

Traffic Commission Minutes  
November 14<sup>th</sup>, 2024

**When:** Thursday November 14, 2024 at 5:30pm

Agenda published 11/7/24

<https://us02web.zoom.us/j/88259479335> (Please click this link to attend the virtual meeting).

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Webinar ID: 882 5947 9335

International numbers available: <https://us02web.zoom.us/j/88259479335>

Click this link for access to the full recording of this meeting:

<https://www.youtube.com/watch?v=NsWiZAt3ht4>

**Meeting Ground Rules:**

1. Listen to the other side
2. Focus on issues, not personalities
3. Avoid questioning motives
4. Be polite

Attendance: Chair Jill Lathan, Councilor Naima Sait, Lt. William Rymill, Assistant Chief Sean Tierney

Staff: Jackie Stagnari, Suzanne Rinfret, Adrienne Pomeroy, Lilly Worth, Greg Hanafin, Jacob Murray

The Chair called the meeting to order at 5:30pm.

The Chair asked for an attendance roll call to confirm a quorum.

Chair Lathan – present

Lt. Rymill – present

Assistant Chief Tierney – present

Councilor Sait – present (arrived 5:31pm)

Lena Webb – absent

**Item #1** – Acceptance of the Minutes from the October 10, 2024 Traffic Commission meeting.

**Motion to approve made by Assistant Chief Tierney, seconded by Lt. Rymill. A roll call vote was taken; Chair Lathan-yes, Lt. Rymill-yes, Assistant Chief Tierney-yes. The motion carried 3-0-0.**

**Item #2** – Request for an accessible parking space at the following locations:

- a) 23 Knowlton St
- b) 54 Bromfield Rd

Adrienne Pomeroy, ADA Coordinator, stated she had reviewed the applications and recommended both spaces for approval.

**Motion to approve made by Lt. Rymill, seconded by Assistant Chief Tierney. A roll call vote was taken; Chair Lathan-yes, Councilor Sait-yes, Lt. Rymill-yes, Assistant Chief Tierney-yes. The motion carried 4-0-0.**

**Item #3** – Request to remove the loading zone at 3 Prescott St and convert it to resident permit parking.

Suzanne Rinfret, Director of Parking, explained that the request to remove the loading zone is because [conditions at this location have changed](#) from commercial to residential.

**Motion to approve made by Councilor Sait, seconded by Assistant Chief Tierney. A roll call vote was taken; Chair Lathan-yes, Councilor Sait-yes, Lt. Rymill-yes, Assistant Chief Tierney-yes. The motion carried 4-0-0.**

**Item #4** – Walnut St Contraflow Bicycling Request

- Request to allow two-way travel for people riding bicycles on Walnut Street between Gilman Street and the Community Path

Lilly Worth, Planner-Mobility, [shared this section is an already-built connection on Walnut St](#) with two-way path of travel for bikes, connecting the Gilman St. Neighborway with the Community Path. The necessary parking restrictions were approved by Traffic Commission in 2022 but the request to formally add this section of Walnut St. to Schedule I as contraflow for bikes was missed.

**Motion to approve made by Lt. Rymill, seconded by Councilor Sait. A roll call vote was taken; Chair Lathan-yes, Councilor Sait-yes, Lt. Rymill-yes, Assistant Chief Tierney-yes. The motion carried 4-0-0.**

**Item #5** – West Broadway Reconstruction Project Information

- Informational item regarding the West Broadway Reconstruction Project

Greg Hanafin, Planner-Mobility, stated this was an informational item and a vote was not requested at this meeting. He shared [this presentation](#) outlining the planned Complete Streets project for West Broadway. The team is nearing the end of the community engagement project and anticipates returning to this Commission with a finalized design and proposed parking regulation changes.

**Motion to adjourn made at 6:02pm.**

**Motion to adjourn made by Assistant Chief Tierney, seconded by Councilor Sait. A roll call vote was taken; Chair Lathan-yes, Councilor Sait-yes, Lt. Rymill-yes, Assistant Chief Tierney-yes. The motion carried 4-0-0.**