



SOMERVILLE, MA YCAF MICROGRANT APPLICATION ELIGIBILITY

On the following worksheet, answer yes or no to these nine questions to determine project eligibility

Is the applicant an eligible organization? *Eligible organizations are youth-led organizations (e.g. youth clubs or groups), youth-serving organizations (adult-led organizations that support young people), and sponsor organizations (e.g. City agencies, educational institutions, museums, or community organizations).*

Does the entity have formal incorporation or status, a bank account in its name, and the ability to manage the funds?

Is the organization a recognized non-profit or charitable entity under local laws (unless a public entity), and does it have clear charitable goals? *Private companies, individuals, and organizations affiliated with political parties are not eligible micrograntees.*

Is the project youth-led? *Even when projects are administered by youth-serving or other organizations, the projects must be proposed, designed, and led by at least two individuals aged 15 to 24 who actively participate in decision-making and oversight.*

Is the project aligned with the Somerville's climate action plan or priorities? *Refer to www.somervillema.gov/climateforward.*

Will the project be completed by Thursday, April 15, 2027?

Does the application include a simple budget showing how funds will be used?

Are all of the costs eligible? *Ineligible costs include: Services covered by existing City initiatives; rent or utilities; lobbying or voter-registration efforts; commercial activities; payments to government officials; nonprofit/NGO incorporation fees; speaker honorariums and speaker fees; scholarships; direct support to individuals or families, partisan political organizations, political*



YOUTH CLIMATE ACTION FUND

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campaigns, fundraisers, or projects; capital campaigns, endowments, or endowed chairs; events or fundraisers not related to youth climate action.

Do equipment and capital investment for infrastructure improvements represent less than 50% of the project's microgrant budget (Please consult the Program Charter for more detailed definitions of eligible costs)?

Reviewer's Name: _____

Review Matrix

Project name	Eligible organization?		Formal incorporation, bank account, and the ability to manage funds?		Recognized non-profit or charitable entity with clear charitable goals?		Is the project youth-led?		Is the project aligned with the city's climate action plan or priorities?		Will the project be completed by Thursday, April 15, 2027?		Does the application include a simple budget?		Are all of the costs eligible?		Are equipment and capital investment costs less than 50% of the budget?		Is this project eligible for YCAF funding? <i>Yes to all previous questions?</i>	
	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no
	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no
	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no
	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no
	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no	yes	no