

COMMISSION FOR PERSONS WITH DISABILITIES 26 May 2022 Meeting Minutes

Commissioners and Staff:

Bonnie Denis, Chair (unable to attend meeting)

Holly Simione, Commissioner

Katie Milton, Commissioner Lian Guertin, Commissioner

Brian C. Postlewaite, Secretary, Director of Engineering (unable to attend meeting)

Adrienne Pomeroy, Staff Liaison, ADA Coordinator

Assoc. Commissioners:

Pauline Downing

Colin Killick

Jamie Perconti

Draft Meeting Minutes

6:35pm

motion to nominate Lian Guetrin as acting Chairperson unanimously approved

motion to nominate Holly Simione as acting Secretary unanimously approved

6:38pm

Chair Lian called the meeting to order and continued the business of reviewing categories of spending suggested at May 10th, SCPD meeting and come to agreement on what to include on document for submission to the City. Chair Lian asked Adrienne for examples of similar documents used for other funds.

Chair Lian shared their screen and drafted the document with input from the members present.

Commissioner Holly Simione asked Adrienne Pomeroy to confirm next steps, deadlines, and the documented city process for the Commission to begin to utilize these funds. Inquired for an

update on the request for the city to provide a detailed report of such funds, not a total of the account without any backup.

Adrienne stated she needs to get feedback to know what the next step is for the Commission, Procurement will provide training for the Commission and Mr. Bean needs a list from us in writing of what we use the funds fund. An MOU document that she will submit to Finance for approval.

Lian stated that Bonnie was asked to respond to requests from Finance regarding the funds and does not have the capacity to do so.

Adrienne offered to email the document to Mr Bean on behalf of the Commission. The Commission voted and approved the list of categories for HP Funds. Lian to send the final list to Mr. Bean and BCC the Commission Members.

Note: Due to COVID-19 Shutdown, all attendees were remote via Zoom Meeting.

Motion to Adjourn Meeting; approved unanimously.