

**Village of Stockbridge Sewer Utility**  
**August 14, 2019**

Chairperson Amy Zahringer called the meeting to order. Commissioners present were Ty Bodden, Robert Ecker, Tim Lemke, and Tammy Mackai. Also present were Zach Propson of MCO and Utility Clerk, Cindy Strebe.

*A. AGENDA / MINUTES APPROVAL:*

**MOTION** to approve the amended agenda/ minutes were made by Ecker, second by Lemke. **M/C**

*B. TREASURER'S REPORT*

- Total collections for the month were \$14,532.63. This was dispersed into Bond - \$3,700.00, Depreciation - \$726.63, and Operations - \$10,106.00.
- The Operation Account shows a withdrawal of \$4,814.33.
- The Money Market Account accrued \$17.88 in interest.
- Strebe mentioned that the Operation Fund has a high balance and suggested moving some money to the Money Market Account to accrue more interest.

**MOTION** to transfer \$20,000 from the Operations Savings account to the Money Market account was made by Lemke, seconded by Mackai. **M/C**

**MOTION** to approve treasurer's report was made by Mackai, second by Ecker. **M/C**

*C. PUBLIC COMMENT*

- None at this time

*D. OPERATION UPDATE*

- New Construction at N5562 St. Catherines Bay asked to put private lateral into the manhole located at the end of St. Catherines Bay Road rather than tapping into sewer main. The main on St. Catherines Bay is 20 ft. deep and would be quite costly to install. Propson asked McMahon to advise us on this. Shawn Jandrey from McMahon stated that the best is going directly into the main but said we could allow installation of private lateral into the manhole if the connection included a rubber boot, steel straps, and anchor bolts. Propson notified property owners plumber that it was allowable to install into manhole if the installation guidelines McMahon provided us were met.
- Strebe sent an email to Chad Olson of McMahon in regards to adding the Strainer/screening upgrade for the WWTP. He stated that he may be able to include into the paperwork for our Clean Water Fund Notice. He will advise us when he finds out more.

*E. SEWER UTILITY EASEMENTS*

- Strebe gave the Commissions copies of the Calumet County maps that indicate current parcels that have sanitary sewer mains running through them. These parcels are not developed "farm fields". We are currently working with McMahon to make sure we have Certified Survey Maps that show the permanent easements for the Village of Stockbridge Sewer Utility. Some are not recorded at the County.

*F. WPDES PERMIT / PHOSPHOROUS REQUIREMENTS*

- Nothing at this time.

*G. INFLOW / INFILTRATION CONCERNS*

- We received the televising reports from Speedy Clean. There are several areas that will need repair on Paramount Drive. There are three listed private lateral infiltration issues. Strebe will gather all the televising records and send letters to the private property owners stating they will need to conduct repairs. Then gather information on any mainline repairs needing to be made and send to Great Lakes for quoting.

H. SERVICE / BILLING CONCERNS

- Nothing at this time.

I. BILLS

<b>Vendor</b>	<b>Amount</b>
Birschbach Inspection Service	\$100.00
McMahon Associates	\$6,360.40
MCO	\$1,932.66
Speedy Clean Drain & Sewer	\$3,025.48
State Bank of Chilton	\$5.00
Stockbridge Post Office	\$405.00

<b>Vendor</b>	<b>Amount</b>
Strebe, Cindy	\$401.08
TDS Telecom	\$52.39
Village of Stockbridge Utilities	\$27.79
Water Utility	\$12.50
Wisconsin Public Service	\$952.93
Internal Revenue Service	\$66.46

**MOTION** to approve bills was made by Bodden, second by Lemke. **M/C**

J. ADJOURN

**MOTION** to adjourn was made by Lemke, second by Mackai. **M/C**