

# What to expect when parking in 210 University Garage

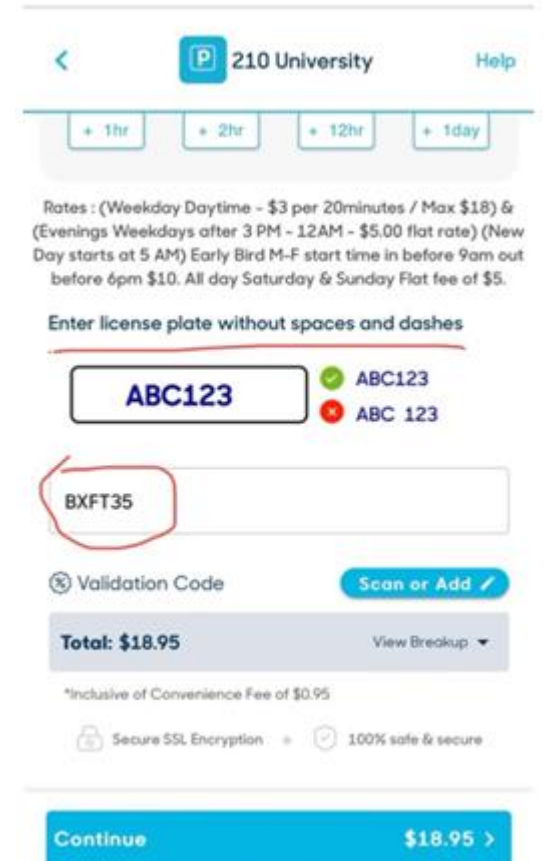
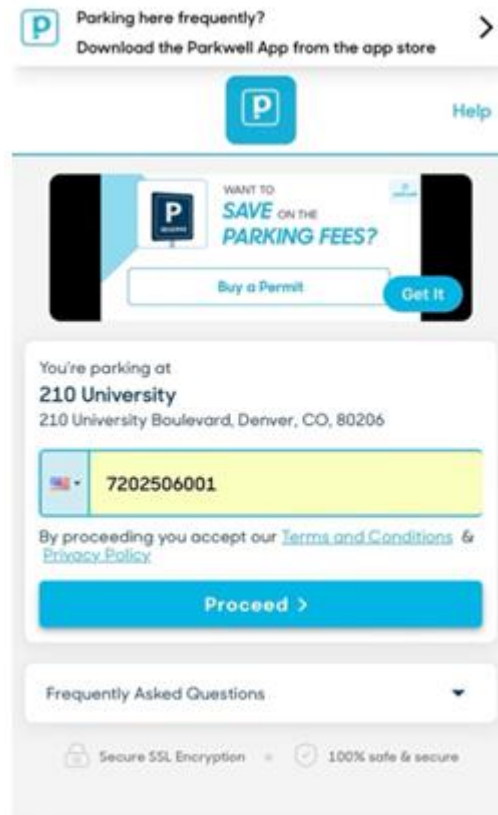
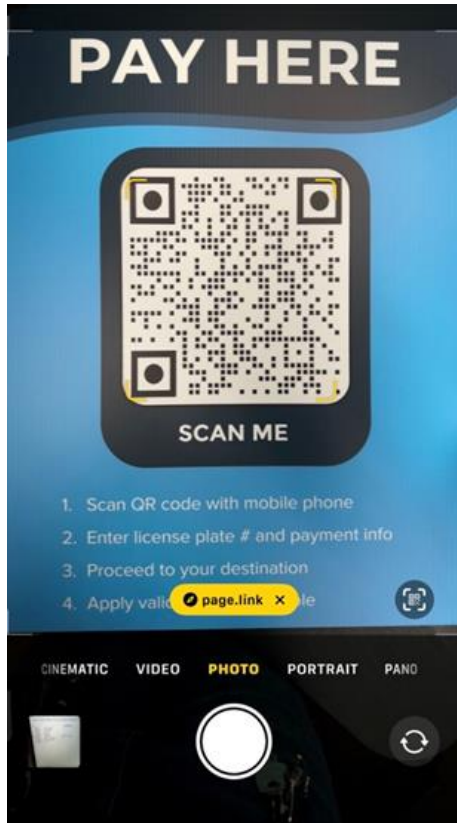
The steps and images below are what your visitors or clients will see when they need to scan a QR code in the garage to start a parking session. Visitors will need to select an approximate parking duration time, input their license plate number and then proceed to Baird Reception to scan a QR Code to validate their parking. Visitors have 15 mins to scan a validation code after they arrive. Please inform all visitors to come directly to the 8<sup>th</sup> floor lobby to validate parking after they have completed steps 1 through 4. If you are meeting them for lunch, meet them in the lobby first before leaving the building to avoid an issue.

