

Name: \_\_\_\_\_

## Alliance 2018 Conference Attendance and Records Retention Policy

In order for ALLIANCE attendees to receive Continuing Professional Education (CPE) credits for attending ALLIANCE sessions, the HEUG CPE Team must receive the completed and signed form by the end of the conference at the registration desk. The number of credits will vary depending on the sessions you attend. CPE is only available for full sessions. To obtain your CPE credits, be sure to:

1. Please print this [form](#) and bring it with you to the conference. Keep the CPE form with you and record the sessions you attend. **We will NOT have copies onsite.**
2. Sign-in **AND** sign-out the attendance log that is provided at each CPE eligible session. Failure to sign-out will result in ZERO CPE hours for that session.
3. Double check the form and make sure to sign and date the form. The form will list all possible CPE sessions for Alliance 2018. Please indicate which sessions you attended by marking the number of hours you attended in the Attended box. All forms must be received by close of conference.
4. Return the completed form to the Show Office Room in **254A by 11:45 AM, Thursday, March 28, 2018.**
5. All attendees must also complete the individual survey evaluation for EACH qualified CPE session. By using the Alliance 2018 mobile app, go to 'Agenda', find the CPE session and click on it, scroll down to 'Session feedback' and complete it. **This must be completed by April 13, 2018.**
6. Within 15 days of the online evaluation closing, random audits will be performed by the CPE Coordinator and the committee to ensure integrity of CPE hours granted. CPE log forms will be compared to the CPE hours granted.
7. After the online survey closes, the HEUG CPE team will accumulate the total number of credits and a certificate will be emailed to you in April 2018.
8. The CPE Coordinator will then retain attendance logs for 5 years.
9. The HEUG/PSUG website database will retain evaluations and CPE information for at least 5 years.
10. Sessions that are classified as regular sessions should have 50 minutes of content. Sessions that are classified as deep dive sessions should have 100 minutes of content. Attendees in the sessions that do not meet the time requirement will receive partial credit for the time in the session.

### CPE State Requirements:

Each State Board of Accountancy (SBA) maintains different standards for CPE credits. CPE sponsorship by a given SBA does not imply endorsements of the merits or quality of The ALLIANCE Conference programs. It is the responsibility of attendees to become familiar with the standards and procedures of their state's SBA.

**CPE Fields of Study:** Accounting, Computer Software and Applications, Information Technology, Management Services, Personnel/HR, Production, and Specialized Knowledge

Higher Education User Group is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.learningmarket.org](http://www.learningmarket.org).

**\*\* Return the completed form to the Alliance 2018 Show Office Room in 254A by 11:45 AM, Wednesday, March 28 \*\***

## ALLIANCE 2018 Conference CPE Form

I certify that I attended these sessions marked "X" and am entitled to \_\_\_\_\_ CPE Credits.  
(Maximum CPE units per person – 17)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name and Title \_\_\_\_\_

Institution/Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Track	Session	Session Title	Field of Study	Hours	Attended
Budgeting and Planning	4937	Prescribing Hyperion for Budgeting & Planning at the Indiana University School of Medicine	Computer Software and Applications	1.0	
Budgeting and Planning	4994	Implementing Oracle's Enterprise Planning and Budgeting Cloud Service (ePBCS) in Higher Education	Computer Software and Applications	1.0	
Budgeting and Planning	5073	Track Town USA. How The City of Eugene, OR is Planning in Oracle's Cloud	Computer Software and Applications	1.0	
EBS	4581	Automatic Cloning of a production E-Business Suite Instance	Information Technology	1.0	
EBS	4598	Upgrading to Oracle EBS 12.2.6	Management Services	1.0	
EBS	4638	Cloud, Usability, Mobile, and More: Oracle E-Business Suite Updates and Roadmap	Information Technology	1.0	
EBS	4718	Technical Essentials for Running Oracle E-Business Suite on Oracle Cloud	Information Technology	1.0	
EBS	4773	Oracle E-Business Suite: Guided Buying with Employee-Driven Procurement	Information Technology	1.0	
EBS	4775	Oracle E-Business Suite Procurement: 5 Initiatives that Improve Operations	Information Technology	1.0	
EBS	4907	Uncharted Territory: A Streamlined Approach to Chart of Accounts Redesign in the Cloud	Accounting	1.0	
EBS	5133	Procure to Pay - Punchout catalogs/OSN	Accounting	2.0	
EBS	5228	Moving Infrastructure to the Cloud	Information Technology	1.0	
General Ledger	4829	Taking the KKrazy Out of KK...Commitment Control Reconciliation	Computer Software and Applications	1.0	
General Ledger	4975	ChartField Automation, the Passing of the Hot Potato	Computer Software and Applications	1.0	
General Ledger	5001	Empowering Accounting and Finance with Transformative Innovations	Accounting	1.0	
General Ledger	5045	Harmonizing the User Experience & Notifications through Fluid	Computer Software and Applications	1.0	
General Ledger	5225	Leveraging the Power of PUM and Selective Adoption as a Functional Analyst	Computer Software and Applications	2.0	
Grants, Contracts and Billing	4699	How A Top 10 Research Institute Works Through a Grants Conversion	Computer Software and Applications	1.0	

