



City of Somerville
PLANNING BOARD
City Hall 3rd Floor, 93 Highland Avenue, Somerville MA 02143

18 JANUARY 2024 MEETING MINUTES

This meeting was conducted via remote participation via Zoom.

NAME	TITLE	STATUS	ARRIVED
Michael Capuano	Chair	<i>Present</i>	
Amelia Aboff	Vice Chair	<i>Present</i>	
Jahan Habib	Member	<i>Absent</i>	
Michael McNeley	Member	<i>Present</i>	
Debbie Howitt Easton	Alternate	<i>Present</i>	
Luc Schuster	Alternate	<i>Present</i>	

City staff present: Raisa Saniat (Planning, Preservation, & Zoning)

The meeting was called to order at 6:01pm and adjourned at 6:30pm.

PUBLIC HEARING: 620 Broadway (P&Z 21-145)

Following a motion by Chair Capuano, seconded by Vice Chair Aboff, the Board voted unanimously (5-0) to continue this application to 1 February 2024.

RESULT:

CONTINUED

GENERAL BUSINESS: Meeting Minutes

Following a motion by Chair Capuano, seconded by Vice Chair Aboff, the Board voted unanimously (5-0) to approve the 7 December 2023 meeting minutes.

Following a motion by Chair Capuano, seconded by Vice Chair Aboff, the Board voted unanimously (5-0) to approve the 21 December 2023 meeting minutes.

Following a motion by Chair Capuano, seconded by Vice Chair Aboff, the Board voted unanimously (5-0) to approve the 4 January 2024 meeting minutes.

OTHER BUSINESS: Subcommittee Preliminary Discussion

The Board discussed that this subcommittee would focus on policy-oriented or recommendation-oriented topics that fall outside the Board's traditional case discussions. This could include recommendations to the Land Use Committee. The aim is to be more proactive in the planning process. The structure of the subcommittee is still open-ended. The Board also discussed the logistics of the subcommittee, such as quorum requirements and the possibility of it being a subcommittee of the whole Board. The hope is to find a structure that sets the subcommittee meeting agenda for the month ahead of time, allowing those interested in the topic to join for the

meeting. There was general support from the Board regarding the proposal. More information will be discussed on this topic at future meetings.

NOTICE: These minutes constitute a summary of the votes and key discussions at this meeting. To review a full recording, please contact the Planning, Preservation & Zoning Division at planning@somervillema.gov.