



City of Brentwood

Parks & Recreation Department

1750 Gen. George Patton Drive • Brentwood • Tennessee • 37027
(615) 371-0080

Rules, Disclaimers, Amenities and Fee Schedule for Each Park

You must read and agree to adhere to the following rules and disclaimers before completing and submitting your request.

***Rules**

1. You may make your request no less than 48 hours prior to your desired date and time. We do not take same day requests.
2. Refundable deposit and any applicable fees are due within 3 business days of your making the request. If you need longer than the granted 3 days, please contact the office to request an extension otherwise you risk having your reservation released. You are welcome to make another request for the same date, time and park if it is still available.
3. A Brentwood resident CAN NOT put up the deposit and or applicable fee for a school, church or business function.
4. Fund raising events are NOT allowed on park property at any time unless authorized by the Park Board under the Special Event Category.
5. A Brentwood resident MAY put up the deposit and or applicable fees for a school event that is taking place AFTER school hours.
6. Special permits must be applied for and approved prior to your reservation date. Failure to do so could result in loss of permit privilege.
7. All refundable deposits are shredded the following week of your reservation once the final inspection is received and reviewed.

***Disclaimers**

1. Applicant and all guests of said applicant, agree to follow ALL rules posted at entrances and through-out all of the Parks.
2. Applicant acknowledges that the information in this agreement and all other forms submitted by Lessee to the City of Brentwood are public record and must be provided to the public if requested in accordance with Tennessee law.
3. A \$50 deposit is due for each facility and each day that you request to be reserved and may be deposited immediately. Deposits will be destroyed at the end of the event, once the Parks staff has completed a

final inspection. If something should happen during your use and our staff make note of it, you will receive a call from a staff member to go over your account of the situation. At that time, if the deposit is kept the applicant will be assessed charges against the deposit for failure to comply with the rules. The City may also bill the applicant for all costs greater than the deposit.

4. 24 hours or more notice must be given if you wish to cancel or reschedule your reservation. You may go online and cancel your request yourself or you can call the office and we will take care of it for you. You will be asked if you would like to reschedule or cancel all together. If you reschedule, your deposit and / or non-res. fee will be put towards the new date. If you wish to cancel, then your deposit and / or non-res. fee will be returned to you. **NO REFUND** will be given if you call after the reservation and state you did not use the pavilion/shelter.
5. The applicant and all parties associated with the user's activities agree to indemnify, defend and name harmless the City, its officers, employees and representatives from any and all liability arising from the use of property, facilities and equipment, in the provisions of activities under this reservation.
6. The applicant is responsible for any and all persons, activities and / or happenings at the reserved location and must abide by all rules & regulations.
7. Upon request, the applicant must produce proof of reservation. This proof can be a printed copy of your confirmation email or you must be able to access to it via your smart phone or other portable device if requested by a parks employee.
8. Alcohol is NOT permitted at any of the Brentwood City Parks. Failure to comply, will result in forfeiting of your deposit and possible loss of future reservation(s).
9. The applicant agrees that the material condition of this reservation is that the user will not directly, or indirectly, deny participation or admittance to any activity or any person or person, on the basis of race, religion, color, sex, physical or mental disability, ancestry, national origin or age.
10. Paint, sidewalk chalk, festival colors, wading pools or sprinklers are **NOT** allowed on park premises.
11. We ask that you bring extra garbage/trash bags for the clean up after the event. Upon completion of your event, all trash must be put in the provided trash cans, whatever does not fit, please use the bags you brought and knot them up securely and stack them up against the receptacle.. Please use the provided recycle receptacle as well.
12. A Special Permit is required for any of the following: Inflatable, additional grill (Must be propane and have a portable fire extinguisher accompany it), propane broiler / fryer, decorations, live music, amplified music, caterer. If you have a question as to whether something requires a permit, please call our office for clarification. There is **NO** fee to have a permit issued to you for your event.

***Amenities**

Remember to select as many options you feel you may need when filling out your request. There is never a fee associated with any of our amenities.

	Reserve with Mike Sallee	Crockett Park Shelter	Granny White Park Pavilion	Owl Creek Park Shelter	River Park Shelter
Location	1750 Gen. George Patton Dr.	1500 Volunteer Pkwy.	610 Granny White Pk.	9751 Concord Rd.	1110 Knox Valley Dr.
Occupancy Maximums		100	200	100	100
Charcoal Grill(s)- You must supply your own coals		1	0	1	2
Natural Gas Grill		0	1	0	0
Lights		Yes	Yes	Yes	Yes

Electrical Outlets		Yes	Yes	Yes	Yes
Water		Spigot @ Shelter	Spigot @ Pavilion	Fountain @ Restrooms	Spigot @ Shelter
Bench Style Tables		10	18	8	16
Playground		NOT near the shelter	Yes	Yes	Yes
Restrooms		Yes	Yes	Yes	Yes
Trash Bins		Yes	Yes	Yes	Yes
Recycle Bins		No	Yes	No	Yes
Dogs Allowed		Yes- On a Leash ONLY	Yes- On a Leash ONLY	Yes- On a Leash ONLY	Yes- On a Leash ONLY
Other Park Features					
Walking/Biking Trails	Open to the Public	Yes	Walking Only	Yes	Yes
Ball Fields	Call **Mike Sallee-Rental Fee	Yes	Yes	No	No
Multi-Purpose Fields	Call **Mike Sallee-Rental Fee	Yes	Yes	No	Yes
Basketball Courts	Free-First Come First Serve	No	Yes	Yes	Yes
Tennis Courts	Call **Mike Sallee-Rental Fee	Yes	Yes	No	Yes
Frisbee Golf	Free-First Come First Serve	Yes	No	No	No
Volleyball	Call **Mike Sallee-Rental Fee	No	Yes	No	No
Cola Vending Machine	Open to the Public	Yes	Yes	No	Yes

****Mike Sallee can be reached at (615) 371-0080**

***Fee Schedule**

Residents: Defined as a citizen, school, church, company or organization that pays Brentwood City taxes on property that is located within the city limits of Brentwood, Williamson County.

Deposit: Refundable \$50

Fee: None

Non-Residents: Defined as a citizen, school, church, company or organization that does **NOT** have a Brentwood address **OR** has a Brentwood address, but is located in Davidson County, not Williamson County and does not pay city taxes.

Deposit: Refundable \$50

Fee: See table below for fee's associated with each of our parks

	Crockett 1500 Volunteer Pkwy	Granny White 610 Granny White Pk	Owl Creek 9751 Concord Rd	River 1110 Knox Valley Dr
Refundable Deposit	\$50	\$50	\$50	\$50
0-4 Hrs. of Use	\$50	\$75	\$50	\$50
5+ Hrs. of Use	\$100	\$150	\$100	\$100

Acceptable Forms of Payment: Check, Money Order or Certified Check

*Submission of application for a reservation is considered acknowledgement AND agreement of all of the information listed under the Rules, Disclaimers, Amenities and Fee Schedule.