

**Addendum No. 1 to BID 22-59**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Procurement and Contracting Services**  
**KATJANA BALLANTYNE**  
**MAYOR**

To: All Parties on Record with the City of Somerville as Holding BID 22-59  
On-call Elevator Maintenance & Repairs

From: Andrea Caruth on behalf of Yolanda Robles-Casanova

Date: 5/25/2022

Re: Response to Requests for Information  
**Addendum No. 1 to BID 22-59**

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**\*\*Please note the zoom is updated. Bid Opening remains Friday May 27<sup>th</sup>, 11:30AM: \*\***

This addendum responds to requests for information.

This addendum updates the general bid form.

This addendum raises the payment and performance bond: 100% of contract value.

**Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.**

**NAME OF COMPANY / INDIVIDUAL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**TELEPHONE/FAX/EMAIL:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED INDIVIDUAL:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF ADDENDA:**

**Addendum #1** \_\_\_\_\_ **#2** \_\_\_\_\_ **#3** \_\_\_\_\_ **#4** \_\_\_\_\_

**Addendum No. 1 to BID 22-59**

Topic: Bid Opening\_IFB 22-59 On-call Elevator Maintenance & Repairs  
 Time: May 27, 2022 11:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83604394768?pwd=V3hibk9GQUJJCd3RZZDFaQ2c4aldRZz09>

Meeting ID: 836 0439 4768

Passcode: fgh6RM

#	Question	Answer
1	<p>I am looking over the elevator bid package and see that there are a few things listed that should not be:</p> <p>There are three wheelchair lifts that have been decommissioned, two at the high school, one that was in the Traffic And parking office.</p> <p>The state ID numbers are, 274-W-357, 358, and 279.</p> <p>There is also an elevator at the Armory that is not listed on the bid form, it is on the elevator list but not the bid sheet. That ID number is 274-P-382.</p>	<p>The three wheelchair lifts have in fact been decommissioned.</p> <p>The Elevator at the Armory should have been added to both sections.</p> <p>Please remove Section 4 “Form of General Bid” and replace it with the attached.</p>
2	<p>Please send the previous bid pricing/tabulations from all Bids submitted.</p>	<p>Please see attached</p>
3	<p>How much was the entire annual cost for the Elevator Maintenance w/repairs, testing, etc. for 2019 to present?</p>	<p>01/01/2021 – 12/31/2021 : \$59,156.29                      01/01/2020 – 12/31/2020 : \$54,975.00                      01/01/2019 – 12/31/2019: \$60,893.03                      Please note there are now 4 additional units</p>
4	<p>Are all service calls and repairs billable based on mechanic hourly rates?</p>	<p>Please see bid package.</p>
5	<p>Will the City of Somerville be contacting United Elevator when a company requests a site visit being that a mechanic from United elevator has to assist with the walkthrough/machine rooms?</p>	<p>No. United Elevator is not a contracted vendor of the city.</p>

IFB #22-59

## SECTION 3.0 FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: On-call Elevator Maintenance & Repairs In accordance with the accompanying plans and specifications prepared by the Department of Public Works and specified below, subject to additions and deductions according to the terms of the specifications.

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville.

- The bids will be received at the office of the Chief Procurement Officer, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **5/27/2022 by 11:30 AM EST**
- If the **awarded** vendor is a Corporation a “Certificate of Good Standing” (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 4.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 4.0; only for services)
- **Awarded Vendor** must comply with all applicable laws, including but not limited to the [Somerville Wage Theft Ordinance](#).
- **Awarded Vendor** must comply with insurance requirements as stated in Section 4.0.
- The Chief Procurement Officer reserves the right to accept or reject any or all bids and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

### Schedule A. Hourly Labor Rate

Description	Estimated Quantity	Year 1 2022 - 2023		Year 2 2023 - 2024		Year 3 2024 - 2025	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>Repairs – Labor Regular Hours Mon – Fri 7:30 am – 4:00 pm</b>							
A. Mechanic	100	\$	\$	\$	\$	\$	\$
B. Helper	50	\$	\$	\$	\$	\$	\$
<b>Repairs – Labor After Hours Mon – Fri 4:00 pm – 7:30 am</b>							
C. Mechanic	20	\$	\$	\$	\$	\$	\$
D. Helper	10	\$	\$	\$	\$	\$	\$
<b>Repairs – Emergency Saturday, Sunday, Holidays</b>							
E. Mechanic	20	\$	\$	\$	\$	\$	\$
F. Helper	10	\$	\$	\$	\$	\$	\$
Annual total of Hourly labor rate		\$		\$		\$	
<b>Subtotal of Schedule A (Sum of the annual total of Hourly labor rate for 3 years)</b>		\$					







