STUDENT EDUCATION RECORDS

The Family Educational Rights and Privacy Act (FERPA) afford eligible students certain rights with respect to their "education records" as defined in this Act. An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a post-secondary institution.

1. The right to inspect and review the student's education records within 45 days of the day the College receives a request for access. A student should submit to the Registrar, dean, head of the student's academic department, or a person designated by the College in writing to the Registrar, a written request that identifies the records the student wishes to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or unfair. If the College determines the request for amendment to be unsatisfactory, the student will be notified in writing of the reasons in writing on which the determination is made and, where appropriate, informed of the student's right to a hearing regarding the request for amendment. The College discloses education records without consent to officials of another school in which the student is enrolled or plans to enroll.

3. The right to consent to release of the student's education records. The College discloses education records without consent to officials of another school in which the student is enrolled or plans to enroll.

4. In connection with financial aid for which the student has applied or which the student is receiving, to determine the eligibility, amount and/or conditions applicable to that aid, the determination of the conditions of the aid, or enforging the terms and conditions of the aid. (99.31(a)(8))

5. To organizations conducting studies for, or on behalf of, the College; in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (99.31(a)(13))

6. To accrediting organizations to carry out their accrediting functions. (99.31(a)(7))

7. Information the College has designated as "Directory Information" under 99.37. (99.31(a)(11))

8. To parents of an eligible student if the student is a minor. (99.31(a)(8)) Parents may also obtain non-Directory Information if the College has a signed release from the student on file. Students may obtain a release from the Registrar's Office or other appropriate office.

9. To comply with a judicial or lawfully issued subpoena. (99.31(a)(10))

10. To appropriate officials in connection with a health or safety emergency, subject to 99.36. (99.31(a)(10)) In certain circumstances parents may also be notified when their student is involved in a health or safety emergency.

11. To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to 99.39. (99.31(a)(10)) The College may disclose the final results of a disciplinary proceeding to the alleged perpetrator and to the victim.

12. To the general public, the final results of a disciplinary proceeding, subject to 99.39, if the College determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the College's policies with regard to the alleged perpetrator.

13. To parents of a student regarding the student's violation of any Federal, State, or local law or of any rule or policy of the College, governing the use or possession of alcohol or a controlled substance if the College determines the student committed a disciplinary violation and the student is under the age of 21. (99.31(a)(14)) In certain circumstances parents may be notified by the College if their student's residency or student status has been revoked or may be in jeopardy of being revoked.

DIRECTORY INFORMATION

At its discretion, the College may provide Directory Information without the consent of the student. For these purposes, Directory Information includes: Student name, current enrollment, address, e-mail address, telephone number, class standing, full-time or part-time status, schedule of classes, photograph, date and place of birth, major and minor fields of study, dates of attendance, degrees and awards received, including the date of graduation and the most recent degree or certificate earned, educational institution attended, participation in officially recognized athletics and social, academic, and/or service activities, height of members of athletic teams. In certain circumstances, students may ask the College to withhold Directory Information for a period of 12 months after the student's first day of class for each semester. Requests for non-disclosure, unless required by law, will be honored by the College for only one academic semester; therefore, authorization to withhold Directory Information must be filed each semester in the Registrar's Office.

STUDENTS' PERSONAL PROPERTY

Stonehill College is not responsible for students' personal property. Students are strongly encouraged to have personal property insurance for their belongings. This type of insurance may be available and covered under applicable homeowners' insurance policies or it is available as separate insurance coverage from the College. Students and their parents should check their current insurance policies for coverage and consider additional coverage, if necessary.

STUDENT USE OF STONEHILL DIRECTORIES

Stonehill College maintains a number of directories and address lists to facilitate personal contact between students, faculty, staff, alumni, and volunteers. These directories or address lists may not be reproduced, stored in a retrieval system, or transmitted in any form, or by any means, without the prior written permission of the Vice President for Student Affairs, or designee. Any use of the address lists or other information contained in such directories for any purpose, including mailing without the prior written permission of the Vice President for Student Affairs, or designee, is prohibited.

DEMONSTRATIONS

Demonstrations must be registered twenty-four (24) hours in advance and must be approved in writing by the Office of Student Affairs. All events are subject to approval by administration and must be in a manner that is lawful and orderly. Demonstrations may be organized and led only by members of the Stonehill College community. Demonstrations may not compromise the rights of members of the College community, nor interfere with the general operation of the College. Free speech is a cherished foundation of academia. Forms of expression, however, may not discriminate against or harass individuals on the basis of race, gender, disability, age, marital status, sexual orientation, religion, color, gender, disability, national origin or other personal characteristics. Stonehill College may establish the right to enforce all rules of conduct and to immediately dispatch Campus Police or request outside law enforcement assistance to respond to any criminal or violent acts.

