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The Home of Scrum

10 TIPS TO FACILITATE EFFECTIVE SPRINT REVIEWS

Nagesh Sharma, Tony Lee, Ravi Verma

June 28th 2022

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Quick Guidelines

- Your microphones will be muted throughout
- This session is recorded. The recording and slides will be available after the webinar within 24 hours.
- Please ask questions!
  - Submit questions by selecting the Q & A icon:

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Who is Scrum.org

Ken Schwaber
Scrum.org Founder,
Chairman and
Co-creator of Scrum

Consistent **Global** **Community**

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Who Are The Presenters...

NAGESH SHARMA

TONY LEE

RAVI VERMA

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FLOWSPHERE
SCALED AGILE PROFESSIONALS

Nagesh Sharma

Co-Founder & CEO | Flight Levels Guide | SAFe Program Consultant I Professional Scrum Trainer I Professional Kanban Trainer

Nagesh is very passionate about causing change and delivering business results. He has helped many companies in their journey of transformation into a Lean-Agile Enterprise.
He is an active speaker at various international conferences like Scrum Day Europe, Scrum Deutschland, Scrum Day India, Agility today, Agile NCR, Regional Scrum Gathering & track Curator for Scrum Master Summit 2021.

18 plus years of Industry experience :-
●Banking ● Insurance ● Airlines ● Oil & Gas ● Automotive ● Travel ● IT Manufacturing ● Building Automation ● Energy Management

COMPETENCIES

- SAFe Trainings & Implementations
- Scrum.org Trainings & Implementations
- Lean Portfolio Management
- Fluent business English
- Executive Trainings
- Prokanban Trainings & Implementations
- Flight Levels Training & Implementation
- Management 3.0 Trainings & Implementatic
- Execs. Coaching
- Teams & Program Level Coaching

EXPERIENCE

- Large IT company in Germany for their Scaled Agile Transformation
- Large Buildings Business for Solution Train Implementation
- Large Investment Bank in their Agile @ Scale Transformation
- Large American Insurance Company in their Scaling Agile Transformation
- American Airlines company in their Nexus Plus implementation
- Agile @ Scale for a large System development firm in Beijing
- Agile @ Scale for a large insurance company Non-R&D
- Agile @ Scale for a large Solution in SAFe for a healthcare company
- IT hub of a large Oil & Gas company
- Embedded software firm having geographically distributed teams

CERTIFICATIONS

FLG Nagesh Sharma
FLC
ALUMNI FLCL
ALUMNI FLSA
ALUMNI FL2D
PROFESSIONAL SCRUM TRAINER PST SCRUM.ORG LICENSED
PKT
AUTHORIZED INSTRUCTOR
TRAINING FROM THE BACK OF THE ROOM TBR PRACTITIONER
SPC SAFe 5
ACE CERTIFIED COACH
ICF Professional Coaches

Trained more than 6000 people across the globe

Tony Lee

- Professional Scrum Trainer
  - Scrum.org APS APS PAL-E PAL PSK PSM PSM II PSU SPS

    https://scrum.org/**Tony-Lee**

- Background
  - Software Engineering in Test
  - Web Developer
- Personal stuff
  - Manga (Japanese Comics)
- Email: Tony@HowAgile.org
- LinkedIn: linkedin.com/in/chilinlee/

Professional Scrum Trainer
Scrum.org

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RAVI VERMA

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What We Will Cover…

- Present a structure for Sprint Reviews
- Suggest topics, flow, questions
- Include facilitation tips
- Connect to facilitation principles and values
- Draw upon real-world experience
- Stay true to Scrum Guide

Sprint Review

The purpose of the Sprint Review is to inspect the outcome of the Sprint and determine future adaptations. The Scrum Team presents the results of their work to key stakeholders and progress toward the Product Goal is discussed.

During the event, the Scrum Team and stakeholders review what was accomplished in the Sprint and what has changed in their environment. Based on this information, attendees collaborate on what to do next. The Product Backlog may also be adjusted to meet new opportunities. The Sprint Review is a working session and the Scrum Team should avoid limiting it to a presentation.

The Sprint Review is the second to last event of the Sprint and is timeboxed to a maximum of four hours for a one-month Sprint. For shorter Sprints, the event is usually shorter.

