

April 1, 2013

Dear Senior Assistant Manager Allison Baker,

I am respectfully requesting a personal leave of absence. I am requesting this for an undetermined amount of time. I have some personal issues to take care of. I will return immediately once I have addressed some task I have to complete.

Thank you,



Handwritten signature of Randall G. Scott in blue ink.

Randall G. Scott

Approved
S. Allen Sh 4/1/13

Approved 4/1/2013
Teresa Wilson



We Are Columbia

April 2, 2013

Assistant Chief Les Wiser
Deputy Chief Ruben Santiago
Columbia Police Department
1 Justice Square
Columbia, SC 29201

Gentlemen:

Effective immediately, I am appointing Deputy Chief Ruben Santiago as the Acting Chief of Police of the Columbia Police Department. As a result of the personal leave of absence as requested by Chief Randy Scott, my expectation is that the day-to-day operations of the Columbia Police Department be handled by Deputy Chief Santiago in consultation with Assistant Chief Les Wiser.

Deputy Chief Santiago has historically handled operations and community based assignments for the Columbia Police Department; his role is widely respected in that regard. Assistant Chief Wiser will continue to maintain the administrative responsibilities and functions of the department; I applaud his efforts and efficiencies as the Chief of Staff of this department and the essential role in which he serves. Senior Assistant City Manager Allison Baker will continue to oversee the department and provide any necessary guidance. We will operate as a team and ensure that the Columbia Police Department continues to function as the premier law enforcement agency that it is.

Acting Chief Santiago and Assistant Chief Wiser, you have my unconditional support. Please convey my expectations and support to the men and women of your department and always work together to maintain the high caliber of service that the citizens of Columbia have come to expect and deserve.

My Best,

Teresa Wilson
City Manager

Cc: Mr. S. Allison Baker, Senior Assistant City Manager
Mrs. Pamela Benjamin, Human Resources Director