SOLICITATION

No student or person representing any company is permitted to offer any product or service for purchase on the Stonehill College Campus without prior approval from the Director of Student Activities. All on-campus activities that offer the sale of products or services must be approved by the Student Activities Office located in the Duffy Academic Center.

EQUITY IN ATHLETICS DISCLOSURE ACT (EADA)

In compliance with the EADA, Stonehill College provides information on men’s and women’s athletic programs, including the number of participants by gender for each varsity team, operating expenses, recruiting expenses, athletically-related student aid, and revenues. The annual report is available from the Athletics Office located in the Merkert College Center. General information regarding the athletic institutions is available from the Stonehill College Athletics Office located in the Duffy Academic Center.

FAIR INFORMATION PRACTICES

Stonehill College complies with Massachusetts General Laws Chapter 66A, Fair Information Practices. Questions regarding this law can be addressed to: Registrar, Stonehill College, 320 Washington Street, Easton, MA 02357.

CAMPUS SEX CRIMES PREVENTION ACT

The Campus Sex Crimes Prevention Act is a federal law that provides for the tracking of convicted, registered sex offenders employed or working on campus. Students or employees of the College are legally required to volunteer on campus. Members of the campus community may obtain information concerning Massachusetts registered sex offenders on line at the website provided by contacting any of the following.

• Sex Offenders Registry Board, Commonwealth of Massachusetts, P.O. Box 4547, Salem, MA 01970
• Easton Police Department, 48 Locust Street, Easton, MA 02356
• Stonehill College Campus Police, 320 Washington Street, Easton, MA 02357

MASSACHUSETTS LAW AGAINST HAZING

Massachusetts Law requires that the following information be issued to students, student groups, teams and organizations:

Chapter 269: Section 17. Hazing, organizing or participating, hazing defined.

Section 17. Whoever is a principal organizer or participant in the crime of hazing, as defined herein, shall be punished by a fine of not more than three thousand dollars or by imprisonment in a house of correction for not more than thirty days.

The term "hazing" as used in this section and in sections eighteen and nineteen, shall mean any conduct or method of initiation into any student organization, whether on public or private property which inflicts or recklessly endangers the physical or mental health of any student or other person.

Stonehill College maintains the right to enforce all rules of conduct and to immediately dispatch Campus Police or request outside law enforcement assistance to respond to any criminal or violent acts.
Section 18. Whoever knows that another person is the victim of hazing as defined in section seventeen and is at the scene of such crime shall, to the extent that such person can do so without danger to himself or herself, or without his consent, report such crime to an appropriate law enforcement official as are reasonably practicable. Whoever fails to report such crime shall be punished by a fine of not more than one thousand dollars.

Section 19. Each institution of secondary education and each public or private institution of post secondary education shall issue to every student group, student team or student organization which is part of such institution or is recognized by the institution or permitted by the institution to use its name or facilities or in the by the institution to exist as an unaffiliated student group, student team or student organization by this section and sections seventeen and eighteen of unaffiliated student groups, teams or organizations shall not constitute evidence of the institution’s recognition or endorsement of said unaffiliated student groups, teams or organizations.

Each group, team or organization shall distribute a copy of this section and sections seventeen and eighteen to each member of such group, team or organization. It shall be the duty of each such group, team or organization, acting through its designated officer, to deliver annually to the institution an annual enrollment statement in which each team, group or organization has received a copy of this section and sections seventeen and eighteen, that each of its members, pledges, pledges, or applicants has received a copy of sections seventeen and eighteen, and that each such group, team or organization understands and agrees to comply with the provisions of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post secondary education shall, at least annually, before or at the time of enrollment, deliver to each person who enrols as a full time student in such institution a copy of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post secondary education shall file, at least annually, a report with the board of higher education and in the case of institutions of secondary education shall issue to every student group, student team or student organization which is not a member of such institution or is recognized by the institution to exist as an unaffiliated student group, student team or organization.

The Higher Education Act of 1965 as amended suspends aid eligibility for students who have been convicted under federal or state law of the sale or possession of drugs, if the offense occurred during a period of enrollment for which the student was receiving federal student aid. For more information contact Stonehill’s Beta Kappa Chapter of Phi Kappa Phi, 3451-1188 or the Federal Student Aid Information Center, 1-800-4-FED-AID (1-800-433-3243).

