

Document	Holding Period
Automobile Titles	As long as you own the car
Bank statements	7 years if needed to support taxes
Birth Certificates	Forever
Cancelled checks	1 year
Credit Card Statements	1 year
Death Certificates	Forever
Divorce papers	Forever
Estate documents (Will, POA, Health Care Directive)	Until updated
HSA records	3 years
Home purchase records	As long as you own the house
Investment certificates	Until cashed/sold
Investment Statements	1 year if also available online
Life insurance policies	While policy is in force
Loan Agreements	Keep evidence of loan payoff forever
Marriage Licenses	Forever
Military service records	Forever
Real Estate deeds	As long as you own the property
Receipts for large purchases	Until sold or discarded
Social Security Statements	7 years
Social security card	Forever
Tax returns	7 years
Paystubs	1 year - keep Year End stub with tax return
Charitable Contributions	Keep with Tax Return
Investment 1099's	Keep with Tax Return
Medical Expense Receipts	Keep with Tax Return