

How to Log into ULM Academic Works and Reserve a Scholarship Offer

Fall 2023-Spring 2024

Go to: https://ulm.academicworks.com/users/sign_in or click on the link provided in your scholarship offer email.

1. If this is your first-time logging in into your ULM account, please read the instructions in the section “**Incoming Highschool Seniors**” in the sign in box, as shown below:

Opportunities

Applicants and Administrators

[References and Reviewers](#)

Welcome!

ULM Students and ULM Faculty Reviewers: Please sign in below using your ULM username and password.

Incoming Highschool Seniors: Please sign in below using your ULM username and password.

Please see instructions below on how to login to your Academic Works account:

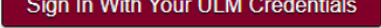
STEP 1: Activate OneLogin MuliFactor Authentication using one of the following methods:

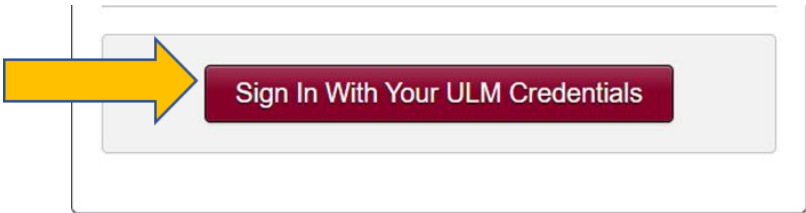
Method 1: [OneLogin Protect App](#)

Method 2: [Security Questions](#)

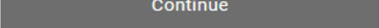
STEP 2: Reserve your Academic Scholarship Offer. Please click [here](#) to see instructions.

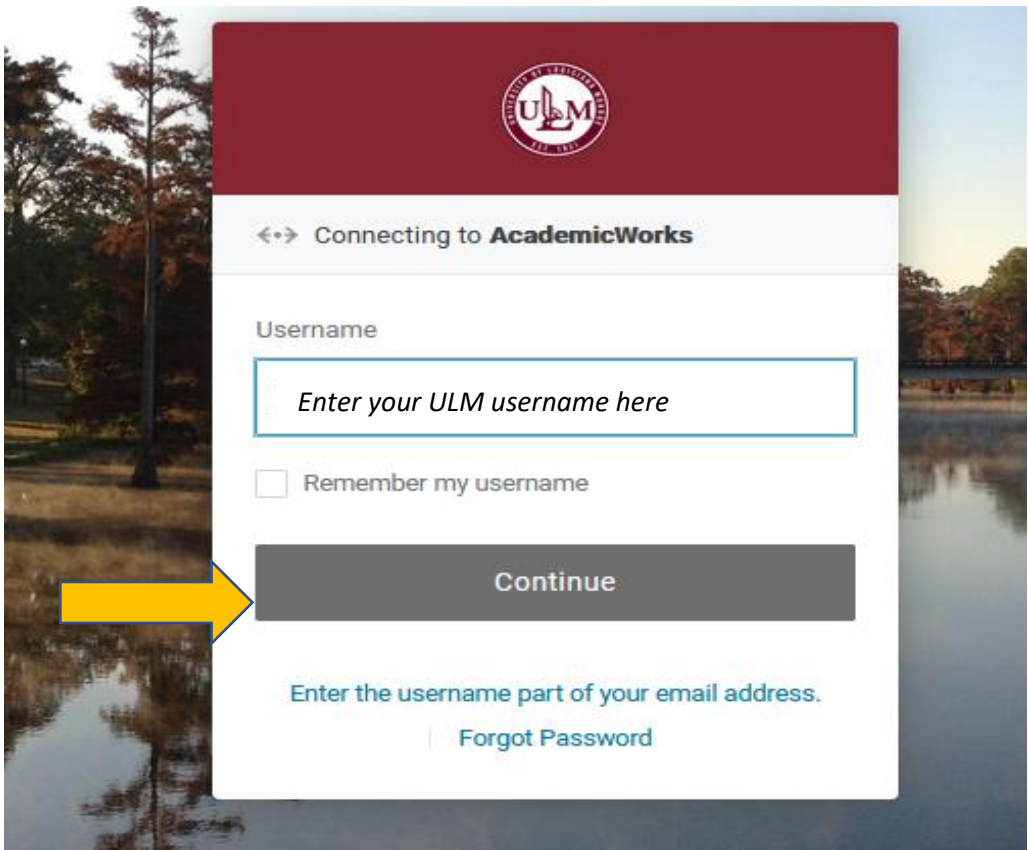
References and NON-ULM Reviewers: Please click on the *References and Reviewers* tab above to access your account.

2. Click on the  Button.



3. Enter your ULM Username. If you need assistance with your ULM username, please [click here](#) .

4. Click on the  button.



5. Enter your password. and click on the

Continue

 button. If you need assistance with your password, [click here](#).

