

4154

**VILLAGE OF STOCKBRIDGE BOARD OF TRUSTEES  
REGULAR JULY MEETING  
JULY 3, 2019 – 6:00 P.M.  
VILLAGE OFFICE – 116 SOUTH MILITARY**

Meeting called to order by President Amy Zahringer. Present are Trustees Nathan Bowe, Tim Lemke, Tammy Mackai, Greg Zickuhr, Marilyn Behnke and Ty Bodden. Present for a portion of the meeting is Chris Detloff, resident and Todd Thiel, land owner, and Sarah Thiel, Hailey Joas, Nick Kuhn, Kathy Stadtmueller from the First Responder group and Scott Rammer regarding ATV proposal.

AGENDA: Verification of open meeting law postings and **motion** to approve the July agenda by Behnke, seconded by Zickuhr. M/C.

MINUTES: Zahringer stated that the minutes from the June Regular Board meeting and the Financial Year Review meeting had been distributed. **Motion** to approve both minutes by Mackai, seconded by Bodden. M/C.

TREASURERS REPORT: The monthly printed report for the month of June was submitted by the Treasurer showing a General Account beginning balance of \$45,926.32 and monthly receipts of \$10,104.04. The June check disbursement amount was \$38,693.56 leaving a savings account balance of \$17,336.80. Of that amount, \$49,939.40 is accounted for the Fireman Legion Park fund and the balance of \$-32,602.60 in the treasurer's savings account.

The money market account had a beginning balance of \$499,859.51 and an interest posting of \$212.27 and a balance of \$500,071.78.

The Board also reviewed the monthly receipt register and a month end trial balance report. **Motion** to approve the June treasurers report by Bodden, seconded by Bowe. M/C.

PUBLIC COMMENTS/QUESTIONS: None

**BUILDING INSPECTOR/ZONING CODE ADMINISTRATOR REPORT & ISSUES:**

Parcel #14487 – Concept drawing and attorney counsel update. Zahringer reported that she verbally spoke with the attorney in reference to the email dated 6/14/2019 from Attorney Tim Halbach and the Village Attorney's response to the Village Board dated 6/17/2019. Thiel was not present at this meeting and Zahringer instructed the Board members to bring the email correspondence items to the August meeting.

507 S. Military Road Property Maintenance Update: Chris Detloff was present to explain that in the last month, he has moved stuff off driveway and that he invited Zahringer and Lemke to review the property. Detloff reported that he has cleaned up some of the crates by the barn and cleaned up more of the barn area. Zickuhr stated that being the first noticeable house in the Village at the June meeting, so Detloff indicated that he has paid more attention to the south of the property. Behnke took pictures and passed them around as she feels that the property, coming from the South is cleaned up. Lemke thanked Detloff on the work on the wood; however he felt that miscellaneous items on the driveway made it look like a rummage sale. Detloff indicated that he will clean and organize this evening. Mackai questioned what is the definition of "acceptable"? Lemke explained that every Board member is going to have varying opinions. Lemke personally feels that the cluttered items near the front porch needs to be cleaned up. Bowe commented that he agrees that a good amount of work has been done, but there is still work that needs to be done and asked Detloff if he intends on still working on it and Detloff replied, "yes". Zahringer

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offered to stop in again in a few weeks for review. Detloff confirmed that he will attend the August 7<sup>th</sup> Village board meeting. Mackai asked what more is going to be done and Detloff reported that he will continue to break down pallets and will have some removed from the property. Zahringer and Lemke will come by Monday, July 27<sup>th</sup> to review the property again.

Detloff had a question regarding a Halloween haunted trail. The Board has no problem with him erecting such a trail, as long as the decorations come down immediately following Halloween.

**Motion** to move to Item #1 Under New Business – ATV Ordinance Consideration by Bodden, seconded by Lemke. M/C.

Scott Rammer was present and indicated that the Town of Stockbridge enacted an ATV ordinance at their June meeting. He explained that as a Stockbridge area resident, he would like to see if the Village would consider enacting a similar ordinance so that the connection with the Town is contiguous. Rammer did explain his concern regarding the intersection of Highway 55, Lakeshore Drive and Moore Road.

Rammer also inquired that if the Village wasn't interested in enacting an ordinance for the entire Village, would they consider opening up UTV/ATV access on just Lakeshore Drive? He explained that this would allow Town residents an avenue for accessing the lake during ice fishing season. There was concern expressed by Board members about cherry picking which Village streets to appease a few people to allow access. Rammer agrees that UTV/ATV ordinances in this area are not like "up north" as there are no designated trails but this is primarily geared to allow access to the lake.