21	<b>Healey School 5</b> Meacham St. Wheel Chair Lift (#274-W-311)	\$	\$	\$	\$	\$	\$	\$	\$	\$	
22	<b>East Somerville School</b> Passenger Elevator274- W-450	\$	\$	\$	\$	\$	\$	\$	\$	\$	
23	<b>Somerville High School</b> 81 Highland Avenue HP - Lift (#274-W-20493)	\$	\$	\$	\$	\$	\$	\$	\$	\$	
24	<b>Somerville High School</b> 81 Highland Avenue Passenger Elevator (#274-P-19615)	\$	\$	\$	\$	\$	\$	\$	\$	\$	
25	<b>Somerville High School</b> 81 Highland Avenue Passenger Elevator (#274-P-19617)	\$	\$	\$	\$	\$	\$	\$	\$	\$	
25	<b>Somerville High School</b> 81 Highland Avenue Passenger Elevator (#274-P-19616)	\$	\$	\$	\$	\$	\$	\$	\$	\$	
26	<b>West Branch Library</b> 40 College Ave. Passenger Elevator (#274-P-20836)	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Total of Annual Subtotal ((Monthly x		\$			\$			\$			

12) + Annual Insp.) for each year			
<b>Subtotal of Schedule C</b> (Sum of the annual subtotal of ((monthly X 12 ) + Annual Inspection) for 3 years	\$		

**The proposed contract price is (total bid in figures, must match Schedule D: Total Bid Pricing)**

<b>Total Bid Pricing in Figure</b> (sum of the subtotal of Schedule A+ Schedule B + Schedule C)	\$	
<b>Total Bid Pricing in Words</b> (sum of the subtotal of Schedule A+ Schedule B + Schedule C)	\$	

*(If applicable)* The contract price does not include the items listed on the attached "Bid Form for Alternates;" the bidder understands that the project construction cost estimate provided by the City is inclusive of all the work described in this form.

The undersigned agrees that, if he is selected as general contractor, he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond (as indicated in the "Key Project Information" section on the 2nd page of this bid), each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price; provided, however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

The Undersigned Bidder certifies under the penalties of perjury that:  
 (1) Pursuant to M.G.L. c. 62C, §49A, to the best of the signatories knowledge and belief, that the Undersigned Bidder is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support, as well as paid all contributions and payments in lieu of contributions pursuant to MGL 151A, §19A(b); and,  
 (2) the Federal Employer Identification Number (EIN) of the Bidder is:                                 --

The Undersigned Bidder certifies under penalties of perjury that the Bidder is not presently debarred from doing federal or state public construction work, that the Bidder has not had its low bid rejected by any municipality in the previous two years, except:

in which case the reasons for rejection were as follows:

The Undersigned Bidder certifies under penalties of perjury that the Bidder will comply with all applicable laws, including City of Somerville ordinances that include but are not limited to: [living wage ordinance](#), [ordinance to protect vulnerable road users](#), [responsible employer ordinance](#), and [ordinance to protect against wage theft](#).



The Undersigned Bidder has submitted all requested referenced information on the Reference Form.

The Undersigned Bidder understands that the contractor and subcontractors will be required to pay prevailing wages to laborers and mechanics, and that if the Undersigned's bid is significantly below the average bid, the Awarding Authority may require the Bidder to substantiate that the bid is based on payment of wages at prevailing rates.

The Undersigned Bidder certifies that it can achieve substantial and final completion by the dates notes in Section 2.2, herein, unless otherwise noted in the Notice to Proceed as delivered to the awarded vendor.

Should certain additional work be required, or should the quantities of certain classes of work be increased or decreased from those required by the Contract Documents, by authorization of the City, unit prices listed on the attached "Unit Price Form" shall at the option of the City be the basis of payment to the Contractor or credit to the City, for such increase or decrease in the work. The unit prices shall represent the exact net amount per unit to be paid the Contractor (in the case of addition or increase) or to be refunded the City (in the case of decrease). Contractually noted adjustments will be allowed for overhead, profit, insurance or other direct or indirect expenses of the Contractor or Subcontractors.

