



Mayor Katjana Ballantyne
City of Somerville

Introducing Somerville's Consolidated Waitlist



Information in:
English, Spanish,
Brazilian Portuguese,
Nepali, Haitian Creole,
Simplified Chinese,
Traditional Chinese.

What is the Consolidated Waitlist?

The **Consolidated Rental Waitlist** is a single application system for many inclusionary rental units in Somerville. Instead of applying for each available unit separately, you apply once and remain on the list for future openings.

Why is this better?

- **Faster Process** – No need to apply multiple times.
- **Clearer Updates** – Track your application status online anytime.
- **More Support** – The City can better assist applicants and prioritize urgent housing needs.

How to Apply

- **Step 1: Gather Your Information.** Before you start, have this information ready:
 - **Contact Information** (phone, email, mailing address)
 - **Household Details** (names and birthdays of all members)
 - **Income & Assets** (for all adults applying)

You do NOT need pay stubs, bank statements or other income or asset documents at this stage. However, if you need an accessible unit or reasonable accommodation, a valid doctor's letter must be submitted.

- **Step 2: Submit Your Application** (Starting April 3, 2025)
 - **Online:** Visit somerillewaitlist.org
 - **In-Person:** Stop by City Hall Annex, 50 Evergreen Ave, Somerville, MA 02145
- **Step 3: Confirmation.** Once submitted, you'll receive a confirmation email with your waitlist status.
 - **Application Deadline:** May 30, 2025
 - **Lottery Date:** June 9, 2025

What Happens Next?

- **Waitlist & Lottery:** Applications are reviewed, and a lottery determines placement. Some applicants, like Somerville residents or those in emergency situations, may receive priority.
- **Keeping Your Info Updated:** If you move, change jobs, or have other important changes, update your application online so we can reach you when needed.
- **When You're at the Top of the List:** You'll be contacted with next steps, such as an appointment or a unit viewing.

Need Help?

- **Phone:** (617) 625-6600 x2566
- **Email:** inclusionary@somervillema.gov
- **Visit:** City Hall Annex, 50 Evergreen Ave, Somerville, MA 02145
- **Join Weekly Online Office Hours:** Thursdays, 5:30-7:30 PM via Zoom (Meeting ID: 81106664399)

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➔ Applications Available Beginning April 1, 2025. Visit [Somervillewaitlist.org](https://somerillewaitlist.org)

- Individuals with disabilities who need auxiliary aids and services for effective communication, written materials in alternative formats, or reasonable modifications in policies and procedures, to access the programs and activities of the City of Somerville or to attend meetings, should contact the ADA Coordinator, Adrienne Pomeroy, at 617-625-6600 x2059 or apomeroy@somervillema.gov.
- If you need assistance translating or understanding this information, please call 311 (617-666-3311) or contact us at somerviva@somervillema.gov. The City of Somerville can provide you with an interpreter for free.