees lying on the ground. All wood splitting must be done outside buildings or shelters. Due to disease, Units MUST NOT bring their own firewood on to camp. Split firewood is available for sale at the camp Trading Post. Please do not leave courtesy piles at campsites.

NOTE: The cutting of any standing tree (dead or alive) is strictly forbidden and subject to a severe fine. Violators will be charged $10.00 per inch in diameter of any tree cut.

Ashes: Fire remains must be cleaned up. Campfire ashes are placed in metal ash buckets provided by the camp ranger or campmaster and placed where directed by the camp ranger or campmaster. Leftover firewood must be returned to camp firewood storage.

Liquid and Chemical Fuels:

1. No liquid fuels are permitted, with the exception of use with small backpacking stoves.
2. All liquid & chemical fuels must be **used under the direct supervision of an adult**. (This includes propane, white gas, etc…)
3. Caution: observe strict safety procedures, use only under direct adult supervision, and keep containers away from heat, and dispose of empty containers by taking them home.
4. Unit Leader is responsible for the safety of liquid and chemical fuels and under no circumstances shall any fuels be stored in a tent or building.
5. All fuels MUST be stored in approved and properly labeled containers.
6. Empty propane cylinders for portable stoves and lanterns **cannot be discarded at camp** and **MUST be returned home.**

Tents

Tents may be setup in designated areas only and must be supplied by the unit or group holding the reservation.

Prohibited Items

The following items are NOT permitted at Monmouth Council camps: Alcoholic beverages, illegal drugs, firearms, fireworks, weapons, pets, and bicycles.

Patrol Camping

Two adult leaders are required for all Scouting activities. The primary leader must be at least 21 years old and assistants must be at least 18 years old. Patrol camping is available, however two deep-leadership must be present and camping a reasonable distance away from the patrol as determined by the camp ranger or campmaster.

Water

Potable water is available at hydrants at Lass, Webelos, Scout and Lawrence Lodges on Quail Hill and at the main hydrant on Forestburg. Do not let hydrants run if not in use. Washing of dishes and personal hygiene usage is not permitted at hydrants. During cold winter months water may only be available at certain times at certain locations to avoid freezing the system.

Swimming at Camp

Swimming and washing are not permitted in Kiely Pond on Quail Hill. Swimming in Burnt Hope Lake on Forestburg is not permitted during year-round camping. Swimming is permitted in the pool on Quail Hill **only with prior reservations**, the presence of lifeguards and BSA safety devices and procedures.

Garbage

It is the responsibility of the campers to collect all garbage and police the camping area and surrounding areas. All garbage must be placed in the camp dumpster or taken home with the unit. Leave it better than you found it. Recycling is

mandatory at Quail Hill and you must remove all aluminum beverage containers, tin cans, glass, any plastic containers and cardboard from your regular waste garbage. All of these items must be placed in a separate garbage bag and placed in the commingled recycling dumpster.

Latrines

Our camp uses both Latrines and Flush Toilets in our camps. DO NOT drop objects in the latrines or urinals. The campers are responsible for cleaning the latrine before leaving camp. **Units must supply their own toiletries**.

Additional Rules for Cabins and Lodges

1. Units or groups must not exceed the maximum capacity for sleeping in any building.
2. All courtesy woodpiles inside of the building are for wood stoves only.
3. Courtesy woodpiles must be replenished before leaving camps. (*Tinder, kindling and nothing larger than 3 inches in diameter and 18 inches long*.) DO NOT stack wood against the building. Leave approximately enough to fill a milk crate.
4. Stove wood should not exceed 18" in length or 3" in diameter.
5. DO NOT remove hot ashes from stoves.
6. Stove damper must be in the open position when stove is in use and when unit or group leaves camp.
7. Two fire buckets filled with water must be in the building at all times when stove is used.
8. There is NO cooking inside buildings.
9. **HOT PLATES, ELECTRIC HEATERS AND ELECTRIC APPLIANCES OF ANY TYPE ARE PROHIBITED.** Electric supply in the building is minimal. It is for lights and a radio or clock.
10. All units and groups must follow proper check-in and check-out procedures.

Wood Burning Stoves

No cooking or heating anything on stove. Clean out ashes from stove before starting a fire and place ashes in an ash bucket. The stove damper must be open when stove is in use. Flames must not be higher than the top of the stove doors. DO NOT remove hot ashes from stove! When checking out, notify camp ranger or campmaster if fire is not completely out. Leave damper in open position. Open draft plate slightly. Never pour water in or on stove. A small courtesy pile should be left in the cabins.

