



CITY OF SOMERVILLE, MASSACHUSETTS

PARKING DEPARTMENT

## TEMPORARY PARKING RESTRICTIONS PERMIT SIGN POSTING POLICIES

This permit is issued in accordance with the provisions of the Somerville Traffic Regulations, Article VIII, § 8-6. Any approved temporary parking restrictions contained in a permit shall not have the force of law if all sign posting requirements are not met.

**AS THE PERMIT APPLICANT, YOU ARE REQUIRED TO POST SIGNS PROVIDED TO YOU BY TPD UPON APPROVAL OF PERMIT, IN THE FOLLOWING MANNER:**

1. **When to Post Signs:** At least 48 hours prior to the date and time when temporary parking restrictions are scheduled to go into effect, permit holder must post all required signs.
2. **Where to Post Signs:** Temporary “NO PARKING” signs shall be posted a minimum of every 20 feet in the area where parking is restricted. A beginning sign and ending sign is required. Signs shall be affixed to sign poles, trees, barrels/cones, and telephone/light poles. Signs shall **NOT obscure other traffic signs**. Signs may be affixed using tape, twine, or rope but **NOT nails or staples**.
3. **Prohibitions:** Parking restrictions cannot be installed across crosswalks/driveways, 10 feet from a hydrant, or 20 feet from an intersection. Signs must be in legal, permit parking spots only.
4. **Snow Emergency:** Snow emergency parking restrictions supersede any posted signage. The permit may be revoked at the discretion of the City; you will be notified of any revocation other than snow emergency.
5. **Removal of Signs:** Signs shall be removed by the permit holder as soon as the approved parking restriction expires as stated on the permit and posted for no longer than 5 days duration. After removal, permit holder shall properly dispose/recycle signs.
6. **Contact 311:** Once signs are posted, **applicant must notify by calling ‘311’ to report date and time of posting (no less than 48 hrs before desired restrictions). Once signs are removed, applicant must notify 311 to report date and time of removal.**

Parking Department 133 HOLLAND ST SOMERVILLE, MASSACHUSETTS 02143  
(617) 625-6600 EXT. 7900 TTY: (617) 666-0001 FAX: (617) 628-6675  
EMAIL: [traffic@somervillema.gov](mailto:traffic@somervillema.gov) or [www.parksomerville.com](http://www.parksomerville.com)



ACKNOWLEDGEMENT STATEMENT AND  
AGREEMENT TO INDEMNIFY THE CITY OF SOMERVILLE

By my signature below, I hereby acknowledge that I have reviewed and agree to comply with, any all requirements of this permit, City of Somerville Code of Ordinances, Somerville, Traffic Regulations, Traffic and Parking Department's Temporary Parking Restrictions Permit Moving Van Permit Sign, Posting Policies, and all other applicable law.

To the extent permitted. by law, I further agree to indemnify and hold harmless the City of Somerville, its officers, employees, agents and volunteers from any and all damages, liabilities, actions, suits, proceedings, claims, demands, losses, costs and expenses arising from or out of, or connected with, the permit holder's permit and/or use thereof, including but not limited to the failure to post signage and any and all charges and/or fees or fines of any kind relating thereto, unless the damage is caused by the City of Somerville's gross negligence or willful misconduct.

By signing this agreement, I agree to all of the above and that I am the responsible party relating to the compliance with all requirements of this permit, whether I am the moving party or not.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Customer Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

If you are the moving party, are you moving into or out of Somerville? \_\_\_\_\_

If you are moving out of Somerville, provide the address you are moving to below:

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip