

IDAHO DEPARTMENT OF CORRECTION
RFQ # RFQ20231908
ISCC PARKING LOT FY23

1. Purpose

The Department of Correction is requesting quotes for **ISCC Parking Lot resealing and striping**, as further detailed below.

The contact for this RFQ is:

Sara Edman, Idaho Department of Correction
Phone: (208) 672-3432
E-mail: sedman@idoc.idaho.gov

2. Timelines

Questions Due (by 5:00 p.m. MT)	October 4, 2022
Quotes Due (by 5:00 p.m. MT)	October 11, 2022

3. Specifications and Acceptance for ISCC PARKING LOT

See **Exhibit A**

Contractor must perform service for **ISCC Parking Lot**, FOB Destination, to:

Idaho State Correctional Center (ISCC)
14601 South Pleasant Valley Road
Kuna, ID 83634

Department of Correction contact for delivery is:

Sara Edman, Idaho Department of Correction
Phone: (208) 672-3432
E-mail: sedman@idoc.idaho.gov

4. Award Basis

Award will be made to the responsive responsible vendor with the lowest Total Cost for the **ISCC Parking Lot** as provided on **Exhibit B, Price Sheet**.

5. Response

Enter your Total Cost on **Exhibit B, Price Sheet**, submit your quote via IPRO (<http://purchasing.idaho.gov>) so that it is received at the location specified on the Signature Page prior to the deadline established above.

Quotes must include all **Required Submittal Items** (See below).

When submitting via IPRO enter your Total Cost on **Exhibit B** AND in IPRO, and UPLOAD all **Required Submittal Items**.

6. Public Records Request

Pursuant to title 74, chapter 1, Idaho Code, information or documents received from **VENDOR** is open to public inspection and copying unless exempt from disclosure. **VENDOR** shall clearly designate individual documents as "exempt" on each page of such documents and shall indicate the basis for such exemption. IDOC will not accept the marking of an entire document as exempt. In addition, IDOC will not accept a legend or statement on one (1) page that all, or substantially all, of the document is exempt from disclosure. **VENDOR** shall indemnify and defend IDOC against all liability, claims, damages, losses, expenses, actions, attorney fees and suits whatsoever for honoring such a designation or for **VENDOR's** failure to designate individual documents as exempt. **VENDOR's** failure to designate

as exempt any document or portion of a document that is released by IDOC shall constitute a complete waiver of any and all claims for damages caused by any such release. If IDOC receives a request for materials claimed exempt by VENDOR, VENDOR shall provide the legal defense for such claim.

7. Contractor Requirements

Failure to follow the requirements may result in a breach of contract. The department shall not be liable for time lost due to the failure of the contractor to comply with requirements

Employees, contract employees, citizens, visitors, or inmates may not possess, use, or introduce tobacco products on any facility, property, vehicle, work site owned, leased, or rented by the Department of Correction.

Tobacco products may be maintained in locked vehicles.

During construction and renovation projects, although it is desirable, it is not always practical to remove tools every day from the construction site. Before construction and renovation projects occur, facility heads, in conjunction with the contractor, will develop a comprehensive plan on how tools will be monitored, issued, and stored.

8. Insurance Requirements

Within 24 hours of the notification of award (or such other time as designated by the Purchasing Activity), the apparent successful Bidder or Offeror will provide certificates of insurance required herein and will maintain the insurance during the life of the Contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within the designated 24 hour period may be cause for your Bid or Proposal to be declared non-responsive or for your Contract to be cancelled.

Contractor shall carry liability and property damage insurance that will protect it and the State of Idaho from claims for damages for bodily injury, including accidental death, as well as for claims for property damages, which may arise from operations under the Contract whether such operations be by themselves or by anyone directly or indirectly employed by either of them.

Contractor shall not commence work under the Contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. All insurance policies and certificates must be signed copies. After work commences, the Contractor will keep in force all required insurance until the Contract is terminated.

8.1 Commercial General and Umbrella Liability Insurance. Contractor shall maintain Commercial General Liability (CGL) and, if necessary, Commercial Umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to the Contract.