Conservation and Ecology

If our outdoor program is to be part of the future then those who now have the benefits must preserve the outdoors. All units are encouraged to practice low impact camping, *LEAVE NO TRACE* procedures and to follow the *OUTDOOR CODE* at all times.

Co-ed Camping for Explorer Posts and Venture Crews

1. Unit committee and written parental approval is required for both boys and girls.

2. Qualified, mature adults, approved by the chartered organization, are to accompany the group on a ratio of one adult for every 10 youth members. (Minimum of two leaders)
3. Co-ed groups must have both male and female leadership.
4. Physical facilities must provide for separate housing, tentage, and restroom facilities. A "gender" sign should be used with latrines when women are present.
5. Activities shall be designed to conform to the capabilities or limitations of the young people with special attention to their health and safety.
6. All activities shall conform to BSA standards.
7. Activities at council camps or training centers shall be coordinated with the regular activity conducted at the council camp or training center so as to keep activity conflicts to a minimum.

Camp Closings

In the case of extreme weather or other emergency conditions that make travel to camp or use of the camp facilities unsafe, the camp ranger may decide to close the camp. For weekend users, the ranger will determine any closing by 12:00 Noon on Friday in order to call units planning to attend camp.

When the ranger determines that the closing of the camp is necessary, units will receive a credit or refund of all fees paid. **Units will not receive a refund when it is their own decision to cancel.**

Insurance Requirements

Monmouth Council has purchased a blanket accident and sickness insurance policy to cover their **registered members** participating in BSA activities. The insurance is secondary to the family's insurance policy. Non-Scout groups must show proof of $2,000,000.00 liability insurance prior to using any council facilities. Insurance claim forms and other information are available from Monmouth Council Service Center.

Non-Scout Groups

Monmouth Council Camps are available to non-Scouting groups providing they can meet the same standards of leadership as BSA units. Non-Scout groups must also produce proof of $2,000,000.00 liability insurance and present a hold harmless agreement. Reservation for cabins during peak periods (December – March) will not be accepted more than 9 months in advance.

Danger Areas at Camps

- At Quail Hill, when Kiely Pond is frozen, no one is permitted on the pond. No Scouts at the pond without a leader.
- At Forestburg, Darlington Falls and Tecumseh Rock are OFF LIMITS to all Scouts without adult supervision. In cold weather when Burnt Hope Lake is frozen, no one is permitted on the lake until the ranger gives permission.
- Anyone breaking these rules will be removed from camp immediately.
- The Rangers House and Workshop are OFF LIMITS to all campers, unless otherwise directed by the Ranger.

Facility-Specific Rules and Procedures

BB/Archery Ranges

In order to use the BB or Archery range, the **unit must have an adult with a current Monmouth Council BB/Archery certification for each range** to supervise the program. (Current NRA certified Instructors are considered to be qualified to supervise the BB range) Units must use camp equipment. **Personal weapons are prohibited on Monmouth Council camps.**

Shotgun/Rifle Ranges

Shotgun and rifle ranges are only available at Forestburg. To utilize the shotgun or rifle range, the unit must give at least **30 days advance notice so a qualified rangemaster can be scheduled**. Targets and weapons will be supplied on the shotgun and rifle ranges. Participants must be 12 or older for rifle and 14 or older for shotgun. Units must use camp equipment. **Personal weapons are prohibited on Forestburg Scout reservation.**

Swimming Pool

The Rechnitz Aquatics Center (which includes the pool) is available for rent during the summer months when not scheduled for day camp or resident camp. Groups using the pool must have at least two certified lifeguards (*BSA or Red Cross*) for every 30 people in the swim area. (31+ = 2, 61+ = 3, etc). Our regulations require that at least one of these lifeguards MUST be supplied by Monmouth Council at a rate of $15/hour (payable in cash the day of the event). Additional lifeguards are available from Monmouth Council at the same rate. If you want to use the pool slide, a third life guard is required for safety purposes.

In addition, the group must supply adults as lookouts equal to a ratio of 1 lookout for every 10 swimmers. Non-Scouting groups must demonstrate proof of insurance and provide a hold harmless agreement to the Monmouth Council. All Aquatics Center rentals are for at least 2 hours.

Canoes and Jon Boats

Canoes may be removed from the camp premises, but units are responsible for transportation and the safe use of the canoes. A trailer is available at no extra charge when six canoes are rented. Jon boats are only for use on camp property. The Boy Scouts of America Safety Afloat Guidelines must be followed. **All adult supervision must complete Safety Afloat training**. A security deposit of $10.00 per canoe is due at check-in and will be returned when the unit returns the canoes. Any damages will be deducted from the security deposit at the discretion of the Ranger. Overnight rentals will be charged for two days.

