

LeapFile Instructions

Step by step screenshots are attached below.

1. Navigate to avaii.leapfile.net.
2. Choose secure upload to submit documents to Avaii.
3. Enter in recipient email for Avaii contact.
4. Enter in name, email, subject, and a brief message.
5. Select files or folders to send.
6. Choose files to upload.
7. Click upload & send.



Secure File Exchange

Welcome to the Avaii Wealth Management, LLC Secure File Exchange. You can use this service to send us files or to receive files from us. All transfers are confidential and SSL encrypted.

Secure Upload
Send files to Avaii Wealth Management, LLC.

Secure Download
Download files sent to you by Avaii Wealth Management, LLC. Please have your download tracking code ready.

File Portal
Browse and download files. A guest account is required.

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Secure Upload

Enter the email of the recipient for this transfer

Recipient Email
tylerv@avaii.com

Start

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Secure Upload

Deliver To: Tyler Verstegen

Please enter your contact information

* Please note: All fields are required!

***Your Name**

Jane Doe

***Your Email Address**

jane.doe@gmail.com

***Confirm Your Email Address**

jane.doe@gmail.com

Please create a message for the recipient

It's a good idea to describe exactly what you are sending and include any additional contact info.

***Subject**

Tax Documents

***Message/Description/Instructions**

See attached for 2022 individual tax packet and corresponding tax documents.

Thanks,
Jane

Select delivery options

Notify me when the files have been downloaded.

Select files to send (Regular Upload)

+Select a single file at a time, 2GB max size limit

Select files and folders to send (Enhanced upload - HTML5)

+Select multiple files at once or Drag & Drop, 4GB max size limit

Secure Upload

Select files to upload

File #1	<input type="button" value="Choose File"/>	No file chosen
File #2	<input type="button" value="Choose File"/>	No file chosen
File #3	<input type="button" value="Choose File"/>	No file chosen
File #4	<input type="button" value="Choose File"/>	No file chosen
File #5	<input type="button" value="Choose File"/>	No file chosen
File #6	<input type="button" value="Choose File"/>	No file chosen
File #7	<input type="button" value="Choose File"/>	No file chosen
File #8	<input type="button" value="Choose File"/>	No file chosen
File #9	<input type="button" value="Choose File"/>	No file chosen
File #10	<input type="button" value="Choose File"/>	No file chosen

** More files selectors will automatically appear if you run out **