6. You will be redirected to your ULM Academic Works account which includes the following:
- a. **Official Scholarship Award Letter**
 - b. **Scholarship Offer Details**
 - c. **Scholarship Reservation Form**

Official Scholarship Award Offer


1. The “Offer Letter” Tab of this page will include your official scholarship award letter:

Student's Name

Offer Letter

Details

Academic Scholarship Award



Scholarships

Scholarship Name

Scholar!

Based on

Congratulations on your outstanding academic achievement. You are a University of Louisiana Monroe F

\$

Total Amount for 4 years

which includes an annual award of \$

\$

Amount Per Year

, a housing award of \$

\$

Amount Per Year

To accept the scholarship offer, please click on the “Accept” button below. Also attached is your academic scholarship reservation form. Please review, sign and complete the reservation form as soon a possible.

As a new member of the ULM family, we wish you continued success during this year and look forward to seeing you at ULM in th


Award Year

Term

If you have any questions, please contact the ULM Scholarships Office at 318.342.5321 or scholarship@ulm.edu.

Go WARHAWKS!

Sincerely,



Robyn Jordan, Ph. D.
Director of Admissions and Scholarships

THE BEST IS ON THE BAYOU

2. The “Details” Tab of will include the award information:

Student Name

Offer Letter

Details

Academic Scholarship Award

Offered Amount:

Total \$ Amount for 4 years

Description:

AWARD INFORMATION

The

Name of the Scholarship

has the following components:

Tuition Amount Per Year

\$

Annual Award

\$

Annual Housing Award

Housing Amount Per Year

This scholarship offer is valid for a total of four consecutive years or until graduation (Bachelor's), whichever occurs first. This scholarship offer is valid only if the undersigned student enrolls at ULM beginning with the

Term


Award Year

3. At the bottom of the “Offer Letter” tab, you will see two buttons: “Accept” and “Decline”. Click on the **Accept** button to view the Scholarship Reservation Form. Please note that this scholarship offer is non-binding and only reserves the scholarship for you should you decided to enroll at ULM.

Student's Name

Offer LetterDetails

Academic Scholarship Award



Scholarships

Scholarship Name

Congratulations on your outstanding academic achievement. You are a University of Louisiana Monroe F

Based on

your academic record, your scholarship is valued at \$

which includes an annual award of \$

, a housing award of \$

Amount Per Year

Total Amount for 4 years

Amount Per Year

To accept the scholarship offer, please click on the “Accept” button below. Also attached is your academic scholarship reservation form. Please review, sign and complete the reservation form as soon a possible.


As a new member of the ULM family, we wish you continued success during this year and look forward to seeing you at ULM in the

Of Award Year

If you have any questions, please contact the ULM Scholarships Office at 318.342.5321 or scholarship@ulm.edu.

Go WARHAWKS!

Sincerely,



Robyn Jordan, Ph. D.
Director of Admissions and Scholarships

THE BEST IS ON THE BAYOU

Click “Accept” to Continue

AcceptDecline

Email Us | My Applications | Award Details

4. Once you click on the Accept button, you will receive a notification on the top of the page.

Student's Name

Dismiss

Thank you for accepting the scholarship offer! Your next step is to sign the Award Scholarship Reservation Form which you can find under the Supplemental Questions Tab. Please review, sign and complete the academic scholarship reservation form as soon a possible.

5. You will also receive an email on your Warhawks email account asking you to review and complete the Scholarship Reservation Form.

ULM Scholarships: You have been selected to receive the Name of the Academic Award


ULM Scholarships <scholarship@ulm.edu>

To Student Name

We could not verify the identity of the sender. Click here to learn more.

Reply

Reply All




Scholarships

Dear Student Name

Thank you for accepting the scholarship offer! Your next step is to sign the Academic Award Scholarship Reservation Form which you can find under the Supplemental Questions Tab. Please review, sign and complete the academic scholarship reservation form as soon a possible.

If you have any questions, please feel free to contact the Scholarships Office at scholarships@ulm.edu or (318) 342-5321.

Best Regards,



ULM Scholarships Office

318.342.5321 (office) | 318.342.1915 (fax) | scholarship@ulm.edu
Sandel Hall, Suite 102 | 700 University Avenue | Monroe, LA 71209 | ulm.edu/scholarships

6. You will also be able to see the Scholarship Reservation Form under the “Supplemental Questions” tab.

Scholarship Reservation Form

7. The Scholarship Reservation Form is a non-binding contract that is used to reserve your academic scholarship. The form consists of three sections:
- a. Award Information
 - b. Award Retention Criteria
 - c. Scholarship Reservation Information

Award Year – Name of the Academic Scholarship Award

Description

AWARD INFORMATION The Academic Excellence Award has the following components: Annual Tuition Award Annual Housing Award This...

