



## Winona State University Scholarship Application Frequently Asked Questions

- 1. What is the Winona State University Scholarship Application?** It is an online scholarship application for many of the scholarships awarded at Winona State University. There are scholarships for new and continuing Undergraduate and Master's students. The application officially opens annually in early January with a deadline 4-8 weeks later.
- 2. How do I get to the Scholarship Application?**

You can sign in directly any time of the year at <https://winona.academicworks.com/>.
- 3. If I am not yet admitted, can I apply for scholarships?** You must be admitted first. Once you are admitted and have established your StarID, you will be able to submit applications. You can view scholarships to browse the list to find scholarships you can apply to after you have been admitted.
- 4. How do I complete the Scholarship Application?**
  - a. Once you are logged into the Scholarship Application (see Question 2), complete and submit the General Application.
  - b. Then, complete and submit any supplemental application(s) that may appear. Only certain majors require a supplemental application.
  - c. Some scholarships require further action to be considered (i.e., letters of recommendation, other documents, and/or essays). When you are in AcademicWorks, these will be listed on the 'Opportunities' tab (upper left of screen) as 'Recommended.' Click on 'Recommended' and further requirements will be described when you click the 'Apply' button. Most scholarship deadlines are March 1 so ensure ample time for completion of the above steps by then.
- 5. What system requirements are necessary to complete the Scholarship Application?**
  - a. The Scholarship Application is provided through AcademicWorks (<https://winona.academicworks.com/>).
  - b. AcademicWorks supports only the current and the immediately previous major releases of Google Chrome, Mozilla Firefox, Apple Safari, and Microsoft Internet Explorer.
  - c. You may receive emails from AcademicWorks. To ensure proper delivery, add no-reply@academicworks.com to spam filters or safe sender lists.
- 6. What scholarships can I apply for?**
  - a. Academic college scholarships: College of Business, College of Education, College of Liberal Arts, College of Nursing & Health Sciences, and College of Science & Engineering.
  - b. Alumni Scholarships, including the Winona State University Alumni Society Current Student Scholarship, Winona State University Alumni Society Incoming Freshman Scholarship and Winona State University Alumni Society SOAR Scholarship.
  - c. Departmental scholarships at WSU, i.e., scholarships from Adult Learner and Veteran Services, Student Affairs, etc.
  - d. WSU Foundation Board Scholarship (entering freshman only)
- 7. What WSU scholarships am I NOT applying for with the Scholarship Application?**
  - a. Presidential Honor and Academic Honor Scholarships. These scholarships are for entering freshmen and students are considered via application for admission.
  - b. Creative & Performing Arts Awards – contact awarding department (Music, Theatre, Dance, Art).

- c. ROTC Scholarships – contact Army or Air Force ROTC.
- d. Transfer Student Scholarships: Partnership Awards, Phi Theta Kappa, Ram Transfer, Honors Transfer, and Reisher Scholarship for Transfer Students.

**8. I plan on changing my major or adding a second major.** Change your major or add your second major before February and then come back and complete the Scholarship Application, keeping in mind the deadline of March 1. Allow one week for your change to take effect on WSU records. Your current major(s), minor, and concentration determines your eligibility for certain scholarships. For a major change, new students contact Admissions; current students the Registrar's Office.

**9. I have a double major in two different academic colleges (or I have a major in one college and a minor in another). Will I be considered for scholarships from both colleges?**

Yes, however, some colleges require students to have their primary/first major in that college in order to be considered. Follow the steps in Question 4 to be certain to apply for all scholarships for which you are eligible.

**10. What if I start the Scholarship Application and cannot finish it in one sitting?**

Go ahead and save your responses (or even submit them) and come back whenever you are ready to complete, but before the deadline date.

**11. What is the time-out period of the Scholarship Application?**

The time-out period is 30 minutes. To prevent timing-out, click the 'Save and Keep Editing' or 'Update Your Application' button at the bottom of the General Application.

**12. How will I know if I submitted the application successfully?**

You will receive an email from Winona State University Scholarships [no-reply@academicworks.com](mailto:no-reply@academicworks.com) that says, 'WSU Scholarship Application Submission Confirmation.' Additionally, your General Application will say 'Complete.' You can still make changes and update until the deadline date.

**13. I made a mistake on my submitted Scholarship Application.**

You may go back and change, correct, and update your application up until the deadline date.

**14. Should I complete the Scholarship Application each year?**

Yes, it is recommended you complete the application each year.

**15. Are international students eligible to complete the Scholarship Application?**

International students may complete the application. They may be considered for scholarships which do not require U.S. Citizenship or financial need.

**16. Will I be notified if I did or did not receive a scholarship?**

In most cases, only recipients are notified. Most scholarships are awarded by April 1. If you are awarded, you will receive an award offer notification email from 'no-reply@academicworks.com' with a link to <https://winona.academicworks.com> to view the details.