

## **Minutes of Somerville Municipal Scholarship Committee - Open Meeting**

Monday, December 15, 2025 at 6:30pm (via Zoom)

In Attendance:

Cindy Lee, President

Matt Iglesias, Vice-President

Darci Hanna, Secretary

Melanie Kessler, Representative of the Superintendent

Charles McGonigal

*Quorum Attained*

Linda Dubuque, City of Somerville Treasurer & Collector

- Approval of past minutes from 11/24/25
- Final review of application questions
- Committee decided to keep ethnicity and gender identity as optional questions
- Committee revised financial aid questions for clarity
- Committee revised activity and work section for clarity
- Committee added an optional third essay box to allow for any additional info that the student would like us to know
- Committee reviewed scoring rubric for improvements, will revisit at next meeting
- Cindy will work with Linda and IT to update the form with our changes
- Next meeting: Thursday, January 22 @ 6:30pm via Zoom
  - Agenda:
    - Approval of past minutes from 12/15/25
    - Review the revised application form
    - Review the scoring rubric and selection criteria
    - Discuss outreach to other schools
    - Updates on future logo and fundraising

Notes submitted by Darci Hanna, SMSC Secretary