



**CITY OF SOMERVILLE**  
**RACIAL AND SOCIAL JUSTICE DEPARTMENT**  
**SOMERVILLE HUMAN RIGHTS COMMISSION (HRC)**

**Administration Subcommittee Monthly Meeting**

**AGENDA**

**Meeting Date: March 16<sup>th</sup>, 2026**

**Time: 5:00 P.M.**

**Location: Virtual Meeting**

Pursuant to Chapter 2 of the Acts of 2025, this meeting of the Somerville Human Rights Commission, may be conducted via remote participation. We will post an audio recording, audio video recording, transcript, or other comprehensive record of these proceedings as soon as possible after the meeting on the City of Somerville website and local cable access government channels.

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/89863316430?pwd=IVpaRjWna8BgBOFc6A4B6p55GLq8vH.1>

Passcode:449660

Phone one-tap:

+13017158592,,89863316430#,,,,\*449660# US (Washington DC)

+13052241968,,89863316430#,,,,\*449660# US

Join via audio:

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US



+1 309 205 3325 US  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 646 931 3860 US  
+1 360 209 5623 US  
+1 386 347 5053 US  
+1 507 473 4847 US  
+1 564 217 2000 US  
+1 669 444 9171 US  
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Webinar ID: 898 6331 6430

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## 1. Welcome

- Welcome and Introductions
- Attendance and confirm quorum
- Announcements (if any)
- Confirm Note Taker: Elyse Best, Chair

## 2. Approval of Minutes:

- 02/09 Meeting

## 3. New Business:

*Review for recommendations to full Commission*

- **Topic: Ordinance 242.3 Discussion** ○ Follow-up and discussion: City Solicitor's emailed guidance on Ordinance 242.3 and investigations, plus



outcomes from 3/16 staff meeting (HRC  
cochairs and Rights Violation Response Subcommittee chair attending)

- **Topic: Subcommittee Structure Discussion** ○ Overlapping membership and quorum risks across 5 subcommittees
  - No-shows and seat vacancy impacts on quorum and functionality ○Explore Fixes: Smaller working groups, reduced multi-hat service, staff delegation
  
- **Topic: Budget Planning Discussion** ○ Create/examine draft budget for HRC consideration
  - Budget breakdown and funding requests
  - Priorities for fund allocation
  - Transparency to the public
  
- **Topic: HRC Bylaws Development Process Discussion:**
  - Methods and process for drafting full Human Rights Commission bylaws ○
  - Admin subcommittee to lead initial writing, with review and input by full HRC
  
- **Topic: Fundraising Revenue Discussion:**
  - City Solicitor guidance on fundraising
  - Other potential revenue options (pending Finance Department response)

#### 4. Closing:

- Next meeting date: April 20, 2026
- Adjournment

#### Accessibility Notice:



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**Adrienne Pomeroy at 617-625-6600 x2050 or [APomeroy@somervillema.gov](mailto:APomeroy@somervillema.gov) in advance.**