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What We Will Not Cover…

- Scrum Fundamentals – What Is Scrum
- Scaling Professional Scrum - Nexus
- Industry specific questions – Community Forum

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Caveats…

- Don't allow the ***tool*** (slides) used in this webinar to distract you from the ***intent*** of this webinar – achieving the outcomes of Sprint Review
- Use whatever tools might make sense in your context (including no tools)
- Stay focused on applying what you learn in this webinar to enable effective Sprint Reviews in a way that's true to Scrum Values

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Managing Expectations

- We can’t answer all questions from 1000 people in a free 60-minute webinar
- How we can handle unanswered questions…
  - Suggest applicable Scrum.org training on each slide
  - Share our contact info
  - Share applicable free resources

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<PRODUCT NAME> SPRINT REVIEW

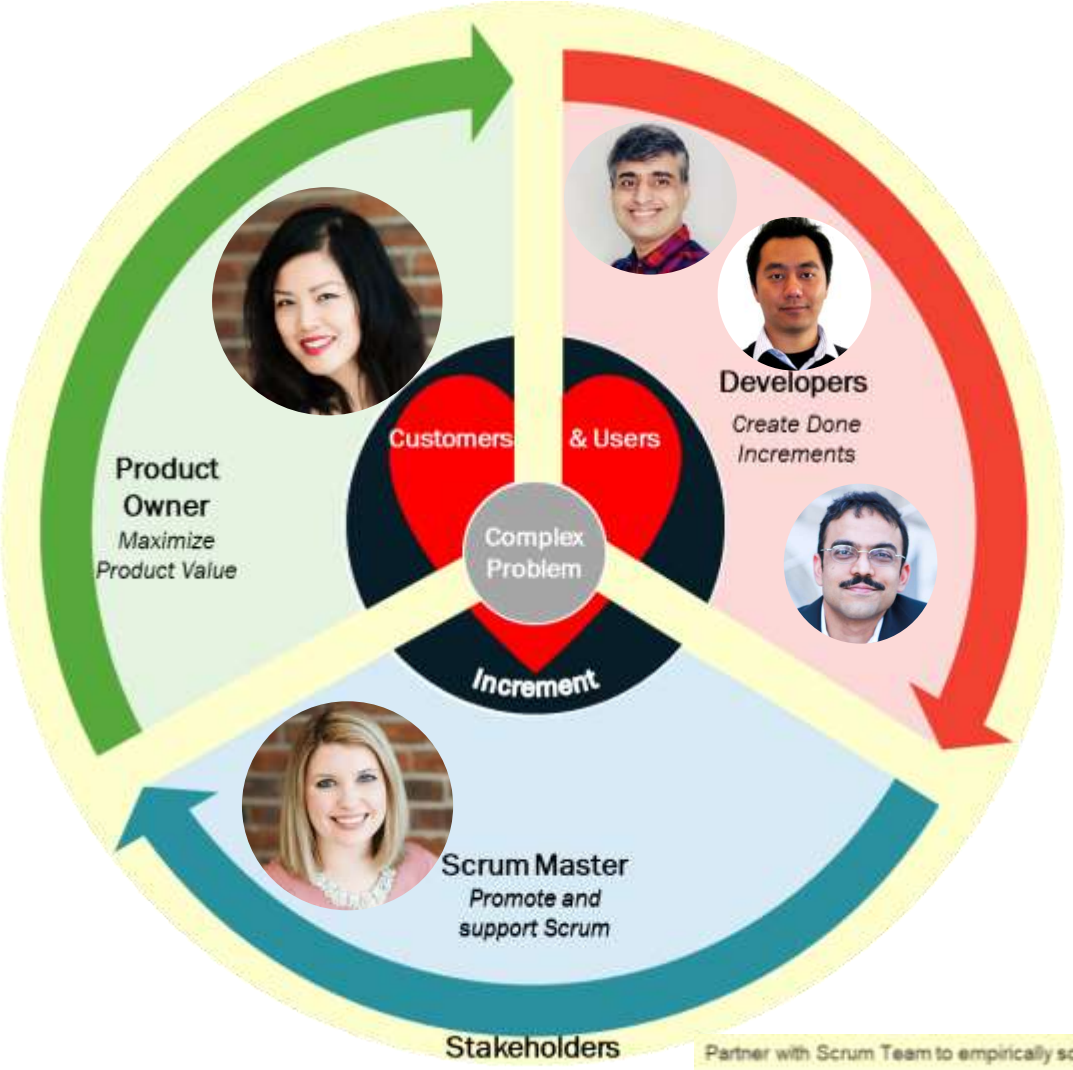
June 29th, 2022

AGENDA

1. Purpose
2. Expectations
3. Goal
4. Demo
5. Quality
6. Challenges
7. Environment
8. Forecast
9. Celebrations
10. Adjustments