8.1.1 CGL insurance shall be written on ISO occurrence form CG 00 01 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

8.2 Commercial Automobile and Commercial Umbrella Liability Insurance. Contractor shall maintain Commercial Automobile Liability and, if necessary, Commercial Umbrella Liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).

8.2.1 Bidder or Offeror may request a waiver from providing Commercial Automobile and Commercial Umbrella Liability Insurance in its Bid or Proposal if the Bidder or Offeror will not use any owned, hired or non-owned vehicles to conduct business under the Contract, if it is awarded the Contract, and the State of Idaho will consider the

request. If the Bidder or Offeror submits a request to waive the provision of Commercial Automobile and Commercial Umbrella Liability Insurance after the due date and time for receipt of Bids or Proposals, the State of Idaho may not consider the request.

8.3 Workers Compensation Insurance and Employer's Liability. Contractor shall maintain workers compensation and employer's liability. The employer's liability shall have limits not less than \$500,000 each accident for bodily insurance by accident or \$500,000 each employee for bodily injury by disease.

8.3.1 Contractor must provide either a certificate of workers compensation insurance issued by a surety licensed to write workers compensation insurance in the State of Idaho, as evidence that the Contractor has in effect a current Idaho workers compensation insurance policy, or an extraterritorial certificate approved by the Idaho Industrial Commission from a state that has a current reciprocity agreement with the Idaho Industrial Commission.

8.4 State of Idaho as Additional Insured: The liability insurance coverage required for performance of the Contract shall include the State of Idaho, the (agency) and its divisions, officers and employees as additional insured, but only with respect to the Contractor's activities to be performed under the Contract.

8.4.1 The Contractor must provide proof of the State of Idaho, the (agency) and its divisions, officers and employees being additional insured by providing endorsements to the liability insurance policies showing the State of Idaho, the (agency) and its divisions, officers and employees as additional insured. The endorsements must also show the policy numbers and the policy effective dates.

8.4.2 If a liability insurance policy provides for automatically endorsing additional insured when required by contract, then, in that case, the Contractor must provide proof of the State of Idaho, the (agency) and its divisions, officers and employees being additional insured by providing copies of the policy pages that clearly identify the blanket endorsement.

8.5 Notice of Cancellation or Change: Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the Division of Purchasing (if the Contract was issued by the Division) or to the Purchasing Activity (contracting state agency) in accordance with the policy provisions.

8.6 Contractor shall further ensure that all policies of insurance are endorsed to read that any failure to comply with the reporting provisions of this insurance, except for the potential exhaustion of aggregate limits, shall not affect the coverage(s) provided to the State of Idaho, and its divisions, officers and employees.

8.7 Acceptable Insurers and Deductibles: Insurance coverage required under the Contract shall be obtained from insurers rated A-VII or better in the latest Bests Rating Guide and in good standing and authorized to transact business in Idaho. The Contractor shall be financially responsible for all deductibles, self-insured retention's and/or self-insurance included hereunder. The coverage provided by such policy will be primary to any coverage of the State on or related to the Contract and shall provide that the insurance afforded applies separately to each insured against whom a claim is made, except with respect to the limitation of liability.

8.8 Waiver of Subrogation: All policies shall contain waivers of subrogation. The Contractor waives all rights against the State and its officers, employees, and agents for recovery of damages to the extent these damages are covered by the required policies. Policies may contain deductibles but such deductibles will not be deducted from any damages due to the State.

List of Attachments	Required Submittal Items
Exhibit A – Specifications Exhibit B – Drawing of area Exhibit C – Price Sheet Idaho Department of Correction Signature Page	Exhibit B – Signed drawing of area of work to be performed. Exhibit C – Price Sheet -Department Signature Page -Warranty Information (to be provided by manufacturer) -State of Idaho Contractors License Number