The unit prices shall include cost of fuel, all labor, materials, equipment, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for. Changes shall be processed in accordance with the provisions of the General Conditions governing changes in the work.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Name of Company/Individual:**

**Address, City, State, Zip:**

<b>Tel #</b>	<b>Email:</b>
--------------	---------------

<b>Name and Title of Person Signing</b>	
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**Signature of Authorized Individual**

Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your bid package. Failure to do so may subject the proposer to disqualification.

**ACKNOWLEDGEMENT OF ADDENDA:**  
Addendum #1 \_\_\_\_ #2 \_\_\_\_ #3 \_\_\_\_ #4 \_\_\_\_ #5 \_\_\_\_ #6 \_\_\_\_ #7 \_\_\_\_ #8 \_\_\_\_ #9 \_\_\_\_ #10 \_\_\_\_

IFB # 19-27  
**SECTION 4.0**  
**FORM FOR GENERAL BID**

The undersigned proposes to furnish all labor and materials required for: On-call Elevator Maintenance & Repairs

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville

- The bids will be received at the office of the Purchasing Director, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **10/19/2018 by 12:00 PM EST**
- If the **awarded** vendor is a Corporation a "Certificate of Good Standing" (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 3.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 3.0; only for services)
- **Awarded Vendor** must comply with insurance requirements as stated in Section 3.0.
- The Purchasing Director reserves the right to accept or reject any or all bids and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

**Section A. Hourly Labor Rate**

Description	Estimated Quantity	Year 1 01/01/2019 -12/31/2019		Year 2 01/01/2020 -12/31/2020		Year 3 01/01/2021 -12/31/2021	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>Repairs – Labor Regular Hours Mon – Fri 7:30 am – 4:00 pm</b>							
A. Mechanic	100	\$ 295 <sup>00</sup>	\$ 29,500	\$ 313 <sup>00</sup>	\$ 31,270	\$ 331 <sup>00</sup>	\$ 33,178
B. Helper	50	\$ 250 <sup>00</sup>	\$ 12,500	\$ 265 <sup>00</sup>	\$ 13,250	\$ 281 <sup>00</sup>	\$ 14,050
<b>Repairs – Labor After Hours Mon – Fri 4:00 pm – 7:30 am</b>							
C. Mechanic	20	\$ 501,50	\$ 10,030	\$ 532 <sup>00</sup>	\$ 10,642 <sup>00</sup>	\$ 563 <sup>00</sup>	\$ 11,254 <sup>00</sup>
D. Helper	10	\$ 425 <sup>00</sup>	\$ 4,250 <sup>00</sup>	\$ 450,00	\$ 4,500 <sup>00</sup>	\$ 478 <sup>00</sup>	\$ 4,777 <sup>00</sup>
<b>Repairs – Emergency Saturday, Sunday, Holidays</b>							
E. Mechanic	20	\$ 590 <sup>00</sup>	\$ 11,800	\$ 626 <sup>00</sup>	\$ 12,500	\$ 662 <sup>00</sup>	\$ 13,240
F. Helper	10	\$ 500 <sup>00</sup>	\$ 5,000	\$ 530 <sup>00</sup>	\$ 5,300	\$ 562 <sup>00</sup>	\$ 5,620
Annual total of Hourly labor rate		\$	72,855	\$	77,462	\$	82,119
Subtotal of Section A (Sum of the annual total of Hourly labor rate for 3 years)		\$	232,436 <sup>00</sup>				

**Section B. Parts and Materials not supplied by the City**

Please quote the % discount.

	Year 1 01/01/2019 -12/31/2019	Year 2 01/01/2020 -12/31/2020	Year 3 01/01/2021 -12/31/2021
% mark-up or discount	% 5	% 5	% 5
Estimated budget for parts & materials	20000	22000	24000
Pricing for the Parts and Materials cost {Estimated budget + (X% * Estimated Budget)}	\$ 21,000	\$ 23,100	\$ 25,200
<b>Subtotal of Section B for 3 years</b>	\$ 69,300		

**Section C. Monthly Preventive Maintenance & State Inspection Cost**

Include all labor, time and materials to be included in the Monthly Preventative Maintenance Cost for each location, as well as the State Inspection fee.