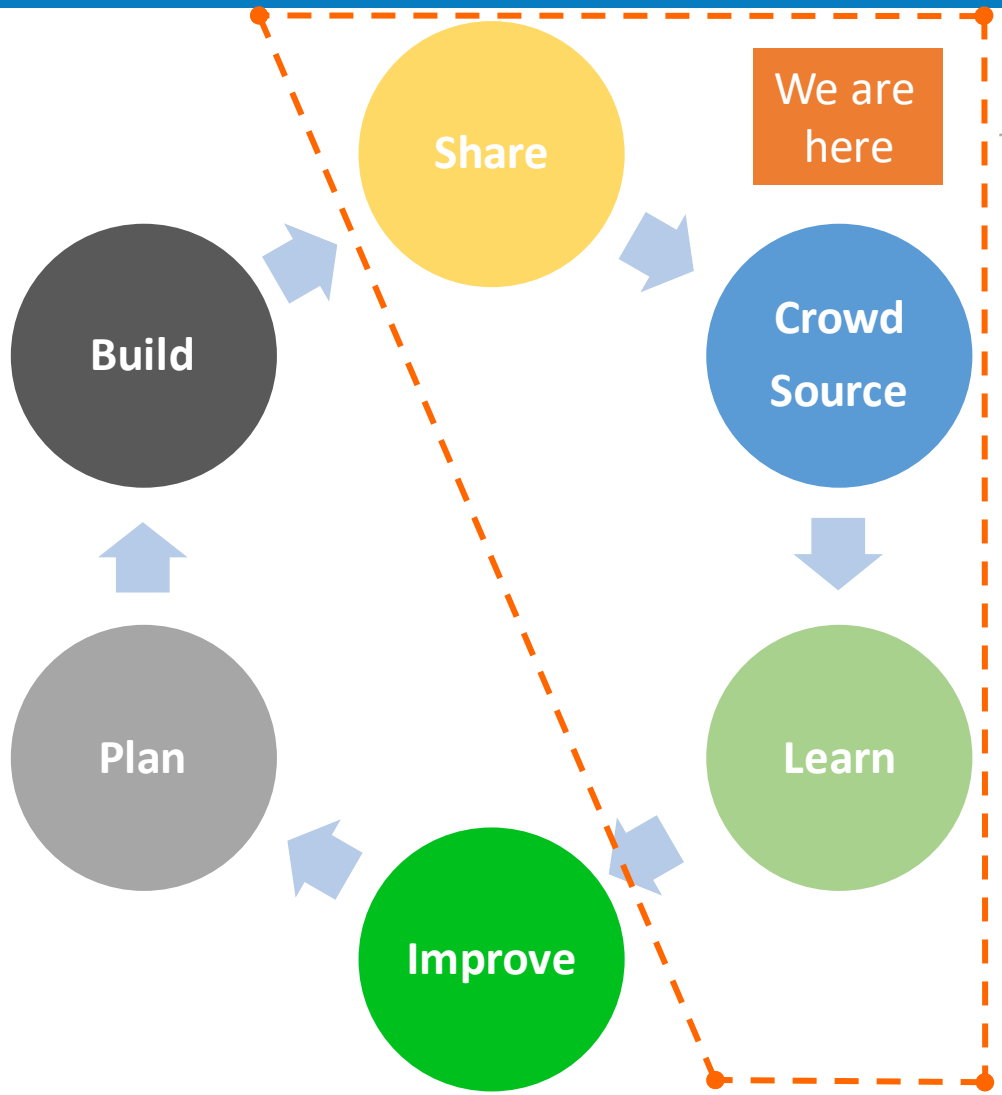
WHO ARE WE…

- **PRODUCT OWNER:** Patricia
- **DEVELOPERS:**
  - Tony
  - Nagesh
  - Ravi
- **SCRUM MASTER:** Lindsay
- **STAKEHOLDERS:** All other attendees



WHY ARE WE HERE…

- To crowd-source your ideas on where we go next…
  - As a Product
  - As a Team
  - As partners
- We are ***not*** here for…
  - A status report
  - A demo
  - A presentation



