

# ***MINUTES APPROVED at 3.3.26 MEETING***

## **Somerville Commission for Women (SCW)**

### **Committee: Outreach, Education, Communication, & Events (OECE)**

Tuesday, February 10, 6:30pm on Zoom

#### **Agenda**

- Call to order
  - Melissa Canu
  - Ayerim Decena
  - Geneva Isaacson
  
- OECE Committee Rebrand
  - Given rebrand to just communication and events, a new acronym is proposed
    - New acronym to vote with the Commission: C&E
  - Currently subcommittee meetings are second Tuesdays at 6:30pm but will likely shift to first Tuesday at 6:30pm to accommodate APPP subcommittee meeting at 7pm on second Tuesday
  - Haakon confirmed that setting an agenda and scheduling conversations are exempt from OML.
  
- Website updates
  - Suggested language to the SCW needs a fresh look now that subcommittees are different.
    - Melissa worked on the previous draft with Jenn. She'll update it and send it to C&E Subcommittee members.
      - Ayerim & Geneva will take a look at it by Sunday night to finalize
    - APPP subcommittee will need to modify their language and then the webpage can be voted on by SCW and shared with RSJ
  
- March event task force updates
  - We got approval from the SCW to start a task force.
    - During full Commission meeting, we'll ask for task force members
  - Potential venue
    - Upstairs at Bow
    - The Armory
      - Ayerim will reach out for availabilities



- “How to use Hardware tools workshop”
  - Somerville has “Library of Things”
    - Potential collaboration
- Adjourned at 7:26pm

Next sub-committee meeting: Tuesday, March 3, 2026