

Applying for a Farmer Winery, Pub Brewery, Farmer Brewery, or Farmer Distillery Event License

Pursuant to MGL c138 s15F, farmer wineries, pub breweries, farmer breweries, and farmer distilleries must obtain a license before selling alcohol at an agricultural event.

TIMELINE AND TERM:

- Submit a complete application, including answering all questions and uploading all required documents to Citizenserve.
- Your application will appear on the Licensing Commission agenda following completion of all departmental approvals. Refer to the Commission schedule posted online.
- The license is valid for the duration of the approved event only. The license is not renewable.

APPLICATION CONDITIONS:

- You must apply online on the city's website.
- You must have paid all taxes, fees, or fines owed to the City of Somerville and to the State.
- The license is valid only at the approved location and on the approved date(s), time(s), and rain date(s).
- You must appear at a public hearing before the Licensing Commission.

FEES:

- A \$50 charge per event for a Farmer Winery, Pub Brewery, Farmer Brewery, or Farmer Distillery Event license, payable when the license is approved.
- Fees may be paid online using a credit card (Visa, Mastercard, Discover), debit card, or electronic funds.

ADDITIONAL DOCUMENTS REQUIRED:

The city requires that you upload the following documents as part of your application:

- Proof of certification that your organization is a Farmer Winery, Pub Brewery, Farmer Brewery, or Farmer Distillery.
- Proof of certification that the event is an Agricultural Event.
- A Workers' Compensation Insurance Affidavit (downloadable when you apply) or proof of WC Insurance.

HOW TO APPLY:

Before you begin:

- Make sure you have entered all your information properly before you click "SUBMIT."
- If you start your application and are not ready to submit it, you can always click "SAVE FOR LATER," and come back to it later. Note that once you "SUBMIT" your application, you can't re-open it to edit it.

When you are ready:

- Go to <http://www.somervillema.gov/citizenserve>.
- Click the [citizenserve](#) logo.
- Click “MY ACCOUNT.”
- Log in, or, if this is your first online application, click “REGISTER NOW” to create an account.
- Scroll down and click “APPLY FOR A LICENSE.”
- At Application Type, select “FARMER WINERY EVENT LICENSE.”
- At Business Name, enter your business name.
- At “Is this application for a new or existing business location?”:
 - Select “A new business location” if this is your first application at this location.
 - Then enter the street address of the Farmer Winery Event and click on “FIND ADDRESS.”
If Citizenserve does not identify your address, select “use this address.” OR
 - Select “AN ADDITIONAL LICENSE FOR AN EXISTING BUSINESS” if you’ve been licensed at this location before.
 - At “License #” select a license you’ve received before.
- Answer the remaining questions.
- Upload the required documents.
- Review the terms and conditions. Do not proceed until you are ready to accept all terms and conditions.

When you finish:

- Before you click “SUBMIT,” note that once you submit the form, you cannot re-open it to edit it. If you are not ready to submit the form, click “SAVE FOR LATER,” so you can come back to finish it.
- If you’re ready, “SUBMIT” the form, and pay the required application fee.
- To make changes after you’ve submitted your application, contact the Licensing Commission.

QUESTIONS?

- Contact the Licensing Commission at licensing@somervillema.gov.