Location	Year 1 01/01/2019 – 12/31/2019			Year 2 01/01/2020 – 12/31/2020			Year 3 01/01/2021 – 12/31/2021		
	Monthly Cost	2019 State of MA Annual Inspection	2019 Annual Subtotal ((Monthly x 12) + Annual Insp.)	2019 Monthly Cost	2020 State of MA Annual Inspection	2020 Annual Subtotal ((Monthly x 12) + Annual Insp.)	2021 Monthly Cost	2021 State Of MA Annual Inspection	2021 Annual Subtotal ((Monthly x 12) + Annual Insp.)
1. <b>Argenziano School</b> 290 Washington St. Passenger Elevator (#274-P-380)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209 <sup>00</sup>	\$ 116 <sup>00</sup>	\$ 3200 <sup>00</sup>	\$ 230 <sup>00</sup>	\$ 120 <sup>00</sup>	\$ 4200 <sup>00</sup>
2. <b>Capuano School</b> 150 Glenn St. Passenger Elevator (#274-P-342)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209 <sup>00</sup>	\$ 116 <sup>00</sup>	\$ 3900 <sup>00</sup>	\$ 230 <sup>00</sup>	\$ 120 <sup>00</sup>	\$ 4200 <sup>00</sup>
3. <b>Central Library</b> 79 Highland Ave. Passenger Elevator (#274-P-881)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209 <sup>00</sup>	\$ 116 <sup>00</sup>	\$ 3900 <sup>00</sup>	\$ 230 <sup>00</sup>	\$ 120 <sup>00</sup>	\$ 4200 <sup>00</sup>

4.	<b>City Hall</b> 93 Highland Ave. Passenger Elevator (#274-P-91)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600 <sup>00</sup>	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
5.	<b>Dilboy Stadium</b> Alewife Brook Prkwy Passenger Elevator (#274-P-374)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
6.	<b>Elderly Education Center</b> 8 Bonair St. Passenger Elevator (#274-P-223)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
7.	<b>Healey School</b> 5 Meacham St. Passenger Elevator (#274-P-304)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
8.	<b>Kennedy School</b> 5 Cherry St. Passenger Elevator (#274-P-310)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
9.	<b>Public Safety Building</b> 220 Washington St Passenger Elevator (#274-P-193)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
10.	<b>Somerville High School</b> 81 Highland Avenue Passenger Elevator (#274-P-89)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
11.	<b>Somerville High School</b> 81 Highland Avenue Passenger Elevator (#274-P-90)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
12.	<b>West Somerville Neighborhood School</b> 177 Powderhouse Rd. Passenger Elevator (#274-P-275)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
13.	<b>Winter Hill Community School</b> 115 Sycamore St. Passenger Elevator (#274-P-177)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200
14.	<b>City Hall Annex</b> 50 Evergreen St LULU Lift (#274-L-274)	\$ 187 <sup>50</sup>	\$ 112 <sup>50</sup>	\$ 3600	\$ 209	\$ 116	\$ 3900	\$ 230	\$ 120	\$ 4200

15	<b>City Hall</b> 93 Highland Ave. Wheel Chair Lift (#274-W-426)	\$ 100 <sup>mo</sup>	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800
16	<b>DPW Water Dept.</b> 1 Franey Road Wheel Chair Lift (#274-W- 368)	\$ 100 <sup>mo</sup>	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800
17	<b>Somerville High School</b> 81 Highland Ave. Wheel Chair Lift (#274-W-357)	\$ 100 <sup>mo</sup>	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800	\$ 100	\$ 50	\$ 1800
18	<b>Somerville High School</b> 81 Highland Ave. Wheel Chair Lift (#274-W-358)	\$ 100 <sup>mo</sup>	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800	\$ 100	\$ 50	\$ 1800
19	<b>Traffic &amp; Parking</b> 133 Holland St Wheel Chair Lift (#274-W- 397)	\$ 100 <sup>mo</sup>	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800	\$ 100	\$ 50	\$ 1800
20	<b>West Somerville Neighborhood School</b> 177 Powderhouse Rd. Wheel Chair Lift (#274- W-279)	\$ 100 <sup>mo</sup>	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800
21	<b>Healey School 5</b> Meacham St. Wheel Chair Lift (#274-W- 311)	\$ 100 <sup>mo</sup>	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800	\$ 100	\$ 50	\$ 1800
22	<b>East Somerville School</b> Passenger Elevator 274- W-450	\$ 100 <sup>mo</sup>	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800	\$ 100	\$ 50	\$ 1800
23	<b>Somerville High School</b> 81 Highland Avenuc W 274-W-490 Stage Lift	\$ 100	\$ 50 <sup>mo</sup>	\$ 1800	\$ 100	\$ 50	\$ 1800	\$ 100	\$ 50	\$ 1800
Total of Annual Subtotal ((Monthly x 12) + Annual Insp.) for each year		\$ 55,800			\$ 59,100			\$ 62,400		
<b>Subtotal of Section C</b> (Sum of the annual subtotal of ((monthly X 12) + Annual Inspection) for 3 years		\$ 177,300								

