

***Merit Badge University
at
Washburn Institute of Technology***



McPherson Campus

Saturday, November 8, 2025

5724 SW Huntoon St.

Topeka, Kansas

2025 Parent's Guide

<https://mycouncil.jayhawkcouncil.org/Event/5247>

Contact Information

Jayhawk Area Council

1020 SE Monroe St.
Topeka, KS 66614
785.354.8541

Visit www.jayhawkcouncil.org/mbu for event committee contacts

Tentative Schedule

7:00 to 8:00 – Check-in
8:00 to 8:05 – Welcome – Conference Center

Half Day Schedule

8:05 to 12:15 – Morning Session
12:15 to 12:45 – Lunch
12:45 to 4:45 – Afternoon Session

Full Day Schedule

8:05 to 12:15 – Merit Badge time
11:30 to 12:00 – Lunch
12:00 to 4:45 – Merit Badge time

No Closing Ceremony

Costs

Fee - On or before October 23rd

Scouts \$20 (*no additional cost for supplies*)
Adults \$10
Siblings (non-Scout) \$10 (ages 3+)
Siblings \$0 (under 3)

Late Fee-October 24th to Oct 28th

Scouts \$30 (*no additional cost for supplies*)
Adults \$12
Siblings \$12 (ages 3+)
Siblings \$0 (under 3)

No registrations will be accepted after November 6th.

Register and pay online at <https://mycouncil.jayhawkcouncil.org/Event/5247>

The fees include lunch for everyone and the program for the Scouts. Everyone attending must be registered and paid. Consult the Jayhawk Area Council website for specifics on refund policies.

Registration

All adults, Scouts, and siblings attending must be registered by the deadline without exception. You will register for merit badges at the time of registration and the class size limits will be adhered to and are on a first-come basis. On-site registration and changes will only be made if space is available. Enroll online to guarantee a spot.

Leadership

A minimum of two-deep leadership will be in effect in the Merit Badge Classes. Two registered adult leaders in the Troop/Team/Crew or one registered adult leader and one other adult at least 21 years of age or older for travel should be followed. The only exception is a parent may be there with just their child.

Medical Forms

BSA Annual Health and Medical Records parts A and B are required on all adults, siblings, and Scouts. Someone in the unit should be a keeper of the forms. You will be requested to show them upon check-in.

Parking

There is plenty of parking around the campus. You may park in any open spot except those specifically marked.

Check-In/Information Booth

Signs will be clearly posted for the check-in location and any information booths. These will be the primary place for information and will be manned throughout the day. The entire unit is asked to check in as a group rather than individually. Plan accordingly.

Siblings

Siblings are not encouraged to attend. No programming is available for them, but lunch is provided if registered. All must be registered

Uniform

Scouts, leaders, and parents should be in Scout uniform throughout the day, however it is suggested to wear a Scout Activity Shirt such as a Unit or other Scout t-shirt under the uniform or bring it to the class. Closed-toed **shoes are required in all labs.**

Special Dietary Requirements

Please make known when registering any special dietary requirements for medical or religious reasons.

Weather

"Be Prepared" for the weather. Dress accordingly. Some Scouts may need to travel outside for a time to get to their merit badge counseling session. If weather should cause postponement or cancellation of the event, an e-mail will be sent out.

Merit Badge Pamphlets

Each Scout is asked to bring with them a current merit badge pamphlet so they can refer to it during their merit badge counseling sessions. Hard copies can often be found in your unit's library or available from your local Scout Shop or you can download digital versions on a tablet or smartphone from www.scoutstuff.org or www.amazon.com

Unofficial Merit Badge Workbooks (Worksheets)

The Boy Scouts of America discourages the use of merit badge workbooks (worksheets) which are unofficial. "Look for requirements with verbs like "discuss," "show," "tell," "explain," "demonstrate" or "identify." Requirements like those aren't meant to be completed by filling in a blank on some worksheet." To that end, merit badge counselors will not be providing these or using these in their merit badge counseling sessions, but rather will encourage hands-on involvement and social interaction. In the rare instance, boys need to have something in writing to fulfill a requirement, notebook paper will suffice. They can also use the notebook to aid them in jotting down important notes to help them remember things discussed.

Adult Participation in Merit Badge Counseling Sessions

Adults may sit in on merit badge sessions and assist the Merit Badge Counselor with recording attendance, helping pass out materials, and general management. Refrain from participation unless requested by the Merit Badge Counselor. We may ask leaders to help be a second adult in the room if needed.

Blue Merit Badge Cards

Since the Jayhawk area council has implemented a new tracking system for activities, we will be using this resource to track the completion of merit badges at this conference. Upon enrollment into the Merit badge day, your scout(s) will be added to the system. After the merit badge day, the requirements completed will be added to the system and individual scouts and units can print their blue cards and transfer the information into your scout tracking software. The adult that registers the Scout will be the one that has access to the Blue Cards.

Prerequisites

There may be prerequisites that must be completed ahead of time and there are others that should be completed ahead of time. If a prerequisite is required and is not completed, a Scout will not be able to participate in the merit badge counseling session. If there are some that are highly encouraged to be completed, a Scout may still participate in some but not all aspects of the merit badge counseling session. Each merit badge counselor will certify each prerequisite is completed by a signed blue card.

Bring to the Merit Badge Sessions

1. Notebook and writing utensils
2. Completed required prerequisites and any accompanying documentation to show proof of completion.
3. Merit badge pamphlet for each Scout for each merit badge they are working on (hard copy or electronic)
4. Water bottle (no other food or beverages will be allowed in the merit badge sessions)

Incomplete Merit Badges

Due to the nature of some of the requirements for some merit badges, some of the requirements may have to be finished after the Merit Badge University with an approved Merit Badge Counselor. Request that list from your local Council. Only an approved merit badge counselor can sign off on merit badges. No individual has cartblanch authority to approve all merit badges.

Arriving Late

Due to the nature of merit badges being offered, you must be checked in before the start of the first session. Those arriving late may not be able to participate or may not be signed off on some or all of the requirements being covered.

Trifecta Merit Badge consists of Personal Management, Family Life, and Personal Fitness. These Merit Badges will be started at this conference and will be finished at the Washburn University Merit Badge Conference in February.

2025 Merit Badge University - Merit Badge Sessions

A Scout may take up to one "AM" and one "PM" session or one "All Day" session

<u>Merit Badge</u>	Morning	Afternoon	All Day	Limit	Pre-Requirements
Automotive Maint.	X	X			Read MB Pamphlet
Digital Technology	X	X		8	1 Read MB Pamphlet
Electricity	X	X		10	2 Read MB Pamphlet
Electronics	X	X		10	Read MB Pamphlet
Engineering	X	X		8	4a-e
Health Care Professions	X			15	5 & 9 Read MB Pamphlet
Plumbing			X	10	Bring Safety Glasses, Long Pants (Jeans), Cotton T-Shirt, Closed Toed Shoes, and Read MB Pamphlet
Public Health		X		15	5 Read MB Pamphlet
Robotics			X	15	Read MB Pamphlet
Surveying			X	6	Read MB Pamphlet
Trifecta			X	40	Personal Mgt 1a-b,2a-d,8c-d, Bring Workout Clothes
Welding			X	10	Bring Safety Glasses, Long Pants (Jeans), Cotton T-Shirt, Closed Toed Shoes, and Read MB Pamphlet
Woodwork	X	X		12	Read MB Pamphlet

*With the exception of the Totin' Chip and Fire'n Chit, all other prerequisites must be completed with a registered, approved merit badge counselor.