Lemke reported that he did speak to the Sheriff's Department. Lemke was told that if there were violations in the Town, due to the fact that the Town doesn't have a contract with the Sheriff's Department, enforcement of the ordinance would be concentrated in the Village due to the Village's contract.

Bodden said that Mt. Calvary and St. Cloud self-enforce and they haven't had any problems per the people that he's talked to.

Overall, the initial reaction of the Board was as follows: Bodden is in support of an ATV ordinance, Zickuhr and Zahringer are against it. Bowe, Behnke, Mackai and Lemke are in support of looking into it more before they form an opinion.

Cost of signage – in the Town, the Quinney Fishing Club is paying for it. Signs for the Town of Chilton were about \$1,200 - \$1,600 in cost.

Funk would like to sit on a committee, to support it. Lemke questioned if we create a committee that would include some board members, and some private citizens. Rammer indicated that he would agree to be on a committee. Funk reported that Calumet County Deputies would like all municipalities to adopt the same format. State allows 12 years old, but the Town adopted 16 years old for example.

At this time, no UTV/ATV's can be driving on County roads and Calumet County would have to adopt an ordinance, not the local municipalities. You can cross a County Road, but you cannot drive on it.

Committee at a glance will consist of Bodden as Committee Chair, Mackai as a Board representative, Rammer and Funk. It was the consensus of the Board to keep this off the agenda, until the newly formed Committee requests it to be back on the agenda after they've had some meeting to organize.

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Building Inspector/Zoning: The Clerk also provided the Board with updates on four new homes being built in the Village. A copy of an email correspondence to the builder for the Parcel #14875 (Helms) on 301 Lake Breeze Drive was given to the Board members as the builder had a lot of zoning related questions and the Clerk wanted the Board, specifically Lemke & Zahringer to have what information was given to the builder.

There is also a new home at 940 Paramount Drive-Parcel #14768 (Broker) that will be breaking ground soon. There has been a significant amount of correspondence between the Village Office and Birschbach's office, the owners, builders, and excavators.

There is also a new home permit pulled for N5562 St. Catherine's Bay Road-Parcel #14451 (Hephner) and the Village Office has been in touch with Birschbach's office to confirm many details before digging starts.

Lastly, there is a report of a fourth new home on St. Catherine's Bay Road, Parcel #14457 (Gelhaus) and the Village office has been in touch with Birschbach's office to confirm detail before digging starts.

**VILLAGE UTILITIES:**

a.) Zahringer reported that after June 12<sup>th</sup> meeting, the Utility Commission did vote for the chemical additives with the variance.

**VILLAGE LAW ENFORCEMENT:** The Board reviewed the report.

**VILLAGE STREETS:**

a.) South end of Paramount Drive Access Update – The property owner was not present; however each Board member was given a timeline to confirm the course of events from 2015 through 2017 and what was communicated to the owner regarding restricting access in 2019. The Board wants this item taken off the agenda as they consider the matter closed.

**Motion** to move to Item #6 under New Business – First Responder Request – Village of Stockbridge address markers.

Sarah Thiel has indicated that there have been many times in which response times have been delayed because some homes are not marked at all, or it's dark and they can't be seen or they have to drive 5 miles per hour to try to find the home numbers and almost got rear ended.

Thiel provided quotes from Lange signs out of Oconomowoc that shows a quoted cost of \$14,000, not including installation. Zahringer called for a roll call vote from the Board to see if they'd like to consider this as a 2020 budget item. Lemke – yes, Bodden – yes, Mackai – yes, Zickuhr – yes, Behnke – yes, and Bowe – yes. The cost will be included in the budget work session spreadsheet and the Clerk will refer to the Village of Sherwood ordinance as an example of ordinance verbiage. Also, the Clerk will work with Andy Hess from Calumet County to access a full list of addresses and to identify buildable lots that still need to be assigned an address, to be included in the initial sign order.