WHAT DO WE NEED FROM EACH OTHER…

AVOID THIS	TRY THIS
1. Be *project / feature* centric	1. Be *customer, user* centric
2. Be *activity / task / output* oriented	2. Be *business outcome* oriented
3. Be *vague, withholding*	3. Be *transparent*
4. Be *fixed, closed* to ideas	4. Be *open, receptive* to ideas
5. Be *critical*	5. Be *constructive*
6. Be *theoretical*	6. Be *in action*
7. Be *deflective*	7. Be *accountable*

WHAT WAS OUR GOAL…

PERSONAS

< Explain how Sprint Goal will help customers and users overcome barriers ***so that*** they *realize benefits.>*

CURRENT STATE:

IMPACTS:

SPRINT GOAL

BARRIERS:

TARGET STATE:

BENEFITS:

WHY DOES OUR GOAL MATTER…

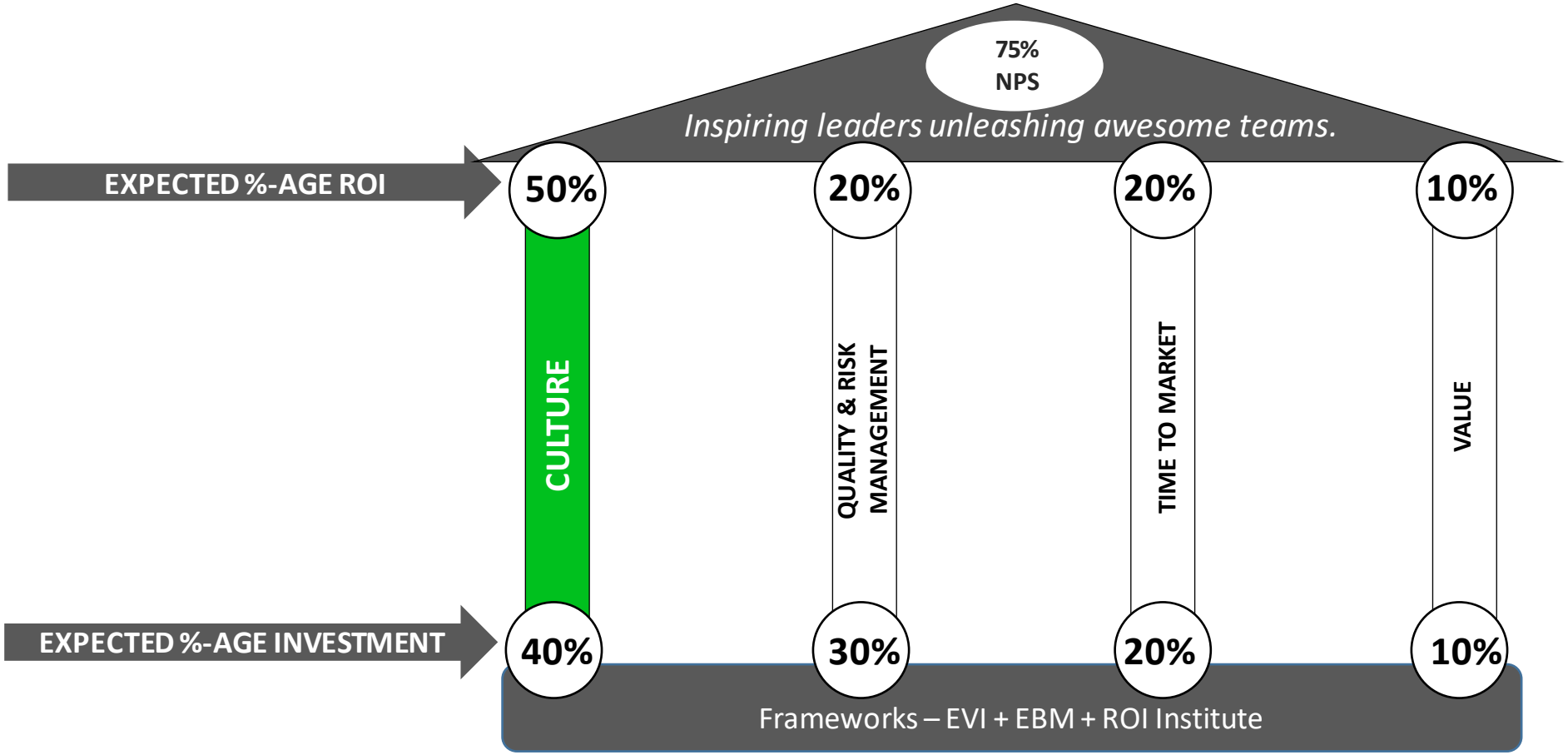
Here's how the Sprint Goal enables the Product & Company Goals…

<Insert Company Goal here and explain how Sprint Goal enables it>

<Insert Product Goal here and explain how Sprint Goal enables it>

<Insert Sprint Goal here>

HOW DOES OUR GOAL IMPLEMENT OUR STRATEGY…



What are the Strategic Pillars that Support the Vision?, Greg Githens

Read my blog on this topic Webinar on Strategic Scrum

HOW DOES OUR GOAL CONNECT TO OUR BUSINESS MODEL…

THE PRODUCT VISION BOARD EXTENDED

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VISION
What is your motivation for creating the product?
Which positive change should it bring about?

TARGET GROUP
Which market or market segment does the product address?
Who are the target customers and users?

NEEDS
Which problem does the product solve?
What benefit does it provide?

PRODUCT
What product is it?
What makes it stand out?
Is it feasible to develop the product?

BUSINESS GOALS
How is the product going to benefit the company?
What are the business goals?

COMPETITORS
Who are your main competitors?
What are their strengths and weaknesses?

REVENUE STREAMS
How can you monetise your product and generate revenues?

COST FACTORS
What are the main cost factors to develop, market, sell, and service the product?

CHANNELS
How will you market and sell your product?
Do the channels exist today?

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PRODUCT QUALITY

- Every single aspect of the product that is about to be shared today, meets our quality standard – the “Definition of Done” (DOD)…
  -
  -
  -
  -
  -
  -
  -

WHAT PRODUCT IMPROVEMENTS DID WE COMPLETE…

- Key product capabilities added…
  -
  -
  -
- Key defects fixed…
  -
  -
  -
- Other improvements…
  -
  -
  -

LET'S REVIEW THE LATEST VERSION OF OUR PRODUCT…

<Share demo of the increment…>

PRODUCT FEEDBACK

- ***Please answer these questions…***
  - On a scale of 0 to 10, to what extent does this version of the product maximize value for our customers, users and organization?
  - What improvements can we (Scrum Team and stakeholders) make to earn a perfect score from you?

Core Protocols - Perfection Game

Webinar on Intro to Core Protocols

WHAT IMPROVEMENTS HAVE WE MADE IN PRODUCT QUALITY…

- Key quality improvements we made in this version of the Product…
  -
  -
  -

QUALITY FEEDBACK

- ***Please answer these questions…***
  - On a scale of 0 to 10, to what extent does this version of the product optimize quality for our customers, users and organization?
  - What improvements can we (the Scrum Team and stakeholders) make to earn a perfect score from you?

Core Protocols - Perfection Game

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WHAT CHALLENGES DID WE ENCOUNTER…

- *What would you add to this list…?*
- *How can we improve…?*

#	CHALLENGE	IMPACTS TO CUSTOMERS, USERS & OUR ORGANIZATION	OUR RESPONSE

WHAT'S STOPPING US NOW, OR MIGHT GET IN OUR WAY…

- ***What would you add to this list?***
- ***How might we better manage our risks and impediments?***

#	TYPE: RISK / IMPEDIMENT	SUMMARY	AGE	IMPACT TO CUSTOMERS, USERS & OUR ORGANIZATION	OUR RESPONSE / REQUEST FOR HELP: WHO / WHAT / WHEN

WHAT HAS CHANGED IN OUR ENVIRONMENT…

- Users -
- Customers –
- Competitors –
- Regulators –
- Industry –
- Other –

What would you add to this list…?

HOW WE MIGHT PROGRESS TOWARD OUR PRODUCT GOAL…

- We are about to share our forecasts on how we might progress toward our Product Goal…

TIME → STRATEGIC PILLAR ↓	JULY 1.0 RELEASE GOAL	AUGUST 2.0 RELEASE GOAL	SEPTEMBER 3.0 RELEASE GOAL	Q4 4.0 RELEASE GOAL	1H 4.0 RELEASE GOAL
CULTURE					
QUALITY & RISK MANAGEMENT					
TIME TO MARKET					
VALUE					

TIME → STRATEGIC PILLAR ↓	1.0 SPRINT GOAL	1.1 SPRINT GOAL	1.2 SPRINT GOAL	1.3 SPRINT GOAL	1.4 SPRINT GOAL	2.0 SPRINT GOAL
SUSTAINABILITY						
SAFETY						
COMPLIANCE						
DELIGHT						
TIME TO MARKET						

FEEDBACK ON PROGRESS TOWARD PRODUCT GOAL…

- ***Please answer these questions…***
  - On a scale of 0 to 10, to what extent does our forecast optimize progress toward our Product Goal?
  - What improvements can we (the Scrum Team and stakeholders) make to earn a perfect score from you?