Camp Emergency Procedures

The best defense against an emergency is preparedness. Emergencies have happened in camps - fire, natural disasters, serious accidents, illness or injury, windstorms, missing camper or fatalities.

Every leader and staff member must be familiar with the types and causes of emergencies that might occur at camp.

The following emergency information must be posted in conspicuous places and near all telephones.

Emergency Numbers

Monmouth Council B.S.A. Scout Executive (Work Direct) 732-851-8219 (Work Main) 732-536-2347 (	
Quail Hill Emergency Numbers	Camp Phone: 732-446-6521 Manalapan Township Fire Dept, 911 Manalapan Township Police Dept, 911 CentraState Medical Center 732-431-2000 Englishtown First Aid Squad 911
Quail Hill Emergency Numbers	Camp Phone: 845-856-3008 Forestburgh Fire Co #1, 845-794-7899 or 911 NY State Police 845-292-6600 Bon Secour Community Hospital 845-956-5331

Fire, Natural Disasters, Windstorm, Emergency Evacuation, Flood

When notified of any of the above emergencies, camp directors, rangers and campmasters will place the appropriate plan into action. Emergency assembly signals and areas are as follows:

Quail Hill: **SOUNDING OF AIR HORN – ONE LONG BLAST**

Primary - Assembly area near Lass Lodge
Alternate - Assembly area near Lawrence Lodge

Forestburg: **SOUNDING OF SIRENS**

Primary- Assembly area at flag pole near Health Lodge
Alternate - Assembly area at Dan Beard flagpole

When assembled, complete and detailed plans will be announced to staff and campers, according to the emergency.

Serious or Fatal Accident or Illness

Alert Camp Ranger, Alert hospital, arrange transportation. Collect all facts as soon as possible, including statements of witnesses. Start a ***written*** log of all times and action taken.

Notify the Scout Executive immediately, or the Assistant Scout Executive in his absence or unavailability. If neither can be located, the appropriate camp director or ranger will act as the Scout Executive representative and take action in accordance with the *B.S.A. Report of Serious or Fatal Accident or Illness*, #19-147, on file at each camp headquarters and director's office.

NOTE: A "serious" injury or illness is defined as "likely to result in death or permanent disability."

Cub Scout Camping & Family Camping Policies

Family Camping: An outdoor camping experience, other than resident camping, that involves Cub Scouting, Boy Scouting, or Venturing program elements in overnight settings with two or more family members, including at least one BSA member of that family. Parents are responsible for the supervision of their children, and Youth Protection guidelines apply. There are two main types of family camping.

1. **Recreational Family Camping:** When Scouting families camp as a family unit outside of an organized program. It is a non-structured camping experience, but is conducted within a Scouting framework. Recreational family camping for Scouting families registered with the Monmouth Council Boy Scouts of America is restricted to Quail Hill and Forestburg and is limited to families of registered Scouts in the first grade or higher. Families camping on their own, anywhere other than a Monmouth Council camp are not covered by the BSA's liability insurance.
2. **Program-Managed Family Camping:** When multiple Scouting families camp together as a part of an organized overnight camping program. This is a structured camping experience that is conducted within a Scouting framework and coordinated as a council, district or pack event. If nonmembers (siblings) participate the event must be structured accordingly to accommodate them. All program-managed family camping events MUST have at least one leader that is over the age of 21 and has completed the Basic Adult Leader Outdoor Orientation (BALOO) training. That BALOO trained adult must complete a Tour and Activity Plan and turn it in to Monmouth Council Service Center and also must be present at all times during the event. All registered Scouts may participate in program-managed family camping. All youth must be accompanied by a parent or guardian. Program-managed family camping for Monmouth Council units is restricted to the following locations:
   - Quail Hill Scout Reservation
   - Forestburg Scout Reservation
   - Gateway National Recreation Area (Sandy Hook)
   - Camp Moore, NJ Elks Handicapped Children's Committee
   - Allaire State Park (Family camp sites only)
   - Cheesequake State Park
   - Turkey Swamp Park

Additional Comments on Family Camping:

- Camping for Tigers, Wolfs and Bears is limited to Pack overnighters, recreational family camping and program-managed family camping. They are NOT permitted to go overnight camping as a den. These Cub Scouts must be accompanied by a parent or guardian.
- Camping for fourth and fifth grade Cub Scouts (Webelos) is permitted as long as they are accompanied by a parent or guardian. This includes den camping, resident camp, all family camping and den-troop camping. Webelos should not conduct cold weather tent camping.

