



## **Traffic Board Meeting Minutes**

**Tuesday, October 19, 2021 6:00PM**

### **Virtual meeting**

**Traffic Board Members in attendance:** Arah Schuur (Chair), Alex Epstein, Joan Liu

**Board Members absent:** none

**City Staff:** Kate White from the Office of Strategic Planning and Community Development

The meeting began at 6:00 pm and ended at 6:07 pm.

#### Approval of the September 15, 2021, Minutes

A. Epstein made a motion to approve the proposed public hearing rules and regulations. J. Liu seconded. All members voted in favor. The motion carried.

#### Approval of the Traffic Board Public Hearing Rules and Regulations

The Chair discussed proposed public hearing rules and regulations. The Chair shared that if the Traffic Board receives a petition relative to a rule or regulation approved by the Traffic Commission, the Traffic Board will host a public hearing and determine by majority vote whether to avoid or affirm the adoption, alteration or repeal of the rule or regulation.

This agenda item is to determine the rules and regulations that will guide the Traffic Board in such public hearings. Pursuant to Chapter 20 of the Acts of 2021, public hearings will be conducted virtually. The proposed rules and regulations to be used during a virtual public hearing are as follows.

- a. All attendees will be muted at the beginning of the public hearing.
- b. Only one person will be allowed to speak at any given time. The Chair will take speakers off mute individually when they are called on.
- c. Members of the public may request to provide testimony by raising their hand using the raise hand function in the video conferencing platform. The Chair and/or City staff will share instructions on how use the raise hand function at the beginning of the hearing and throughout the meeting. The Chair will then call on members of the public in the order that they appear.
- d. Members of the public, when speaking, are requested to state for the record their name, address, and the name of any organization they represent, if applicable.
- e. Members of the public are requested to speak directly and clearly, due to the fact that these proceedings are being recorded.
- f. Statements from the public are limited to 2 minutes each. The Chair reserves the right to interrupt comments that extend beyond 2 minutes in order to afford everyone an opportunity to provide testimony.

- g. Project proponents will be asked to provide a presentation with background information to inform the Traffic Board and members of the public.
- h. After all speakers in the queue have completed their testimony, the Chair will ask whether there are any members of the public who have not yet provided testimony who wish to.
- i. Written testimony can be sent by email to [transportation@somerville.gov](mailto:transportation@somerville.gov) or by mail to: Mobility Division, ATTN: Hearing, 93 Highland Avenue, Somerville, MA 02143; written testimony must be received by 4pm of the day of the public hearing. All public and written comments received will be included in the board's consideration.
- j. The board will determine by majority vote whether to avoid or affirm the adoption, alteration or repeal of the rule or regulation.

The Chair took questions from board members regarding the proposed rules and regulations. A. Epstein asked for clarity on whether the board votes to avoid or void a rule or relegation. A. Schuur clarified that avoid is correct.

J. Liu made a motion to approve the proposed public hearing rules and regulations. A. Epstein seconded. All members voted in favor. The motion carried.

#### Adjournment

J. Liu made a motion to adjourn. A. Epstein seconded. All members voted in favor. The motion carried. The meeting adjourned at 6:07 pm.