

**Village of Stockbridge Sewer Utility
June 10, 2020**

Chairperson Amy Zahringer called the meeting to order. Commissioners present were Ty Bodden, Robert Ecker, and Tim Lemke. Commissioner Tammy Mackai was absent. Also present was Utility Clerk, Cindy Strebe.

A. AGENDA / MINUTES APPROVAL:

MOTION to approve agenda/ minutes were made by Ecker, second by Bodden. **M/C**

B. TREASURER'S REPORT

- Total collections for the month were \$13,000.47. This was dispersed into Bond - \$3,700.00, Depreciation - \$650.02, and Operations - \$8,650.45.
- Interest accrued on each savings account – Bond \$5.39, Depreciation \$10.45, and Operations \$10.86.
- The Depreciation Account shows a withdrawal of \$22,347.00
- The Operation Account shows a withdrawal of \$9,787.70.
- The Money Market Account accrued \$2.07 in interest.

MOTION to approve treasurer's report was made by Lemke, second by Ecker. **M/C**

1. REVIEW RATE INCREASE OPTIONS

- The Commissioners reviewed several options of increasing the base sewer rate and the volume rates. Commissioners also reviewed a letter to be sent with the Water Utility CCR to explain the new rates and the reason for the increase. After much discussion it was decided to raise base rates by \$5.00 to a monthly rate of \$30.00, small commercial business up 85 cents to \$6.00 per month, large commercial up 42 cents to \$12.00 per month, and volume raised \$1.00 to \$3.00/per 1,000 gallons water consumed.
MOTION to increase sewer utility base rate to \$30.00/mo., increase sewer volume rates to \$3.00 per 1,000 gallons water consumed, small business to \$6.00/mo. and large business to \$12.00/mo. was made by Lemke, seconded by Ecker. **M/C**

C. PUBLIC COMMENT

- None at this time

D. OPERATION UPDATE

- Propson provided the lift station run hours for the Commissioners to review.
- Strebe asked if Dave Woelfel could add the South St. Catherines Bay lift station to his mowing list. Dave took a look at it and it would take him 10 minutes to do. Strebe has been mowing it since 2001 and the terrain is deteriorating due to storms and is too hard on her personal mower. Also Dave mentioned debris at the WWTP creek bank that should be taken care of as well. Lemke will go and look at WWTP creek bank.

1. COUNTY E LIFT STATION UPDATE

- Strebe reported that we are still waiting for Wisconsin Public Service to come install new service the lift station. They require a prepayment of \$936.87 before they will perform the work.

E. CMAR RESOLUTION 2020-01

- Strebe drafted the CMAR resolution that needs to accompany the 2019 CMAR report. Commissioners reviewed and approved.

MOTION to approve Resolution 2020-01 as written was made by Lemke, seconded by Bodden. **M/C**

F. REVIEW MCO CONTRACT

- Paul Much of MCO submitted a new complete contract for the utility to review. He highlighted the changes from the original one signed in 2005. Commissioners want to have Attorney Reynolds review. Strebe will forward to the attorney.

G. WPDES PERMIT / PHOSPHOROUS REQUIREMENTS

- Strebe spoke with Chad Olson from McMahon on whether he has a report to submit to the WI DNR at the end of June. Chad was able to contact David Gerdman with the WI DNR and replied that Village of Stockbridge needs to submit proposal designs by the end of year. This can be sent via email. Chad will put together proposal for design services for the July or August meeting.

H. INFLOW / INFILTRATION CONCERNS

- Speedy Clean came and completed our televising for the year. We will receive televising reports that Strebe will review and report findings to commission.

I. SERVICE / BILLING CONCERNS

- Nothing at this time.

J. BILLS

Vendor	Amount
Kloehn Sign	\$38.00
Lee's Contracting / Fabrication	\$1,598.00
MCO	\$1,880.00
State Bank of Chilton	\$13.00
Strebe, Cindy	\$413.11
TDS Telecom	\$52.04
USA Bluebook	\$148.17

Vendor	Amount
Village of Stockbridge Utilities	\$34.56
Water Utility	\$12.50
Wisconsin DNR	\$350.00
Wisconsin Public Service	\$257.39
Wisconsin Public Service	\$936.87
Internal Revenue Service	\$68.46

1. 1ST HALF PER DIEMS

- Commissioner reviewed their per diem sheets and had them verified by another Commissioner. **MOTION** to approve bills and pay 1st Half Per Diems was made by Ecker, second by Bodden. **M/C**

K. ADJOURN

MOTION to adjourn was made by Bodden, second by Ecker. **M/C**