Deadline

MM/DD/YYYY

Category

Incomplete Post-Acceptance Questions

Award

Annual Award Amount

Supporting Documents

Applicant Record

Offer Letter


Supplemental Questions

You can save your application at any time by clicking **Save and Keep Editing** at the bottom of the form. Once completed, you can submit your application by clicking **Finish and Submit**.

Note: Required fields are marked with an asterisk.

Supplemental Questions

★



ACADEMIC SCHOLARSHIP AWARD

Scholarship Reservation Form

Star

Scholarship Code

AWARD INFORMATION

The Scholarship Name Award has the following components:

Amount Per Year

• Annual Award

• Annual Housing Award

Amount Per Year

This scholarship offer is valid for a total of four consecutive years or until graduation (Bachelor's), whichever occurs first. This scholarship offer is valid only if the undersigned student enrolls at ULM beginning with the semester.

Term and Year

AWARD RETENTION CRITERIA

To retain this award, the student should:

• Be continuously enrolled as a full-time student (12 hours) as of the 15th class day each Fall and Spring semester

• Earn at least 24 credit hours during each academic year: (Fall, Wintersession, Spring, and Summer terms)

o Students may use up to 6 hours Dual Enrollment and Collegiate credit to count toward the 24 hour requirement for the first year

o AP credit by exam, and CLEP credit cannot be used to satisfy the 24-hour requirement

• Maintain a 3.0 cumulative grade point average

Scholarships are awarded for the Fall and Spring semesters only. Academic progress is monitored at the conclusion of each semester. Failure to maintain academic progress will cause all future eligibility to be cancelled. Students are responsible for any debt to the University caused by the cancellation of scholarships. The appeal application information can be found [here](#).

SCHOLARSHIP RESERVATION INFORMATION

• Scholarship reservations received after Deadline date may be awarded at a reduced level or cancelled

• Students must live on campus in designated residence hall to be eligible for the housing award

• This scholarship is awarded in addition to any funds a student receives from Louisiana TOPS

• This scholarship offer is non-binding for the student and only reserves a scholarship should the student enroll at ULM

• This scholarship cannot be used towards online-only degree programs as an incoming freshmen

o Qualified Continuing students who switch to an online-only degree program are eligible to receive 50% of this award

• The offer allows the student to enroll in less than 12 hours on a pro-rated basis during the final semester before graduating, with prior approval from the Scholarships Office

• A student is only eligible to receive one Freshmen Academic Scholarship

The amount of scholarship awards and financial aid a student is eligible to receive is based on the federally mandated Cost of Attendance and is adjusted each year. If the total amount of financial aid plus scholarships exceeds the federally mandated Cost of Attendance, his/her aid will be reduced (adjusted) by the amount exceeding the Cost of Attendance, in the following order: federal loan aid; institutional and other aid according to institutional practice; and State Scholarships and Grants (including TOPS if applicable).

SCHOLARSHIP RESERVATION INSTRUCTIONS

Please accept or decline EACH part of this scholarship.

Please type your full name in the box below:

★ Tuition and Fees Award

☐ Accept

☐ Decline

★ Housing Award

Incoming freshmen are required to live on campus unless residing with a parent, immediate family member (grandparent, sister, brother), or legal guardian in any of the following parishes: Bienville, Caldwell, Catahoula, East Carroll, Franklin, Jackson, LaSalle, Lincoln, Madison, Morehouse, Ouachita, Richland, Tensas, Union, West Carroll, or Winn. A separate housing application and deposit is required and available [here](#) to secure your room. Students must live on campus in designated residence hall to be eligible for the housing award.

☐ Accept

☐ Decline

Save and Keep Editing

Finish and Submit

a. Award Information

This section includes your specific award information. If you submit higher test scores before the deadline, your award may be upgraded.

Award Year – Name of the Academic Scholarship Award

Description

AWARD INFORMATION The Academic Excellence Award has the following components: Annual Tuition Award Annual Housing Award This...

Deadline

MM/DD/YYYY

Category

Incomplete Post-Acceptance Questions

Award

Annual Award Amount

Supporting Documents

Applicant Record


Offer Letter

Supplemental Questions

You can save your application at any time by clicking **Save and Keep Editing** at the bottom of the form. Once completed, you can submit your application by clicking **Finish and Submit**.
Note: Required fields are marked with an asterisk.