Procedures for Use for Large Activities or Events

1. **Definition of Large Activity or Event:** Any scheduled activity such as a major training course, camporees, klondikes, olympics, rallies, etc. involving more than one unit.
2. **Reservations:** Reservations will be made by the council or district representative that is in charge of the activity or event. These reservations will be made in accordance with the reservation procedures set forth in the *Monmouth Council Short Term Camping Procedures*. Reservations must clearly state the areas that are required for the activity or events. If an area is not reserved on the appropriate application, it will not be available for the activity or event. *Reservations for large activities or events should be made at least one year in advance to avoid conflicts.*
3. **Pre-Planning Meeting:** To insure that adequate support is available and that plans are developed for such items as information signs, traffic control, first aid, parking, fires, garbage disposal and cleanup, **it is required that the event chairman and the professional advisor meet with the camp ranger and campmaster coordinator at least 30 days prior to the activity or event.** At this meeting additional needs can be discussed and reviewed. Activities and events are required to supply their own personnel to take care of ALL aspects of the activity or event.
4. **Check-in and Check-out:** The chairman of the activity or event is **required** to check in and out with the camp ranger or campmaster in accordance with the Check-in and Check-out procedures set forth in the *Monmouth Council Short Term Camping Procedures.*
5. **Camp Rules and Regulations:** All staff members and participants of any activity or event are required to follow ALL rules and procedures as set forth in the *Monmouth Council Short Term Camping Procedures*. This includes, but is not limited to the Driving and Parking Policy. These activities and events represent the council and districts and as such should strive to set the example for all others to follow.
6. The Campmaster Coordinator will ensure adequate campmaster coverage of the camp is arranged. Campmasters are on hand to help run the camp, not the activity or event.
7. **These requirements apply to ALL activities or events regardless of whether it is a council or district activity or event or how long the activity or event will last.**

The Battle of Monmouth Historic Scout Trail

The Battle of Monmouth, fought on the plains of western Monmouth County where General George Washington rallied his troops in sweltering weather on June 28, 1778, taught the British that the American colonists were determined to fight for their land and their ideas, and that no longer would they run. The Battle of Monmouth was the last major engagement in the north, and, in numbers of troops engaged, one of the largest in the war. The dramatic highlight of the battle was immortalized by the German artist Emanuel Leutze in his painting "Washington Rallying the Troops at Monmouth", which hangs today in the Monmouth County Historical Association Museum in Freehold.

The Trail starts at Quail Hill Scout Reservation, Lawrence Lodge Training Center and finds its way to such historical places as Moses Laird Home and Village Inn in Englishtown. Other sites are: Old Tennent Church, Cobb House, Monmouth Battlefield State Park, Molly Pitcher's Well, Molly Pitcher's Spring, and Craig House. The Trail ends in Freehold where St. Peter's Church, Old Monmouth Court House, and Battle of Monmouth Monument in the Battle of Monmouth Park may be seen. The Trail is about 11 miles long. **This is not a loop trail and as such arrangements must be made for return transportation from the end of the trail.** An abbreviated 5-mile trail is available for Webelos Dens.

Qualifications: The Trail is designed specifically for the Boy Scout program, and may be hiked by members of similar community groups. Groups wishing to make this a one-day event will find this trail especially good. Minimum requirement for hiking the Trail is that the Scout must be a Webelos. Other hikers not in Scouting must be 9 years old.

Scout Requirements: All Scouts MUST conform to all normal requirements set by the Boy Scouts of America governing hiking activities. Wearing a uniform is required. Pencils are necessary in order to fill out the questionnaire. A bag lunch and water canteens are necessary.

Trail Requirements: For the Trail award, there is a questionnaire with 18 informative fill-in questions. Starting time for the trail is normally on Saturday mornings between 8:00 AM and 10:00 AM. Units may request their own starting time, but must report to the pre-hike briefing area thirty minutes prior to this time. Please make your reservation for a start time via email historic_trail@natsihi.org as the trail is run by our local Order of the Arrow lodge, Na Tsi Hi #71.

All vehicles required for return trip should be moved to the end of the trail prior to the unit's arriving at Lawrence lodge for the pre-hike briefing.

Operating Season: The Trail may be hiked from the Saturday after Labor Day to the Saturday before Memorial Day. The Trail will be closed on holiday weekends. This trail is great for a one-day event for units in the Monmouth Council area. Camping in the area is strongly recommended at the Quail Hill Scout Reservation facilities.

Trail Medals And Patches: Trail Medals, patches, hiking stick medallions and coffee mugs are available to all individuals hiking the Battle of Monmouth Trail at a cost of $10.00 per medal, $5.00 per patch, $6.00 per medallion and $5.00 per mug payable at the time the group registers to begin the Trail. Prices are subject to change without notice.

Overnight Camping: Facilities for overnight camping are available at Quail Hill Scout Reservation

NA TSI HI LODGE
ORDER OF THE ARROW