

Human Rights Commission Sub-Committee: Promotion of City Diversity Meeting

Date: 11/19/2025 Time: 6p-6:30p

I. Agenda:

1. Introductions
2. What drew the attendees attention to this particular subcommittee?
3. Brainstorm around what tangible tasks our committee will have
4. On the basis of this discussion draft our areas of responsibility to be presented at the next HRC meeting
5. Solidify future meeting times

II. Minutes:

Agenda Items	Notes
Introductions	Commissioners Jenny Bonham-Carter, Jovana Calvillo, Lauren Chapman were in attendance and introduced themselves
Tangible Tasks	<ul style="list-style-type: none">- Collaborating with community groups- Don't want to be an isolated group- Key: Collaboration- Avoiding duplicative work- Increase visibility amongst other groups- We can use ourselves to Increase capacity with other groups
Responsibilities	<ul style="list-style-type: none">- Configuring events with main HRC group and see provide an outlook of ensuring diverse cultures + needs will be met- Important to start and maintain outreach- Consult with main group to see potential overlapping priorities + clarify more specific actions- Clarifying roles + responsibilities amongst ourselves at next meeting
Meeting Scheduling	<ul style="list-style-type: none">- Jovana: Sending a When2meet link to find our monthly meeting time

III. Meeting Summary:

The subcommittee discussed its purpose in promoting city diversity and identified collaboration with community groups as a key focus. Members emphasized avoiding duplicative efforts, increasing visibility, and supporting the capacity of other groups. Initial areas of responsibility include coordinating events with the main HRC, conducting

outreach, and clarifying roles and priorities. Future meeting times will be scheduled to maintain regular engagement.