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- b.) 2019 Street Work Listing – Zickuhr reported that some shouldering has been completed, as well as, ditch mowing. Slurry Seal will be done on Davis, James, Richard and Mary Streets. Chip sealing will be completed on Sunset Beach Road. Paramount Drive will be roughly \$35,000 and LRIP money for New Street. Greg will call Ayers for New Street and will get clarification on if culverts were included in that resurfacing project. Zickuhr will also research public hearing standards for fixing culverts on private land.
- c.) Clerk also showed a map of two large Town of Stockbridge fields, owned by Bob Heller, that abut the Village and share Lakeshore Drive access. Jerry Ortlieb had explained the shared road & right of way work policy between the Town and the Village, for Lakeshore Drive and the Village would be responsible for the ditch clearing on the east side of the road in front of the parcels discussed. Lemek will contact Heller.
- d.) LRIP Update – covered above.

VILLAGE PARKS:

- a.) 2019 Village Park Project Updates. Behnke reported that everything is ordered, fence will go up on Sunset Beach. Woelfel will put up fence soon.

RECYCLING/GARBAGE COLLECTION & DISPOSAL:

- a.) Yard Waste Site Update – Woelfel did burn the brush pile. Bodden will research on getting block barriers to contain the brush pile for the yard waste site.

SUBDIVISIONS: Parcels #14507 & #14506 (Schoen Family Trust) Updates – Clerk shared an email correspondence with the Board, specifically Lemke and Zahringer, between the Clerk and the realtor as he had some misinformation and had a lot of zoning related questions. The realtor says that he has an interested buyer that wishes to subdivide.

VILLAGE LICENSES:

Operator's License – (24) operator licenses for the new 7/1/19-6/30/20 license period were granted. List of names and license numbers was given to the Board.

Liquor License Applications

Class "B" Malt Beverage/Liquor License

1. Jurnee Enterprises dba Mud Creek Coffee, Julie Parsons Owner & Agent surrendering liquor license B-2019/20-04 to the Village. New Applicant: Mud Creek Coffee Inc., dba Mud Creek Coffee 1830 Northridge Ct., Menasha WI and site location at 106 S. Military Rd., Theodore M. Parsons, Owner & Agent

**Motion** to approve the Class "B" Malt Beverage/Liquor Licenses by Lemke, seconded by Mackai. M/C.

Temporary Class B Licenses – **Motion** to approve license for the St. Mary's church Fall Festival by Lemke, seconded by Bodden. M/C.

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ECONOMIC DEVELOPMENT:

- a.) Covered under Subdivisions
- b.) Stockbridge Mural Updates – Clerk explained that the Stockbridge mural should begin in July 22<sup>nd</sup>. The artist has been in contact with the Village Office in regards to the stop sign and “no parking from here to corner” sign and that the Clerk has reviewed the proximity of the signs to the aerial lift that the artists will be using. Mike Sabel from the Calumet County Highway Department agreed to have the signs temporarily removed and temporary signs placed in the roadway. Also, Sabel indicated that he would provide “no parking” signs that would be used to prevent parking directly in front of where the artists will be working. The Clerk has approved this with the owners of Schumacher’s Shanty and the Gobblers Knob as well. The no parking signs will be removed each day between 3 p.m. – 5 p.m.

PERSONNEL COMMITTEE:

- a.) Part time public works update – Woelfel completed the assigned tasks and worked 7.5 hours in June.

NEW BUSINESS:

1. ATV Ordinance Consideration – covered above
2. Reminder of July 16<sup>th</sup> 2<sup>nd</sup> Quarter Joint Meeting – 6:30 p.m. at the Community Hall with Ken Schaefer presiding.
3. Reminder of July 19<sup>th</sup> - 21<sup>st</sup> Stockbridge Fireman Legion Park picnic/parade. Lemke will be drive through the parade.
4. Village website updates – Clerk reported that the process has been frustrating as the project manager from Stellar Blue changed and what the sales rep told me versus what the new project manager has explained has been different. The new site page is almost done, but they have a great deal of data entry that they are stating has to be done by the Clerk, as they have used up all their man hours for the \$5,000 contract amount. Scheduled training to do so, should hopefully take place next week. Also, W2 Creations has been taking pictures and drone footage to be added to the site soon.
5. Budget Work Session for 2020 Budget – planning and cost estimates reminders. Clerk reported that chair persons of various committees should be getting cost estimates to the Clerk by mid-August so that she can enter those numbers into the Budget Work Session spreadsheet.
6. First Responder Request – Village of Stockbridge address markers –covered above

BILLS: **Motion** to approve the payment of bills by Lemke, seconded by Zickuhr. M/C.

ADJOURN: **Motion** to adjourn by Bodden, seconded by Bowe. M/C

DATED:

July 11, 2019

Lisa Averkamp  
 Village Clerk