

Norfolk Thumb Latch Installation Guide

Step 1: Mark the Placement

- Hold the **main horizontal latch bar** against the middle of the door where you want the handle.
- Mark the **screw hole (3) positions** with a pencil.
- Mark a point (1) under the bar for placing the thumb latch lever where it will rest.



Step 2: Drill holes

- Drill small pilot holes for screws where you marked.
- Drill a hole all the way through the door for the **thumb latch (lever piece)** to ensure it moves freely.



Step 3: Install the Latch Bar

- Align the latch bar on the door and **secure it with screws**.



Step 4: Install the Thumb Latch Lever Piece

- Insert the **thumb latch (lever piece)** through the door hole from the other side of the door so that it moves freely when pressed.



- Ensure the lever extends under the latch bar on the opposite side of the door.
- Mark the screw holes for the thumb latch handle when it aligns properly.



Step 5: Secure the Thumb Latch Handle on the door

- Drill holes and install the thumb latch handle on door using screws



Step 6: Secure the Keeper to Hold the Latch Bar

- Install the small **keeper catch plate** (small angled piece on the left) where the latch bar will rest.
- Open and close the door to check if the latch moves smoothly and locks properly.
- Tighten any loose screws if needed and you are done!

