



CITY OF SOMERVILLE, MASSACHUSETTS
 WATER & SEWER DEPARTMENT
 JAKE WILSON
 MAYOR



METER TEST POLICY

The City of Somerville Water and Sewer Department may subject all meters to periodic tests. The cost of meter testing initiated by the City will be borne by the City. Meters two inches and larger will be tested on an on-going basis. Any property owner may request a meter test. The City's contracted meter test vendors and the City's Water and Sewer department will coordinate with the property owner to arrange for testing. Such tests shall be performed at the expense of the owner in accordance with the MGL Ch 165 and the meter testing policy, as described below.

The owner of any property may request to have their meter tested; they must contact the City of Somerville Water and Sewer Department to arrange for a meter test. The property will select which vendor they would like to perform the test and coordinate with the Water and sewer department. If the meter is found to be reading with substantial accuracy, the meter test fee will be the responsibility of the owner and will be added to the property's next water bill. If the meter is found to be faulty, the City will cover the full cost of the meter test, and a new meter will be installed at no additional cost to the property owner.

The process and conditions of meter testing are as follows:

- The property owner shall complete a Meter Test Authorization Form, selecting which meter testing vendor they prefer. Meter testing vendor and pricing options can be found on the following Meter Testing Pricing Table.
- The City of Somerville Water and Sewer Department will contact the meter testing vendor selected by the property owner to perform the meter test.
- Coordination of meter testing appointment(s) is dependent on the vendor and type of meter test chosen. Both are outlined below.
 - For onsite inline testing, Mass Installation, Inc. will reach out directly to the property owner to coordinate a meter testing appointment. Mass Installation will arrive at the property on the day of the appointment to perform the inline meter testing.
 - For offsite bench testing, the Water and Sewer Department and Reagan Supply and Testing Service will coordinate two testing appointments with the property owner. The first appointment will be to remove the meter for testing and to install a temporary meter. The temporary meter is installed to record water usage over the duration of the offsite test; this usage may be added to the property's next water bill. The second appointment is to remove the temporary meter and reinstall the original meter, or install a new replacement meter, depending on the test results.
 - While Reagan Supply and Testing Service offers inline testing, it is only available for meters two inches and greater in size. For this testing selection, both the City and Reagan Supply and Testing Service will coordinate a meter testing appointment time with the property owner.
- A written report of the meter test will be generated by the vendor and provided to both the property owner making the test request and to the City for recordkeeping purposes.



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- If the report shows the meter is reading with substantial accuracy (plus or minus 2% of 100%) as per the American Water Works Association (AWWA) standards for cold water meters, the charge of the meter test will be added to the property owner's account.
- If the report shows the meter is not reading with substantial accuracy per the AWWA standards for cold water meters, both the charge of meter test and the installation of a new water meter will be covered by the City.
 - When the meter tests faulty, and the property owner has been charged with, or has paid for, more water than they should have been charged with or paid for, the amount of such excess may forthwith be credited to the account associated with the meter.
 - When the meter tests faulty, and the property owner has been charged with, or has paid for, less water than they should have been charged with or paid for, the proper additional amount may forthwith be charged to the account associated with the meter.
- Meter test results are final and are not subject to further dispute once the test is completed. Both the Meter Pricing Table and the Meter Testing Authorization Form can be found in the pages that follow, as well as on our webpage at <https://www.somervillema.gov/departments/water-and-sewer>.

Any meter testing questions can be directed to the City of Somerville Water and Sewer Department at water@somervillema.gov or (617) 625-6600 x 5850.



METER TEST PRICING TABLE

If the meter is found to be reading accurately, the cost of the meter test will be charged to the account associated with the meter. If the meter is found to be faulty, the City will cover both the cost of the meter test and a new replacement meter.

METER SIZE	MASS INSTALLATION INC (Inline Test)*	REAGAN SUPPLY & TESTING SERVICE (Bench Test)**	REAGAN SUPPLY & TESTING SERVICE (Inline Test)
5/8 INCH	\$175.00	\$207.00	N/A
3/4 INCH	\$175.00	\$208.00	N/A
1 INCH	\$175.00	\$257.00	N/A
1.5 INCH	\$435.00	\$392.00	N/A
2 INCH	\$435.00	\$392.00	\$325.00
3 INCH	\$575.00	\$442.00	\$400.00
4 INCH	\$575.00	\$492.00	\$450.00
6 INCH	\$850.00	N/A	\$600.00
8 INCH	\$850.00	N/A	\$650.00

*Meter testing with MII is suspended from November 1st to April 1st due to weather conditions
 **Bench testing with Reagan Supply and Testing Service will require the meter to be removed and taken offsite. A temporary meter will be put in place during the test window and units used during that time may be added to your next bill.



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METER TEST AUTHORIZATION FORM

I am requesting a test of the water meter with the following information:

Address: _____

Account Number: _____

Meter Number: _____

I am requesting the test be performed by the following vendor and testing method:

- Mass Installation, Inc. (inline testing)**
- Reagan Supply and Testing Service (bench testing)**
- Reagan Supply and Testing Service (inline testing) *ONLY AVAILABLE FOR METERS 2in AND UP***

By signing this form, I acknowledge and agree to the following terms and conditions:

- The water meter will be tested by the vendor I selected in the above section to determine the function and accuracy of the water meter.
- I understand that not all meter tests bear the same cost, and the cost to test the meter is based on the vendor and testing method selection I made.
- If the water meter is found to be functioning properly, the full charge of the meter test, as outlined in the Meter Test Pricing Table, will be added to my account.
- If the water meter is found to be faulty, the City will cover the cost of the test and the water meter will be replaced and installed free of charge.
- I understand that the test results are final and are not subject to further dispute with the City once the test is completed.

By signing below, I confirm that I read and understand the terms and conditions, and I consent to the testing of my water meter.

Date: _____

Phone Number: _____

Email: _____

Signature: _____

Please Note

Inline testing with Mass Installation, Inc. is suspended from November 1st to April 1st due to weather conditions. Bench testing with Reagan Supply and Testing Service will require the meter to be removed and taken offsite. A temporary meter will be put in place during the test window and units used during that time may be added to your next bill. For any additional questions, please reach out to the City of Somerville Water and Sewer Department at water@somervillema.gov or (617) 625-6600 x 5850.

FOR OFFICE USE ONLY:

Meter Size _____ Vendor Selected _____ Test Cost _____

