

**Village of Stockbridge Water Utility
September 11, 2019**

Chairperson Amy Zahringer called the meeting to order. Commissioners present were Ty Bodden, Robert Ecker, Tim Lemke, and Tammy Mackai. Also present were Zach Propson of MCO and Utility Clerk, Cindy Strebe.

A. AGENDA / MINUTES APPROVAL:

MOTION to approve agenda/ minutes were made by Mackai, second by Ecker. **M/C**

B. TREASURER'S REPORT

- Total collections for the month were \$13,795.38. This was dispersed into Depreciation - \$8,277.20, and Operations - \$5,518.18.
- Interest was accrued in each savings account – Depreciation \$42.56 and Operations \$3.83.
- The Operations Fund shows a receipt of \$12.50 for ACH reimbursement from the Sewer Utility, \$2,650.00 assessment and inspection fee for N5562 St. Catherines Bay Road.
- The Operation Account shows a withdrawal of \$6,165.15 to pay bills.

MOTION to approve treasurer's report was made by Lemke, second by Bodden. **M/C**

C. PUBLIC COMMENT

- None at this time

D. OPERATION UPDATE

- There was a resident at N5501 St. Catherines Bay Road questioning where their curb stop was located. The curb stop for N5501 property is located to the south on the vacant lot of N5493 St. Catherines Bay Rd. There was discussion on what the property owner of the vacant lot is to do when they build their home. Strebe is to send letter to both property owners letting them know the utilities would like for the curb stop for N5501 St. Catherines Bay Road be relocated on its own property and have the vacant lot N5493 use the existing one. The cost will be up to the property owner's to work out. The initial issue started because one property owner owned both lots and put in in where they felt like it. This is now an issue because the properties were "separated" and sold to different people.
- There are three meters left to change out. Meter reading will be conducted on September 20th.

E. WATER TARIFF CHANGE

- Strebe provided the Commissioners with information about changing our PSC tariffs to read that we conduct monthly meter readings and to delete any quarterly rates. The PSC would charge us for working on this change and estimated it would be around \$125.00 to \$175.00 to change. We would not need to publish this change or have any meetings. Strebe is to contact MCO to see if they would be willing to do the meter readings for us monthly, which would eliminate the need for a meter reader that has a current salary is \$1,020.00 per year.

MOTION to change tariff to reflect monthly meter readings and change listing of quarterly rates was made by Lemke, seconded by Ecker. **M/C**

F. SERVICE / BILLING CONCERNS

- None at this time

G. WELL RETENTION / WELL ABANDONMENT

- Strebe mailed out eleven late safe well sample letters. Deadline is set at September 20th with penalties starting on 9/23/19.

H. *BILLS*

<i>Vendor</i>	<i>Amount</i>
Bornemann, Dean	\$235.49
Hawkins, Inc,	\$840.21
MCO	\$2,547.12
Midwest Meter Inc.	\$84.60
NCL of Wisconsin	\$449.39
State Bank of Chilton	\$5.00

<i>Vendor</i>	<i>Amount</i>
Strebe, Cindy	\$935.88
TDS Telecom	\$107.68
Village of Stockbridge Utilities	\$88.96
Wisconsin Public Service	\$411.80
Internal Revenue Service	\$194.06

MOTION to approve bills was made by Ecker, second by Bodden. **M/C**

I. *ADJOURN*

MOTION to adjourn was made by Ecker, second by Mackai. **M/C**