POTOMAC WEALTH ADVISORS, LLC

Important Operations Update

June 30, 2020

Potomac Wealth Advisors, LLC Operations During COVID-19

Dear Clients and Friends of Potomac Wealth Advisors,

During the initial COVID-19 business shutdown, our operations remained open to best serve our clients.

The PWA team rotated staff members to work in the office, while the others worked from home to ensure proper social distancing.

Although the country is beginning to reopen, we believe it is in your best interest for PWA to maintain the social distancing protocols. To ensure your safety, we will continue to conduct client meetings by telephone and video conferencing.

However, if you have a deeply personal and sensitive matter you wish discuss in-person with Mark Avallone, please contact Mark directly so he may accommodate your request. Your relationship matters to us and we will make every effort to accommodate you.

The office is currently open Monday-Friday from 9am – 5pm and is usually staffed by John and Courtney. If you have paperwork to drop off, please give us notice by calling the office or emailing a PWA team member. We will happily pick up your package at our front door.

If you have any questions, please feel free to contact us. We are happy to serve you and thank you for your continued trust and confidence.

Sincerely,
All of us at Potomac Wealth Advisors

POTOMACWEALTH.COM 301.379.2221