1. Upon arrival to garage, scan QR Code. Click yellow link to proceed

2. Enter your phone number and click “proceed”

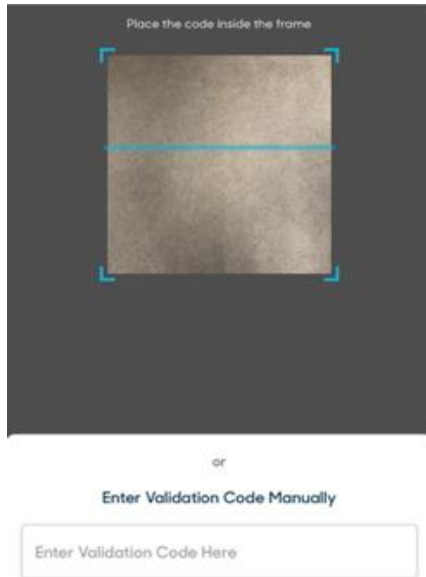
3. Set your desired parking duration using the +/- buttons. If you don't know how long you will be parked, choose 8 hours.

4. Enter your license plate number

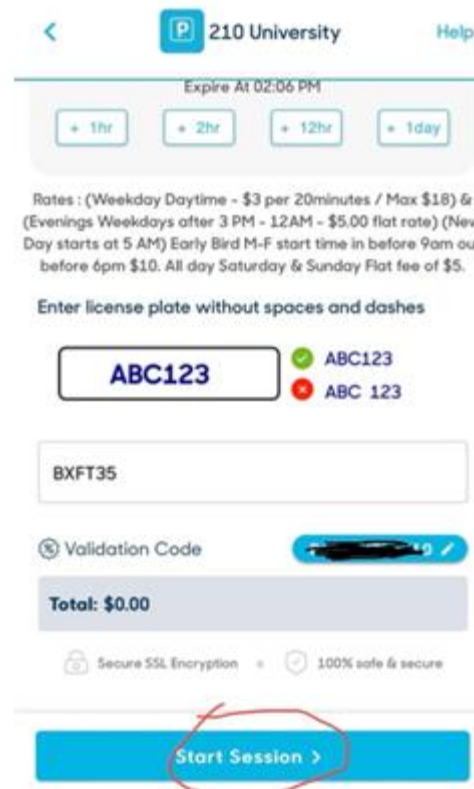


# Proceed to Baird Reception to scan a validation QR code

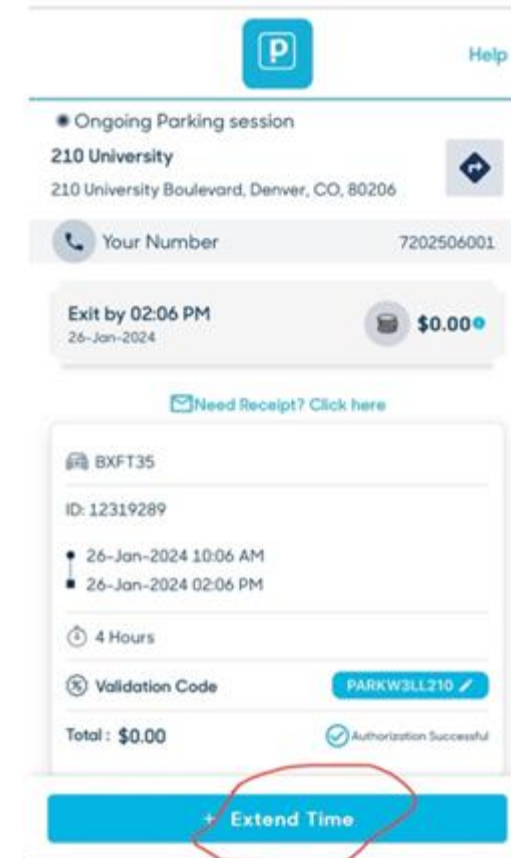
4. Click “Scan or Add” to apply a validation. Scan the validation QR code or type it in manually at Reception.



5. Click “Start Session”.



6. Exit the garage before your session expires.



## Please Note

1. If a visitor receives a text message to extend their parking, please have them extend it or they could receive a violation if they stay in the garage beyond the estimate duration they indicated in the application upon arrival.
2. If a visitor does not have a smart phone, please ask them to come directly to reception with their license plate number and we will start a parking session for them and validate.