Grants, Contracts and Billing	4880	WorkCenters for Research and Higher Ed	Computer Software and Applications	1.0	
Grants, Contracts and Billing	4982	Financial Reporting for Awards: Approach and Design Considerations	Computer Software and Applications	1.0	
Grants, Contracts and Billing	4990	PeopleSoft Credit to Cash: Innovative Solutions to Improve Productivity and Lower Costs	Production	1.0	
Grants, Contracts and Billing	5040	Enhancing Grant Reporting through Fluid	Computer Software and Applications	1.0	
Grants, Contracts and Billing	5098	What does the AR Module Want from Me? Accounts Receivable Setup for Non-Sponsored Transactions	Accounting	1.0	
Grants, Contracts and Billing	5263	Streamline billing, payment processing, and collections with PS Billing and Accounts Receivable	Computer Software and Applications	2.0	
HCM	4670	FLUID CANDIDATE GATEWAY - Careers On The Move	Computer Software and Applications	1.0	
HCM	4731	Guided Process, AWE, Related Actions, Activity Guide - FIU All in PeopleSoft Trending UX Designs	Computer Software and Applications	1.0	
HCM	4908	Don't Labor over Labor Distribution – Implementing Payroll Costing Functionality in the Cloud	Computer Software and Applications	1.0	
HCM	4906	Moving your People and HR business to the Cloud	Information Technology	1.0	
HCM	4985	Using Time and Labor Functionality at its Best!	Computer Software and Applications	1.0	
HCM	5080	PeopleSoft Time & Attendance Update and Roadmap	Computer Software and Applications	1.0	
HCM	5081	PeopleSoft Core HR and Administration - Features Impacting all HR Customers	Computer Software and Applications	1.0	
HCM	5084	Grow and Retain the Best Employees with PeopleSoft Talent Management	Information Technology	1.0	
HCM	5286	Modern Talent Management and Oracle HCM Cloud	Personnel/HR	1.0	
Innovations/New Technology	4721	*Fee Required* Methods and Techniques for Successfully Launching a Cloud Implementation Project	Management Services	3.0	

Procurement to Pay	4643	Customize the Supplier Onboarding Functionality	Computer Software and Applications	1.0	
Procurement to Pay	4666	AWESome Efficiencies for ProCard Statements	Computer Software and Applications	1.0	
Project and Change Management	4747	Enhanced Collaboration Using Agile Project Management and Consolidated Business Analysis	Management Services	1.0	
Project and Change Management	4834	Managing Change Fatigue during a Mult-System Upgrade	Management Services	1.0	
Project and Change Management	4905	Change Network and Beyond – Establishing a Community of Support for Implementation Onward	Management Services	1.0	
Project and Change Management	4936	A DIY Approach to Managing a CS 9.2 Upgrade	Management Services	1.0	
Project and Change Management	5035	Training Thousands for a Financials & Procurement Implementation: How we did it!	Computer Software and Applications	1.0	
Project and Change Management	5134	Project Management and Change Management Joining Forces	Management Services	1.0	
Public Sector	4519	PeopleSoft's new and improved User Interface - FLUID	Computer Software and Applications	1.0	
Public Sector	4609	Electronic Voucher Workflow	Computer Software and Applications	1.0	
Public Sector	4973	PS Query - A Step Beyond The Normal	Computer Software and Applications	1.0	
Public Sector	5058	How Wisconsin made Strategic Sourcing Work with PeopleSoft for the Public Sector	Computer Software and Applications	1.0	
Reporting and Business Intelligence	4517	Budget Overview - Bypass the Drilldown with a Query	Computer Software and Applications	1.0	
Reporting and Business Intelligence	4618	So the College Executives desire a 'data driven' Organization?	Computer Software and Applications	1.0	
Reporting and Business Intelligence	4648	Making Sense of PS Reporting Tools: PS Query to Dashboards	Computer Software and Applications	1.0	

Reporting and Business Intelligence	4662	Subsystem Reconciliation Reports - Design, Implementation and Use	Computer Software and Applications	1.0	
Reporting and Business Intelligence	4680	Making PS Query aggregate and flatten your data like a champ	Information Technology	1.0	
Reporting and Business Intelligence	4716	Query Manager 101: From a Functional and Technical Perspective	Computer Software and Applications	2.0	
Reporting and Business Intelligence	4784	Data, Data Everywhere	Computer Software and Applications	1.0	
Reporting and Business Intelligence	4976	nVision Reporting - A Solution For All Your PeopleSoft Applications	Computer Software and Applications	2.0	
Reporting and Business Intelligence	5163	The Most Important Lessons from our Five Year Oracle BI Program	Computer Software and Applications	1.0	
Student Financials	4600	Billing without Bills	Computer Software and Applications	1.0	
Student Financials	4696	Modify? Policy Change? Vended Solution?... the Saga Continues!	Computer Software and Applications	1.0	
Student Financials	4713	Tuition Fees 102	Computer Software and Applications	1.0	
Student Financials	4771	SF & FA - Working Together for Compliance and Collection	Specialized Knowledge	2.0	
Student Financials	4898	The OHIO Guarantee - Guaranteeing Tuition, Housing, and Dining for Ohio University Students	Computer Software and Applications	1.0	
Student Financials	5208	Students on the Campus and Vanderbilt in the Cloud: Integrating PeopleSoft CS with Oracle Cloud	Computer Software and Applications	2.0	
Student Financials	5235	Migrating Graduate School Legacy Systems for Guarantees and Waivers to PeopleSoft Campus Solutions	Computer Software and Applications	1.0	

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