**Section D. Total Bid Pricing**

<p><b>Total Bid Pricing in Figure</b> (sum of the subtotal of Section A+ Section B + Section C)</p>	<p>\$ 479,036.00</p>
<p><b>Total Bid Pricing in Words</b> (sum of the subtotal of Section A+ Section B + Section C)</p>	<p>\$ Four Hundred Seventy Nine Thousand Three Hundred Sixty Dollars</p>
<p><i>(If applicable)</i> The contract price does not include the items listed on the attached "Bid Form for Alternates;" the bidder understands that the project construction cost estimate provided by the City is inclusive of all the work described in this form.</p>	
<p>The undersigned agrees that, if he is selected as general contractor, he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond (as indicated in the "Key Project Information" section on the 2nd page of this bid), each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price; provided, however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.</p>	
<p>The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.</p>	
<p>The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.</p>	
<p>The Undersigned Bidder certifies under the penalties of perjury that:</p> <p>(1) Pursuant to M.G.L. c. 62C, §49A, to the best of the signatories knowledge and belief, that the Undersigned Bidder is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support, as well as paid all contributions and payments in lieu of contributions pursuant to MGL 151A, §19A(b); and,</p> <p>(2) the Federal Employer Identification Number (EIN) of the Bidder is: --</p>	
<p>The Undersigned Bidder certifies under penalties of perjury that the Bidder is not presently debarred from doing federal or state public construction work, that the Bidder has not had its low bid rejected by any municipality in the previous two years, except:</p>	
<p>in which case the reasons for rejection were as follows:</p>	
<p>The Undersigned Bidder has submitted all requested referenced information on the Reference Form.</p>	
<p>The Undersigned Bidder understands that the contractor and subcontractors will be required to pay prevailing wages to laborers and mechanics, and that if the Undersigned's bid is significantly below the average bid, the Awarding Authority may require the Bidder to substantiate that the bid is based on payment of wages at prevailing rates.</p>	
<p>The Undersigned Bidder certifies that it can achieve substantial and final completion by the dates notes in Section 2.2, herein, unless otherwise noted in the Notice to Proceed as delivered to the awarded vendor.</p>	

## SECTION 4.0 FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: On-call Elevator Maintenance & Repairs

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville

- The bids will be received at the office of the Purchasing Director, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **10/19/2018 by 12:00 PM EST**
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- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
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### Section A. Hourly Labor Rate

Description	Estimated Quantity	Year 1 01/01/2019 -12/31/2019		Year 2 01/01/2020 -12/31/2020		Year 3 01/01/2021 -12/31/2021	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>Repairs – Labor Regular Hours Mon – Fri 7:30 am – 4:00 pm</b>							
A. Mechanic	100	\$ 190.00	\$19,000.00	\$ 190.00	\$ 19,000.00	\$ 190.00	\$ 19,000.00
B. Helper	50	\$ 190.00	\$ 9,500.00	\$ 190.00	\$ 9,500.00	\$ 190.00	\$ 9,500.00
<b>Repairs – Labor After Hours Mon – Fri 4:00 pm – 7:30 am</b>							
C. Mechanic	20	\$ 323.00	\$6,460.00	\$ 323.00	\$ 6,460.00	\$ 323.00	\$ 6,460.00
D. Helper	10	\$ 323.00	\$ 3,230.00	\$ 323.00	\$ 3,230.00	\$ 323.00	\$ 3,230.00
<b>Repairs – Emergency Saturday, Sunday, Holidays</b>							
E. Mechanic	20	\$ 380.00	\$ 7600.00	\$ 380.00	\$ 7600.00	\$ 380.00	\$ 7600.00
F. Helper	10	\$ 380.00	\$ 3800.00	\$ 380.00	\$ 3800.00	\$ 380.00	\$ 3800.00
Annual total of Hourly labor rate		\$ 49,590.00		\$ 49,590.00		\$ 49,590.00	
<b>Subtotal of Section A (Sum of the annual total of Hourly labor rate for 3 years)</b>		\$ 148,770.00					

