Strojny Financial Services

TAX ORGANIZER

Ask us about our secure data portal!

NEW CLIENTS ONLY: Copy of prior year tax return. Please provide names, birthdates and social security numbers for all taxpayers and dependents. See **EXISTING CLIENTS**.

EXISTING CLIENTS: Names, birthdates and social security numbers of any new dependents.

- Record of ESTIMATED TAX PAYMENTS (quarterlies) made and dates paid.
- All copies of W-2s, 1099s (for interest, dividends, pensions, etc.) and K-1 forms.
- Complete the Itemized Deduction Checklist as provided.
- All year-end lender loan statements including loans refinanced or paid off during year.
- All escrow statements for any sales, purchase or refinancing of property during the year. We also need PURCHASE COST and DATE for any property sold. Send HUD closing statements if available.
- If you used your primary or secondary home loan for other than your home, please provide detailed information (including date of loan, amount received, detailed breakdown of use of funds).
- 1099 forms reporting all stock sales for the year. We also need PURCHASE date and cost information, if not included on 1099s.
- 1099 forms reporting unemployment compensation, state tax refunds, social security benefits and HSAs (health savings accounts).
- 5498 forms for all IRAs and 1099 forms for all retirement account transfers.
- Name, address and social security or tax ID numbers of all childcare providers.
- If still dependents, list name of any children aged 17 or over at end of year.
- Social security numbers of all dependents if not previously provided.
- Form 1095-A, if you have marketplace insurance under the Affordable Care Act.
- Form 1098-T from colleges for education tax credits. Any other documents showing cost of college courses taken by you, spouse or dependent. Please provide any documents showing interest costs on student loans.
- Any other documents you feel may be needed or that you have questions about.

Strojny Financial Services

Things your advisor needs to know!

Please answer each question below. For any "Yes" answer, please explain in the space provided or provide additional documents as appropriate.

PERSONAL INFORMATION for ____ (Your Name)

YES NO

☐ ☐ Did your marital status change during the year?

☐ ☐ Did your address, phone number(s) or email change during the year?

☐ ☐ Could you be claimed as a dependent on another person's tax return for this tax year?

☐ ☐ If you have a refund, do you want it deposited directly to your bank?

DEPENDENTS

☐ ☐ Were there any changes in dependents?

☐ ☐ Were any of your unmarried children who might be claimed as dependents 19 years of age or older at the end of the year?

☐ ☐ Did you have any children under age 19 or full-time students under age 24 at the end of the year? If yes, did any have interest and dividend income in excess of $1,250, or total investment income exceeding $2,500?

HEALTH CARE COVERAGE

☐ ☐ Did you receive Form 1095-A (Health Insurance Marketplace statement? If so, please provide the form to us.

☐ ☐ Do you have a health savings account (HSA)? If so, is it an individual or family account? If so, did you contribute funds to it this year? Amount ____________. Also, did you withdraw funds this year? Amount _____________. Provide 1099.

INCOME

☐ ☐ Did you receive any disability income?

☐ ☐ Did you have any foreign income or pay any foreign taxes?

☐ ☐ Was your home rented out or used for business? Download Rental Property Organizer.

☐ ☐ If you own a business, did you file the required 1099 forms to service providers or your landlord if paid over $600.00 for the year? Download Self-Employed Organizer.

PURCHASES, SALES AND DEBT

☐ ☐ Did you start a business or farm, purchase rental or royalty property, or acquire an interest in a partnership, S corporation or trust?

☐ ☐ Did you purchase or dispose of **any business assets** (furniture, equipment, vehicles, real estate, etc.) or convert any personal assets to business use?

☐ ☐ Did you buy or sell any stocks, bonds or other investment property this year? If yes, please provide 1099Bs or other documentation.

☐ ☐ Did you purchase, sell or refinance your principal home or second home, or did you take a home equity loan or line of credit?

☐ ☐ Did you make any residential energy efficient improvements or purchases involving solar, wind, geothermal or fuel cell energy sources?

☐ ☐ Did you have any student loans, credit cards or other debts cancelled or forgiven? Or, did you negotiate a settlement on any debt?

☐ ☐ Have you had any cancellation of debt events in the past two years including foreclosures or short sales?

RETIREMENT PLANS

☐ ☐ Did you receive a distribution from a retirement plan (401(k), IRA, SEP, SIMPLE, Qualified Plan, etc.)? If so, provide 1099 forms and statements as appropriate.

☐ ☐ Did you contribute or plan to contribute to a retirement plan (401(k), IRA, SEP, SIMPLE, Qualified Plan, etc.)?

☐ ☐ Did you transfer or rollover any amount from one retirement plan to another?

☐ ☐ Did you convert part or all of your traditional, SEP or SIMPLE IRA to a Roth IRA?

☐ ☐ Will you or your spouse reach age 72 this year or next year?

EDUCATION

☐ ☐ Did you receive a distribution from an Education Savings Account or a Qualified Tuition Program (529 Plan)?

☐ ☐ Did you, your spouse or a dependent incur any tuition expenses that are required to attend a college, university or vocational school?

HOME MORTGAGE INTEREST

☐ ☐ Did you use ALL of your primary or secondary home mortgage loan(s) proceeds to buy, build or improve your home(s)? If NO, please provide details on your loan(s) and use of funds.

ESTIMATED TAXES

☐ ☐ Did you apply an overpayment of last year’s taxes to this year’s estimated tax (instead of being refunded)?

☐ ☐ If you have overpayment of this year’s taxes, do you want the excess applied to next year’s estimate tax (instead of being refunded)?

☐ ☐ Do you expect this year’s taxable income or withholding to be substantially different from last year? If yes, please discuss with your advisor.

MISCELLANEOUS

☐ ☐ Did you have an interest in or signature or other authority over a financial account in a foreign country, such as a bank account, securities account or other financial account?

☐ ☐ Did you receive a distribution from, or were you the grantor of, or transferor to, a foreign trust?

☐ ☐ At any time last year, did you: (a) receive crypto as a reward, award, or compensation; or (b) sell, exchange, gift, or otherwise dispose of a digital asset?

☐ ☐ Were you notified or audited by either the Internal Revenue Service or the State taxing agency? If yes, provide notices received.

☐ ☐ Did you or your spouse make any gifts to an individual that total more than $15,000, or any gifts to a trust?