Supplemental Questions

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ACADEMIC SCHOLARSHIP AWARD

Scholarship Reservation Form

AWARD INFORMATION

The Scholarship Name

Award has the following components:

Amount Per Year

Annual Award

Annual Housing Award

Amount Per Year

This scholarship offer is valid for a total of four consecutive years or until graduation (Bachelor's), whichever occurs first. This scholarship offer is valid only if the undersigned student enrolls at ULM beginning with the 1st Term and Year semester.

b. Award Retention Criteria

This section includes the requirements to maintain your scholarship at ULM.

AWARD RETENTION CRITERIA

To retain this award, the student should:

- Be continuously enrolled as a full-time student (12 hours) as of the 15th class day each Fall and Spring semester
- Earn at least 24 credit hours during each academic year: (Fall, Wintersession, Spring, and Summer terms)
 - Students may use up to 6 hours Dual Enrollment and Collegiate credit to count toward the 24 hour requirement for the first year
 - AP credit by exam, and CLEP credit cannot be used to satisfy the 24-hour requirement
- Maintain a 3.0 cumulative grade point average

Scholarships are awarded for the Fall and Spring semesters only. Academic progress is monitored at the conclusion of each semester. Failure to maintain academic progress will cause all future eligibility to be cancelled. Students are responsible for any debt to the University caused by the cancellation of scholarships. The appeal application information can be found [here](#).

c. Scholarship Reservation Information

By submitting now, your award is guaranteed if you choose to attend ULM. July 31, 2023, is the preferred deadline. Those that submit after July 31 will be considered as funds are available.

SCHOLARSHIP RESERVATION INFORMATION

- Scholarship reservations received after

Deadline date

 may be awarded at a reduced level or cancelled
- Students must live on campus in **designated residence hall** to be eligible for the housing award
- This scholarship is awarded in addition to any funds a student receives from Louisiana TOPS
- This scholarship offer is non-binding for the student and only reserves a scholarship should the student enroll at ULM
- This scholarship Cannot be used towards online-only degree programs as an incoming freshmen
 - Qualified Continuing students who switch to an online-only degree program are eligible to receive 50% of this award
- The offer allows the student to enroll in less than 12 hours on a pro-rated basis during the final semester before graduating, with prior approval from the Scholarships Office
- A student is only eligible to receive one Freshmen Academic Scholarship

The amount of scholarship awards and financial aid a student is eligible to receive is based on the federally mandated Cost of Attendance and is adjusted each year. If the total amount of financial aid plus scholarships exceeds the federally mandated Cost of Attendance, his/her aid will be reduced (adjusted) by the amount exceeding the Cost of Attendance, in the following order: federal loan aid; institutional and other aid according to institutional practice; and State Scholarships and Grants (including TOPS if applicable).

Reserving Your Scholarship Offer

Complete each section below to fully reserve your scholarship offer.

1. Type your full name in the box below.

SCHOLARSHIP RESERVATION INSTRUCTIONS

Please accept or decline EACH part of this scholarship.

Please type your full name in the box below:

Student Name

2. Tuition and Fees:

- To accept your Tuition and Fees Award, select option “Accept”.
- To decline your Tuition and Fees Award, select the option “Decline”.

*** Tuition and Fees Award**

- ☐ Accept
- ☐ Decline

3. Housing Award:

If your scholarship offer includes a housing award, select one of these options:

- To accept your Housing Award, select option “Accept”.
- To decline your Housing Award, select the option “Decline”.

*** Housing Award**

Incoming freshmen are required to live on campus unless residing with a parent, immediate family member (grandparent, sister, brother), or legal guardian in any of the following parishes: Bienville, Caldwell, Catahoula, East Carroll, Franklin, Jackson, LaSalle, Lincoln, Madison, Morehouse, Ouachita, Richland, Tensas, Union, West Carroll, or Winn. A separate housing application and deposit is required and available [here](#) to secure your room. Students **must** live on campus in [designated residence hall](#) to be eligible for the housing award.


- ☐ Accept
- ☐ Decline

4. Reserve Scholarship:

Click on the **Finish and Submit** button to submit your reservation form and reserve your scholarship offer.

Save and Keep Editing

Finish and Submit



5. **Check your ULM Warhawk email:**

Once you submit the scholarship reservation form, you will receive a confirmation email on your Warhawks email address from scholarship@ulm.edu.



Dear Student Name

Name of the Academic Scholarship Award

This is to confirm that your application for has been received. Please be sure to check your Warhawks email and your Academic Works account for more updates.

If you have any questions, please feel free to contact the Scholarships Office at scholarships@ulm.edu or (318) 342- 5321.

Best Regards,



ULM Scholarships Office

318.342.5321 (office) | 318.342.1915 (fax) | scholarship@ulm.edu
Sandel Hall, Suite 102 | 700 University Avenue | Monroe, LA 71209 | ulm.edu/scholarships