NOTICE OF FEDERAL STUDENT FINANCIAL AID PENALTIES FOR DRUG LAW VIOLATIONS

A student who has been convicted of possession or sale of illegal drugs while receiving federal Title IV financial aid loses eligibility for federal and state government financial aid (including Title IV, HEA grants, loans, or work-study assistance) for a period of time specified in the law (HEA Sec. 484(r) (1)); (20 U.S.C. 1010(b)(1)). The period of ineligibility depends on whether the conviction was for possession or sale of (including conspiring to sell) illegal drugs. For further information, please visit the College’s website at http://www.stonehill.edu/departments/finaid/student_Notice_of_Availability_of_Institutional_and_Financial_Aid_Information.htm

Any person who transfers, alters, or defaces an identification card, or who makes, uses, carries, sells, or distributes a false identification card, or furnishes false information in obtaining such a card, shall be guilty of a misdemeanor and punished by a fine of not more than $200 or by imprisonment for not more than three months.

It is unlawful for a person under 21 years of age knowingly to drive a car with alcohol in an unlicensed accompanied by a parent. To do so may result in a fine of up to $50 or suspension of the driver’s license for three months, or both.

Persons who furnish any such beverage or alcohol for a person under 21 years of age shall be punished by a fine of not more than $2,000 or by imprisonment for not more than one year.

Any person who delivers to such a person under 21 years of age to make a false statement as to his age in order to procure a sale or delivery of such beverage or alcohol shall be punished by a fine of $300. Any person without a license to serve alcohol may not serve someone under 21 years of age, unless their relationship is that of parent and child or husband and wife, and even in those situations liquor must be bought at a package liquer store, not a restaurant or tavern. When a person under the age of 21 years of age shall be punished by a fine of not more than $2,000 or by imprisonment for not more than one year or both. Alcohol may be purchased or possessed by a person under 21 years of age.

Persons who furnish any such beverage or alcohol for a person under 21 years of age shall be punished by a fine of not more than $2,000 or by imprisonment for not more than one year or both.

The College also provides information about some of its rules and policies that were created to help ensure that students have a positive experience at Stonehill. Please take a few moments to review the information in this booklet, and keep this booklet as a reference.

In many professions and occupations, there are requirements imposed by federal and state regulatory agencies for an individual’s academic or professional performance, that may impact the student’s ability to enter a particular field. These requirements may change while a student is enrolled in a program and may vary from state to state or country to country. Although the College stands ready to help its students learn about requirements and changes in them, it is the student’s responsibility to initiate the inquiry.

Stonehill College will endeavor to make available to its students a fine education and a stimulating and congenial environment. However, the quality and rate of progress of an individual’s academic or professional performance, that may impact the student’s ability to enter a particular field. These requirements may change while a student is enrolled in a program and may vary from state to state or country to country. Although the College stands ready to help its students learn about requirements and changes in them, it is the student’s responsibility to initiate the inquiry.

As a Catholic College, founded by the Congregation of Holy Cross, Stonehill College believes in the inherent dignity and worth of every person. As such, the College is committed to providing a multicultural environment free from discrimination for its students, faculty, staff and alumni.

Therefore, Stonehill College prohibits discrimination on the basis of race, gender, disability, age, marital status, religion, color, sexual orientation, or national origin in its admission to, access to, treatment in, or employment, in its programs and activities, except where such conditions may constitute bona fide qualifications for the programs or activities in question.

The following person has been designated to handle student inquiries regarding the College’s non-discrimination policy:

Thomas F. Flynn, Esq., General Counsel
Stonehill College
320 Washington Street | Easton, MA 02357
(508) 565-1413

Inquiries concerning the application of non-discrimination policies may also be referred to:

Regional Director, Office of Civil Rights
U.S. Department of Education
5 Post Office Square, Boston, MA 02109

DELIVERY OF SERVICES

Stonehill College assumes no liability for the delay or failure in providing educational or other services or facilities due to causes beyond its reasonable control. Causes include, but are not limited to power failure, fire, strikes by College employees or others, damage by natural elements, and acts of public authorities. The College will, however, accept reasonable efforts, when it judges them to be appropriate, to provide comparable services, facilities, or performances, but the liability of the College to liability particular field. These requirements may change while a student is enrolled in a program and may vary from state to state or country to country. Although the College stands ready to help its students learn about requirements and changes in them, it is the student’s responsibility to initiate the inquiry.