



CITY OF SOMERVILLE, MASSACHUSETTS  
 WATER & SEWER DEPARTMENT  
**JAKE WILSON**  
**MAYOR**



## Checklist for Water & Sewer Tie Cards

- Individual tie cards are required for each utility (domestic water service, fire protection water service, & sewer service)
- Shall include size, material, and length of each service from the main into the building
- Building shall be drawn to match the as-built condition of the building and identify the building's address (proper shape)
- Shall include the install date, install by, ties taken by, and the date the ties were taken
- Shall include ties (distance) from at least 2 different points (corners of the building, poles, manhole structures, etc.) to the water shut off valves, sewer clean outs, bends in the sewer and to the connection at the City's main for both water and sewer
- Shall identify the location of the shut off valve and any sewer clean outs or bends (sidewalk, street, etc.)
- Shall include the size of the main and material if known
- Shall include photos of the water tap into the main, the corporation gate, the sidewalk shut off gate, and any other applicable photos of the trench and service installation.

### Disclaimers:

1. Every effort has been made to create a comprehensive list of requirements; however, the Water & Sewer Department may require additional information or services not included in this checklist.
2. This document is subject to change at the City's discretion.



# CITY OF SOMERVILLE, MASSACHUSETTS

## SERVICE ADDRESS:

### WATER Tie Card – Domestic Service

Install Date: \_\_\_\_\_

Install by: \_\_\_\_\_

Ties taken by: \_\_\_\_\_

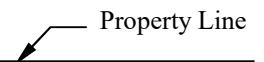
Ties taken Date: \_\_\_\_\_

#### Water Service (Main to Curb):

Size: \_\_\_\_\_ Material: \_\_\_\_\_

#### Water Service (Curb to House):

Size: \_\_\_\_\_ Material: \_\_\_\_\_





# CITY OF SOMERVILLE, MASSACHUSETTS

## SERVICE ADDRESS:

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### WATER Tie Card – Fire Protection

Install Date: \_\_\_\_\_

Install by: \_\_\_\_\_

Ties taken by: \_\_\_\_\_

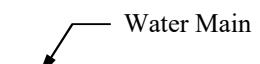
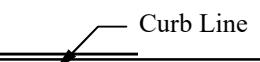
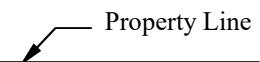
Ties taken Date: \_\_\_\_\_

#### Water Service (Main to Curb):

Size: \_\_\_\_\_ Material: \_\_\_\_\_

#### Water Service (Curb to House):

Size: \_\_\_\_\_ Material: \_\_\_\_\_





# CITY OF SOMERVILLE, MASSACHUSETTS

## SERVICE ADDRESS:

### SEWER Tie Card

Install Date: \_\_\_\_\_

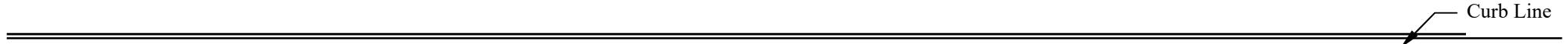
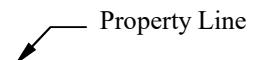
Install by: \_\_\_\_\_

Ties taken by: \_\_\_\_\_

Ties taken Date: \_\_\_\_\_

#### Sewer Service:

Size: \_\_\_\_\_ Material: \_\_\_\_\_





CITY OF SOMERVILLE, MASSACHUSETTS

**SERVICE ADDRESS:**

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## **Photos of the Water and Sewer Trench & Installation**