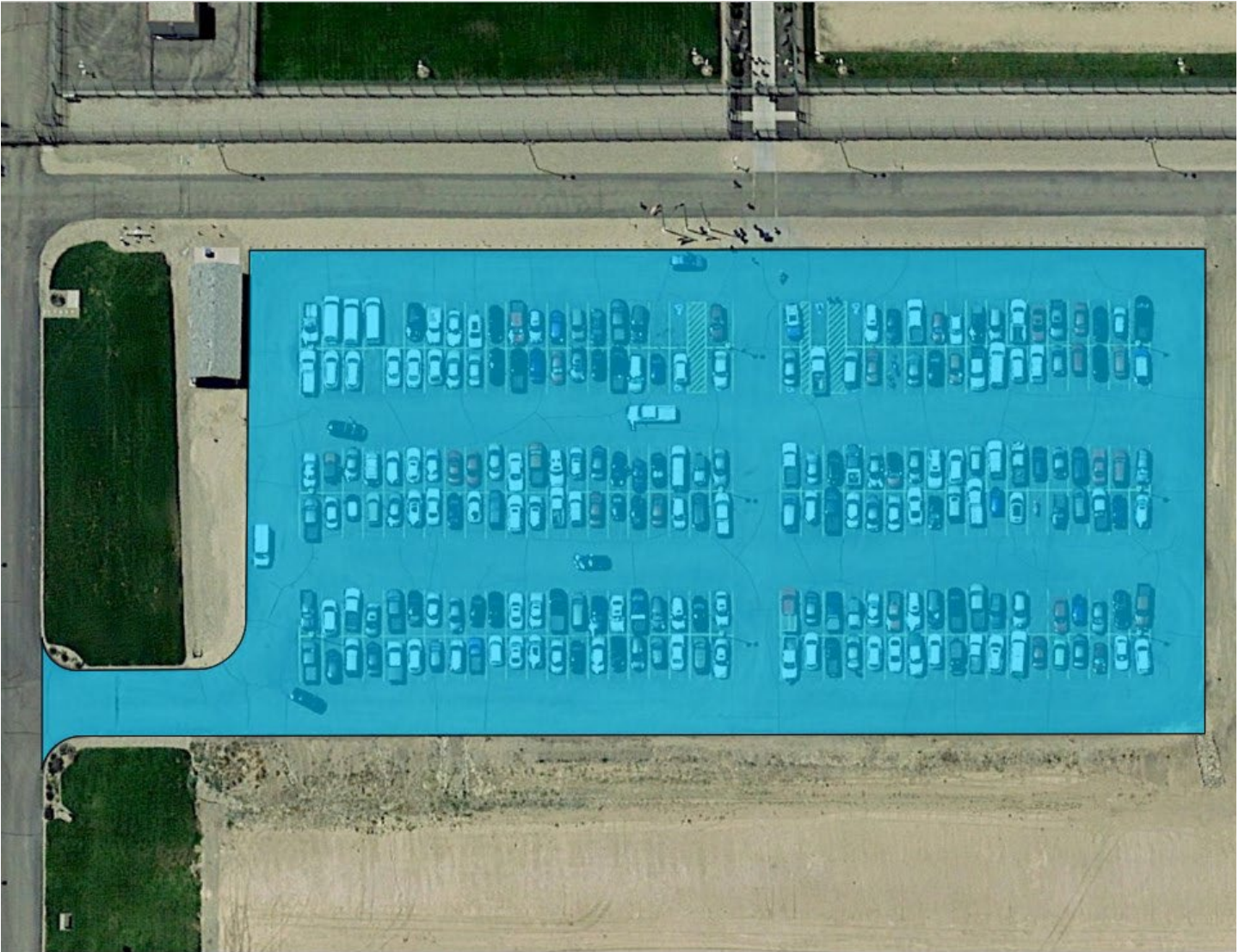
Exhibit A
RFQ # RFQ20231908
ISCC PARKING LOT FY23
Specifications

ISCC Asphalt Resealing and Striping of Parking Lot

- Area of work to be performed is identified on **Exhibit B**, approximately 93,800 square foot.
- Must provide traffic control delineators and flagging to separate work areas.
- All asphalt areas must be swept and cleaned before sealing.
- Must clean and seal all cracks with hot applied rubberized parking lot tar.
- Must apply a double coat of asphalt sealant to the entire identified area.
- Must restripe all pavement markings per existing layout and ADA symbols, no signage.
- Must treat all oil spots.
- Must clean site daily.
- Excludes bonding and permits.
- Must include one year labor warranty.

