

STEADY FOCUS GOALS Think big. Dig deeply, and connect to what most supports your vision, mission, and destiny."

6 MONTH GOALS	1 YEAR GOALS	2-5 YEAR GOALS
1	1	1
2	2	2
3	3	3

"Try not to become a person of success,
but rather try to become a
person of value."
Albert Einstein

QUESTIONS YOU SHOULD ASK YOURSELF WITH EVERY PROJECT:

1. How will I hold myself accountable this period?
2. Are my goals S.M.A.R.T.?
(**S**pecific, **M**easurable, **A**ccetable, **R**ealistic, **T**imely)
3. What obstacles will likely impede my progress, and how will I surmount them?
4. Do I have what I need to execute—plan, resources, people?

STEADY FOCUS 30/60/90 DAY ACTIONS towards strategic goals

(Write your highest priority actions. Don't be bound by boxes—use reverse side to expand your list, if necessary)

Goal	Starting Point	Action Items	Expected Results	Next Steps	Date					
Where am I now?	Project to advance toward my goal	Where I want to be	In order to show progress	Finished						
30 DAY										
						60 DAY				
30 DAY										
						60 DAY				
30 DAY										
						60 DAY				



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www.SteadySales.com
89 SOUTH ST., WILLIAMSBURG, MA 01096
413.244.2294 | sheldon@SteadySales.com