Core Protocols - Perfection Game

Webinar on Intro to Core Protocols

WHAT DO WE KNOW NOW THAT WE DID NOT KNOW WHEN WE LAST MET…?

- About our…
  - Users & Customers –
  - Industry –
  - Competitors –
  - Regulators –
  - Industry –
  - Product –
  - Process –
  - Culture –
  - Each other –
  - Anything Else -

What would you add to this this list?

WHO DO WE WANT TO ACKNOWLEDGE AND APPRECIATE…?

- For modeling our organization's values –
  -
  -
- For modeling Scrum values –
  -
  -
- For any other reason –
  -
  -

Who would you add to this this list?

HOW CAN YOU LEARN MORE AND ENGAGE WITH US…

- Our Slack / Microsoft Teams Channel for feedback
- Our Confluence / SharePoint Page
- Our Scoreboard
- Our Product Backlog
- Our Forecast
- Our DOD
- Our Working Agreement
- Other Links…

WHAT ADJUSTMENTS SHOULD WE MAKE…

- Let’s collaborate!
- Please join a break-out room based on where you would like to help us improve…
  - Quality • Impediments
  - Risks • Forecasting • Making Progress Toward Product Goal
  - Other?
- *<Consider a liberating structure>*

Liberating Structures Menu

RECAP & Q&A

1. Purpose
2. Expectations
3. Goal
4. Demo
5. Quality
6. Challenges
7. Environment
8. Forecast
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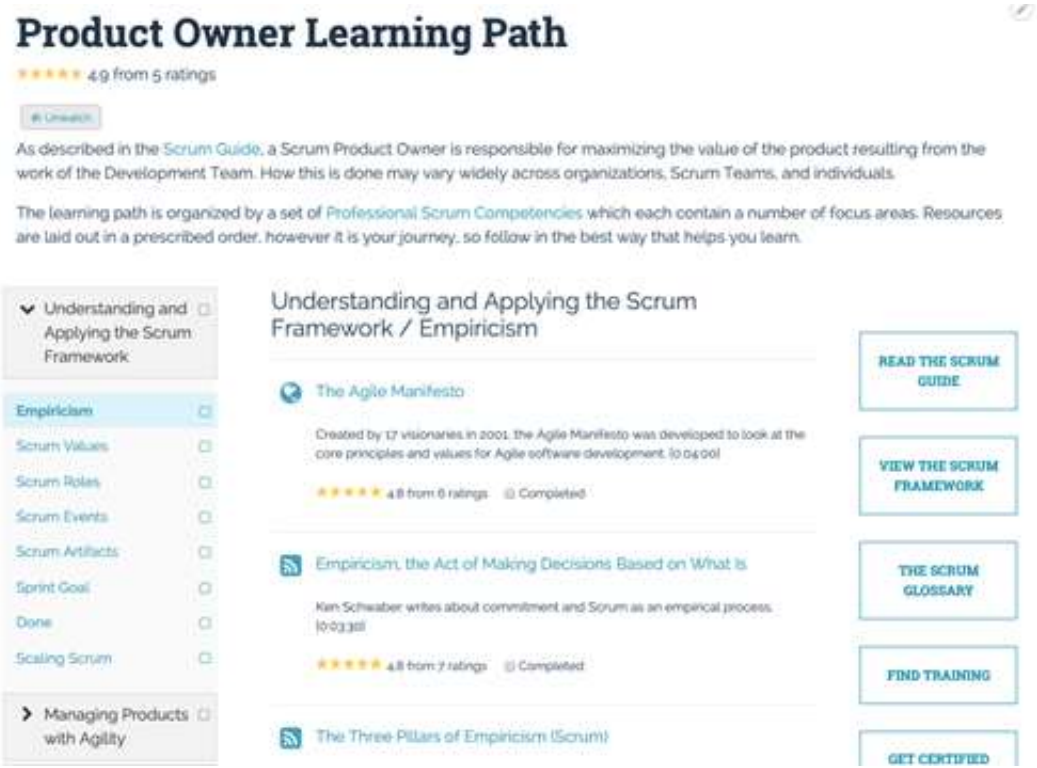
NAGESH SHARMA

TONY LEE

RAVI VERMA

Questions

Each role has a clear Learning Path



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Thank you!