**Section B. Parts and Materials not supplied by the City**

Please quote the % discount.

	Year 1 01/01/2019 -12/31/2019	Year 2 01/01/2020 -12/31/2020	Year 3 01/01/2021 -12/31/2021
% mark-up or discount	% 10.0%	% 10.0%	% 10.0%
Estimated budget for parts & materials	20000	22000	24000
Pricing for the Parts and Materials cost {Estimated budget + (X% * Estimated Budget)}	\$ 22,000.00	\$ 24,200.00	\$ 26,400.00
<b>Subtotal of Section B for 3 years</b>	\$ 72,600.00		

**Section C. Monthly Preventive Maintenance & State Inspection Cost**

Include all labor, time and materials to be included in the Monthly Preventative Maintenance Cost for each location, as well as the State Inspection fee.

Location	Year 1 01/01/2019 – 12/31/2019			Year 2 01/01/2020 – 12/31/2020			Year 3 01/01/2021 – 12/31/2021		
	Monthly Cost	2019 State of MA Annual Inspection	2019 Annual Subtotal ((Monthly x 12) + Annual Insp.)	2019 Monthly Cost	2020 State of MA Annual Inspection	2020 Annual Subtotal ((Monthly x 12) + Annual Insp.)	2021 Monthly Cost	2021 State Of MA Annual Inspection	2021 Annual Subtotal ((Monthly x 12) + Annual Insp.)
1. <b>Argenziano School</b> 290 Washington St. Passenger Elevator (#274-P-380)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
2. <b>Capuano School</b> 150 Glenn St. Passenger Elevator (#274-P-342)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
3. <b>Central Library</b> 79 Highland Ave. Passenger Elevator (#274-P-881)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00



4.	<b>City Hall</b> 93 Highland Ave. Passenger Elevator (#274-P-91)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
5.	<b>Dilboy Stadium</b> Alewife Brook Prkwy Passenger Elevator (#274-P-374)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
6.	<b>Edgerly Education Center</b> 8 Bonair St. Passenger Elevator (#274-P-223)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
7.	<b>Healey School</b> 5 Meacham St. Passenger Elevator (#274-P-304)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
8.	<b>Kennedy School</b> 5 Cherry St. Passenger Elevator (#274-P-310)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
9.	<b>Public Safety Building</b> 220 Washington St Passenger Elevator (#274-P-193)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
10	<b>Somerville High School</b> 81 Highland Avenue Passenger Elevator (#274-P-89)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
11	<b>Somerville High School</b> 81 Highland Avenue Passenger Elevator (#274-P-90)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
12	<b>West Somerville Neighborhood School</b> 177 Powderhouse Rd. Passenger Elevator (#274-P-275)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
13	<b>Winter Hill Community School</b> 115 Sycamore St. Passenger Elevator (#274-P-177)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00
14	<b>City Hall Annex</b> 50 Evergreen St LULU Lift (#274-L-274)	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00	\$ 180.00	\$ 600.00	\$ 2760.00

