



*The Church of  
Saint Timothy*

8 Oak Avenue North, Maple Lake, MN 55358  
office: 320-963-3726 • FAX: 320-963-2008

Dear 7th Grade Parents,

A new year for Faith Formation has arrived. Read through the below information to familiarize yourself with our program.

- 1) All Faith Formation related forms can be found at the [www.churchofsttimothy.org](http://www.churchofsttimothy.org) webpage under the faith formation tab for easy print out. (For those who cannot print out forms they will be available in the Parish Office, Church Entrance Ways, and at the Open House.
- 2) Turn in all Faith Formation forms for 2018-19 at the same time. This means registration, code of conduct, and parental involvement
- 3) Our late fee for faith formation is \$10 this year. Be sure to have all payment and all forms in by the Open House.
- 4) If your child has any unique educational needs or allergies please communicate them to us via the registration form.
- 5) If your child is absent from school on Wednesday due to a sickness do not send them to Faith Formation Wednesday night. If your child will miss a Faith Formation session please let us know ahead of time via phone call, e-mail, or text message

Again, return Faith Formation forms with full payment (FF tuition, and any applicable retreat fees) by the end of Open House on September 5th from 6-7:00pm. Your materials may also be returned by mail, delivered in person to the parish office, or placed in the weekend collection in an envelope marked FF registration.

The catechists for 7<sup>th</sup> grade this year will be Mark Tackaberry & Shelley McAlpine along with Joe Ackerman, Alice Yanta, & Zach Marquette. They look forward to meeting you at the Open House & seeing you throughout the year. We welcome any opportunity to be with the parents and learn more from you and more about the students we will be serving.

Classes will be offered for 7<sup>th</sup> grade from 7pm-8:15pm on Wednesdays **in the school building** (use front entrance). Our 6<sup>th</sup>+7<sup>th</sup> Grade retreat will be on **Saturday, November 17th** from 10:00 a.m. through 4:30pm Mass. Students will be picked up after Mass at the church. Our NET Retreat takes place on **Wednesday, January 9<sup>th</sup>** from 4-9pm. If these retreats do not work with your schedule please communicate this fact to me as soon as possible. I will help you find alternatives.

If you have any questions please don't hesitate to ask. I am excited for the new year and look forward to seeing our children grow in their relationship with Jesus & His Church.

In Christ,  
Through Mary,  
Andrew R. Zeisel  
Director of Faith Formation

## ST. TIMOTHY'S FAITH FORMATION CODE OF CONDUCT

Catechists of Faith Formation perform an invaluable service to the parents of St. Timothy's Parish. They have a time-consuming and challenging job, as you can well imagine. They need to cover volumes of material in just one hour a week and it's often frustrating. Your responsibility as parents is to deliver and pick up your teenager on time, to discuss with them the content covered in class, and to assure teachers of his/her consistent, appropriate behavior.

Even though infrequent, any serious attitude/discipline problems make it necessary - for the success of our program - that all parents and their students sign a behavior contract that will be strictly enforced. Every young person in faith formation is entitled to quality instruction in a supportive and safe environment.

Our policy states that: **when the adult leader considers a student's behavior to be consistently off task, inappropriate or disrespectful, that student will receive one verbal warning. Any subsequent problem will be reported to the Director of Faith Formation. Parents will be contacted before the next class period to choose one of two options:**

- A. Parents will receive leader guides and training to home school their student. A follow-up quiz will be given by the Director of Faith Formation
- B. Parents will accompany their student to his/her class to assist with instruction and behavior.

**If the behavior is severe there will be no other warnings and appropriate action will happen that night when the parent picks up the student.**

**Parent or Guardian:** I agree that my young person shall abide by the contract outlined above. I have reviewed it and discussed the contract with my child prior to signing this form. I agree that if my child fails to consistently abide by the code or engages in a serious infraction of the code, I will be notified immediately to choose from the options listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Youth Participant:** I understand and agree to the **St. Timothy's Faith Formation Behavior Contract**. I also understand that my parents(s) or guardian will be notified at the time of any infraction following one verbal warning. (Your signature must appear below in order to participate in St. Timothy's Religious Education Program.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FAITH FORMATION PARENT SIGN-UP GRADE  
K - 10**

I will be able to help in the following ways:

	Name	Phone/cell #	e-mail address
1. Substitute	_____	_____	_____
2. Be a teacher aide in the classroom	_____	_____	_____
3. Provide clerical help to the staff	_____	_____	_____
4. Babysit for teachers	_____	_____	_____
5. Pray for our students, teachers & aides	_____	_____	_____
6. Assist with Retreats	_____	_____	_____
7. Be a driver for youth events	_____	_____	_____
8. Be involved with fundraising	_____	_____	_____
9. Be involved with fun Outings like (ski trip)	_____	_____	_____

Student published information includes, but is not limited to, photos and names of students who have received awards and participated in classroom and co-curricular activities. These may be published in local newspapers; website for St. Timothy's Catholic Church and appears internally within the church on bulletin boards and other recognition showcases. If you do not want your child's name or photo to be used for these purposes, please contact Andrew Zeisel at 320-963-3726 ext. 7 or [azeisel@churchofsttimothy.org](mailto:azeisel@churchofsttimothy.org)