Bidders can see the parking lot at ISCC, 14601 South Pleasant Valley Road, Kuna, ID 83634

Exhibit B
RFQ# RFQ20231908
ISCC PARKING LOT FY23
Drawing of area



* AREA SHADED BLUE IS TO GET SEALCOATED

Exhibit C
RFQ# RFQ20231908
ISCC PARKING LOT FY23
Price Sheet

This Price Sheet must be submitted with your quote through the Idaho eProcurement System (IPRO).

Provide your TOTAL COST for **ISCC Parking Lot** specified in this RFQ, meeting the specifications outlined in **Exhibit A**. Your TOTAL COST must be fully burdened to include all costs associated with providing the **ISCC Parking Lot** the required specifications, including delivery FOB:

Delivery and Service Address:

Idaho State Correctional Center (ISCC)
14601 South Pleasant Valley Road
Kuna, ID 83634

Clean and apply sealcoat to the identified areas \$ _____

Fill all cracks with hot pour \$ _____

Re-stripe parking lot \$ _____

Grand Total \$ _____

Provide your approximate delivery: _____ days ARO

Company Name: _____

Contact Name/Phone: _____

Contact E-mail: _____



IDAHO DEPARTMENT OF CORRECTION

Protect the public, our staff and those within our custody and supervision

BRAD LITTLE
Governor

JOSH TEWALT
Director

SIGNATURE PAGE for Use with a Manually Submitted Request for Quote (RFQ) Response

Quotes and pricing information shall be typewritten or handwritten in ink. Originals and copies of the quote shall be submitted in accordance with the solicitation documents. MANUALLY SUBMITTED QUOTES MUST INCLUDE THIS SIGNATURE PAGE WITH THE ORIGINAL SIGNATURE OF AN INDIVIDUAL AUTHORIZED TO BIND THE SUBMITTING CONTRACTOR.

NO LIABILITY WILL BE ASSUMED BY THE DEPARTMENT OF CORRECTION FOR A CONTRACTOR'S FAILURE TO OBTAIN THE TERMS AND CONDITIONS AND ANY PROPERLY ISSUED SOLICITATION ADDENDUMS IN A TIMELY MANNER FOR USE IN THE CONTRACTOR'S RESPONSE TO THIS SOLICITATION OR ANY OTHER FAILURE BY THE CONTRACTOR TO CONSIDER THE TERMS, CONDITIONS, AND ANY ADDENDUMS IN THE CONTRACTOR'S RESPONSE TO THE SOLICITATION.

BUYER: Sara Edman
RFQ FOR: **ISCC Parking Lot FY23**
RFQ NUMBER: RFQ # RFQ20231908
CLOSES: 10/11/2022

Send your quote package to:

Department of Correction
1299 N Orchard Suite 110
Boise, ID 83706

The RFQ response is submitted in accordance with all documents and provisions of the specified RFQ number and Title detailed below. By my signature below I accept the terms, conditions and requirements contained in the solicitation, including, but not limited to, the STATE OF IDAHO STANDARD CONTRACT TERMS AND CONDITIONS and the SOLICITATION INSTRUCTIONS TO CONTRACTORS in effect at the time this RFQ was issued, as incorporated by reference into this solicitation; as well as any SPECIAL TERMS AND CONDITIONS incorporated in the solicitation documents (e.g. Software, Telecommunications, Banking, etc.). As the undersigned, I certify I am authorized to sign and submit this response for the Contractor. I further acknowledge I am responsible for reviewing and acknowledging any addendums that have been issued for this solicitation.

RFQ Number: _____ RFQ Title: _____

Quoting Company Name _____

ADDRESS _____

CITY, STREET, ZIP _____

PHONE: _____ FAX: _____ FEIN: _____

E-Mail _____

THIS SIGNATURE PAGE MUST BE SIGNED WITH AN ORIGINAL HANDWRITTEN SIGNATURE (PREFERABLY IN BLUE INK) AND RETURNED WITH YOUR MANUALLY SUBMITTED QUOTE FOR YOUR QUOTE TO BE CONSIDERED.

Original Signature (Manually Signed in Ink)

Date

Printed Name

Title