15	<b>City Hall</b> 93 Highland Ave. Wheel Chair Lift (#274-W-426)	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
16	<b>DPW Water Dept.</b> 1 Franey Road Wheel Chair Lift (#274-W- 368)	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
17	<b>Somerville High School</b> 81 Highland Ave. Wheel Chair Lift (#274-W-357)	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
18	<b>Somerville High School</b> 81 Highland Ave. Wheel Chair Lift (#274-W-358)	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
19	<b>Traffic &amp; Parking</b> 133 Holland St Wheel Chair Lift (#274-W- 397)	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
20	<b>West Somerville Neighborhood School</b> 177 Powderhouse Rd. Wheel Chair Lift (#274- W-279)	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
21	<b>Healey School 5</b> Meacham St. Wheel Chair Lift (#274-W- 311)	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
22	<b>East Somerville School</b> Passenger Elevator274- W-450	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
23	<b>Somerville High School</b> 81 Highland Avenue W 274-W-490 Stage Lift	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00	\$ 110.00	\$ 500.00	\$ 1820.00
<b>Total of Annual Subtotal</b> ((Monthly x 12) + Annual Insp.) for each year		\$ 55,020.00			\$ 55,020.00			\$ 55,020.00		
<b>Subtotal of Section C</b> (Sum of the annual subtotal of ((monthly X 12 ) + Annual Inspection) for 3 years		\$ 165,060.00								

### Section D. Total Bid Pricing

<b>Total Bid Pricing in Figure</b> (sum of the subtotal of Section A+ Section B + Section C)	\$ 386,430.00
<b>Total Bid Pricing in Words</b> (sum of the subtotal of Section A+ Section B + Section C)	\$ Three Hundred Eight-Six Thousand, Four Hundred Thirty Dollars
<i>(If applicable)</i> The contract price does not include the items listed on the attached "Bid Form for Alternates;" the bidder understands that the project construction cost estimate provided by the City is inclusive of all the work described in this form.	
The undersigned agrees that, if he is selected as general contractor, he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond (as indicated in the "Key Project Information" section on the 2nd page of this bid), each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price; provided, however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.	
The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.	
The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.	
The Undersigned Bidder certifies under the penalties of perjury that: (1) Pursuant to M.G.L. c. 62C, §49A, to the best of the signatories knowledge and belief, that the Undersigned Bidder is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support, as well as paid all contributions and payments in lieu of contributions pursuant to MGL 151A, §19A(b); and, (2) the Federal Employer Identification Number (EIN) of the Bidder is: --	
The Undersigned Bidder certifies under penalties of perjury that the Bidder is not presently debarred from doing federal or state public construction work, that the Bidder has not had its low bid rejected by any municipality in the previous two years, except:  n/a	
in which case the reasons for rejection were as follows:  n/a	
The Undersigned Bidder has submitted all requested referenced information on the Reference Form.	
The Undersigned Bidder understands that the contractor and subcontractors will be required to pay prevailing wages to laborers and mechanics, and that if the Undersigned's bid is significantly below the average bid, the Awarding Authority may require the Bidder to substantiate that the bid is based on payment of wages at prevailing rates.	
The Undersigned Bidder certifies that it can achieve substantial and final completion by the dates notes in Section 2.2, herein, unless otherwise noted in the Notice to Proceed as delivered to the awarded vendor.	

United Elevator Company, Inc.

Should certain additional work be required, or should the quantities of certain classes of work be increased or decreased from those required by the Contract Documents, by authorization of the City, unit prices listed on the attached "Unit Price Form" shall at the option of the City be the basis of payment to the Contractor or credit to the City, for such increase or decrease in the work. The unit prices shall represent the exact net amount per unit to be paid the Contractor (in the case of addition or increase) or to be refunded the City (in the case of decrease). Contractually noted adjustments will be allowed for overhead, profit, insurance or other direct or indirect expenses of the Contractor or Subcontractors.

The unit prices shall include cost of fuel, all labor, materials, equipment, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for. Changes shall be processed in accordance with the provisions of the General Conditions governing changes in the work.

Executed this 18th day of October, 2018.

**Name of Company/Individual:**  
United Elevator Company, Inc.

**Address, City, State, Zip:**  
195 Libbey Industrial Parkway, Weymouth MA 02189

**Tel #**  
781-740-2440 (24/7/365)

**Email:**  
charlene@unitedelevatorcorp.com

**Name and Title of Person Signing**

Charlene Walsh - President

**Signature of Authorized Individual**

 /Charlene Walsh

Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your bid package. Failure to do so may subject the proposer to disqualification.

**ACKNOWLEDGEMENT OF ADDENDA:**

Addendum #1 XX #2 XX #3 XX #4 \_\_\_\_\_ #5 \_\_\_\_\_ #6 \_\_\_\_\_ #7 \_\_\_\_\_ #8 \_\_\_\_\_ #9 \_\_\_\_\_ #10 \_\_\_\_\_