

THE BYLAWS  
OF THE  
GRADUATE STUDENT GOVERNMENT

ARIZONA STATE UNIVERSITY

Version 2025.03.21

## Indigenous Land Acknowledgment

Arizona State University is situated on the ancestral lands of Indigenous people past, present, and future. GSG thanks and honors the Native American tribes and sovereign nations of the Salt River Valley—including the Akimel O'odham (Salt People) and Piipaash (Maricopa People) nations—whose knowledge and stewardship of the land and waterways continues to sustain life for all. We recognize the historical significance of these lands, we recognize Indigenous communities remain an integral part of the Phoenix Metropolitan Area, and we recognize the impact of their generosity and wisdom towards us. We commit to respecting their sovereignty, advocating for equity and inclusion for higher education. Let our actions reflect and honor the original stewards of this land.

## PREAMBLE

We, the graduate and professional students of the Associated Students of Arizona State University (hereafter as “ASASU”), in order to provide adequate representation and support of our constituency, hereby establish these Bylaws, subject to the Graduate Student Government (hereafter as “GSG”) Constitution. GSG exists to advocate for and provide support and services for the graduate and professional student community of Arizona State University. We are mandated to advocate on behalf of graduate and professional students at local, state, and national levels, provide a forum for open dialogue between the graduate and professional student body and the university, aid in student organization and involvement, and to administer services, resources, and benefits for the larger graduate body.

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# TITLE 1 - GSG EXECUTIVE COMMITTEE

## 1.1. General Provisions

- 1.1.1. GSG Officers are defined as: the Executive Officers, Assembly members, the Judiciary, all members of the Elections Department, all Directors, any GSG members appointed to any University Boards and Committees, and any GSG members filling a position created by any joint governmental agreements.
- 1.1.2. The Assembly may, at its discretion, choose to censure any GSG officer for violating the GSG Constitution, GSG Bylaws or any other GSG governing documents. Censure is not a prerequisite for impeachment.
  - 1.1.2.1. The censure must include the alleged violations, the remedies the censured officer can take to rectify the situation, and a deadline for taking such remedies.
  - 1.1.2.2. A censure requires a two-thirds vote to pass.
  - 1.1.2.3. If the censured officer fails to complete the remedies listed in the censure, then the Assembly shall initiate impeachment proceedings against that officer.
- 1.1.3. Executive Officers must attend all GSG Assembly meetings (including Special Sessions) for the purposes of presenting their Executive Reports in person to the GSG Assembly and being available to answer questions throughout the meeting.
  - 1.1.3.1. Executive Officers will be allowed one (1) absence per semester due to personal conflict by calling or otherwise notifying the GSG Assembly President prior to the meeting the Executive Officer will miss. Personal conflicts shall be defined as any conflict not directly related to the performance of GSG business.
  - 1.1.3.2. Should an Executive Officer(s) miss an GSG Assembly meeting for any reason, even if the absence is excused, they must still submit an Executive Report to the GSG Assembly President in advance so that it may be presented in absentia.
  - 1.1.3.3. Should an Executive Officer(s) not submit their Report as required, censure proceedings shall be initiated against that Officer during the meeting at which their Report was not presented.
  - 1.1.3.4. Should an Executive Officer(s) accumulate more than one (1) unexcused absence during their term, excluding emergency health (medical), family, or military service situations, the impeachment process will begin.

## 1.2. Duties of the Officers

- 1.2.1. Duties that apply to each officer shall be to:
  - 1.2.1.1. Serve on the Executive Committee and provide input on the business of the committee related to duties of that office.
  - 1.2.1.2. Jointly produce the annual Student Advocacy Agenda.
  - 1.2.1.3. Provide monthly reports on all GSG-related activities to the GSG Assembly.

- 1.2.1.4. Maintain, in a location designated by the Assembly, all documents and information relevant to the execution of the office.
- 1.2.2. Duties of the GSG President shall be to:
  - 1.2.2.1. Supervise the routine operations of the GSG and GSG-related activities with the ASASU Business Office.
  - 1.2.2.2. Make official statements on behalf of GSG as directed by the GSG Assembly.
  - 1.2.2.3. Serve as the liaison between graduate and professional students and be aware of the agencies or individuals in the campus community who can assist and oversee student grievances.
  - 1.2.2.4. Appoint GSG members to University Boards and Committees, including graduate representation on the ASU Faculty Senate and Staff Council.
  - 1.2.2.5. Serve on the ASASU Leadership Council and provide a report of activities to Executive Officers and the Assembly.
  - 1.2.2.6. Serve as an ex-officio member on any GSG Committee as necessary.
  - 1.2.2.7. Prepare the agenda and preside over all meetings of the Executive Committee and ensure minutes of meetings.
  - 1.2.2.8. Oversee the activities of the Vice-Presidents.
  - 1.2.2.9. Appoint and oversee the activities of the Chief of Staff, the Director of Budget and Finance.
  - 1.2.2.10. Assist the GSG Assembly with the production of the annual Student Advocacy Agenda.
  - 1.2.2.11. Conduct an annual assessment of worker rights and request information on the living wage.
  - 1.2.2.12. Pursue implementing items in the Student Advocacy Agenda as directed by the GSG Assembly and its committees.
- 1.2.3. Duties of the GSG Vice President of External Affairs shall be to:
  - 1.2.3.1. Monitor the legislative affairs of local, state, and federal governing bodies and to report relevant graduate and professional student issues to the Assembly and other Executive Officers.
  - 1.2.3.2. Appoint and oversee the Director of Legislative and Political Action and the Director of Accessibility and Inclusion.
  - 1.2.3.3. Meet regularly with relevant university administrators and staff to monitor the progress of the university responding to and acting upon any asks GSG makes through legislation or otherwise.
  - 1.2.3.4. Provide an annual institutional compliance report, no later than the end of their elected term, on all documented legislation passed by the Assembly that required university action.
  - 1.2.3.5. Ensure GSG has representation at all Arizona Board of Regents (ABOR) meetings.
- 1.2.4. Duties of the GSG Vice President of Professional Development shall be to:
  - 1.2.4.1. Manage all GSG awards and grants programs, in collaboration with the offices of the other Executive Officers when necessary.

- 1.2.4.2. Oversee all logistics and policies of the GSG-sponsored Travel and Research Grant Programs.
- 1.2.4.3. Serve as the GSG liaison to the Graduate College for the Graduate Research and Support Program.
- 1.2.4.4. Appoint and oversee the Director of Awards, the Director of Research, and the Director of Travel.
- 1.2.5. Duties of the GSG Vice President of Internal Affairs shall be to:
  - 1.2.5.1. Oversee the maintenance and organization of the Graduate Student Centers (hereafter as "GSCs") at the ASU Tempe, ASU Downtown Phoenix, ASU Polytechnic, and ASU West Valley Campuses.
  - 1.2.5.2. Oversee the promotion and advertisement of GSG's various programs, events, and resources.
  - 1.2.5.3. Appoint and oversee the Director of Student Worker Relations and the Director of Communications.
- 1.2.6. Duties of the GSG Vice President of Campus Engagement shall be to:
  - 1.2.6.1. Foster relationships and facilitate communication and interaction between GSG officers and the graduate and professional student body.
  - 1.2.6.2. Coordinate GSG's presence at various university events and programs as requested.
  - 1.2.6.3. Appoint and oversee the Director of Campus Support and the Director of Wellness.

### 1.3. Vacancies

- 1.3.1. In the event an Executive Officer position becomes vacant for any reason, the Government Operations Committee shall carry out the process of filling that vacancy as described in this section.
- 1.3.2. From the time the position becomes vacant until the time the position is filled pursuant to this section, the duties of that position shall be fulfilled by the next Executive Officer in the order of succession outlined in the GSG Constitution.
- 1.3.3. At least forty-eight (48) hours prior to opening the application period, the Government Operations Committee shall notify the full graduate and professional student body of the vacancy, the position description for the vacant office, the qualifications for vacant office, the application and vacancy filling process, and the timeline for filling the vacancy.
- 1.3.4. The Government Operations Committee shall open an application period for a minimum of two (2) weeks to accept applications for the vacant position, and may extend this period if no applications are received by the deadline.
- 1.3.5. The Government Operations Committee shall review any received applications to verify eligibility, and shall provide information on all received applications, along with any recommended candidates, to the Assembly.
- 1.3.6. The Assembly shall consider electing one of the eligible candidates at the first Assembly meeting following the close of the application period.
- 1.3.7. A candidate shall take office immediately upon receiving a two-thirds vote of the Assembly. This election shall be considered an administrative action, and shall not require legislation.



- 1.3.8. If the vacancy remains unfilled due to the Assembly failing to elect any of the candidates, the vacancy filing process shall be repeated.

## TITLE 2 - THE ASSEMBLY

### 2.1. Organization

- 2.1.1. Duties of each Assembly member shall be to:
  - 2.1.1.1. Serve as a liaison between GSG and the students they represent.
  - 2.1.1.2. Serve as a member on at least one (1) Assembly Committee.
  - 2.1.1.3. Submit, support, and consider legislation as necessary as a democratic representative of the students they represent.
  - 2.1.1.4. Attend all general assembly meetings.
- 2.1.2. New GSG Assembly Members are required to attend a GSG Assembly Member orientation session. Monthly orientation sessions will be scheduled and run as needed by the Government and Assembly Operations Committee.
- 2.1.3. The GSG Assembly shall be the only body with the power to authorize the distribution of funds from any GSG accounts.
- 2.1.4. The Assembly shall meet in a general session at least once per month during the academic year, excluding December, at a publicly announced and accessible date, time, and location.
- 2.1.5. The Assembly President may call special Assembly sessions as needed with a minimum of 48 hours notice to all Assembly members. Assembly Members who are unable to attend the Special Session due to extenuating circumstances may vote via absentee ballot within 48 hours of the conclusion of the session.
- 2.1.6. The Assembly President shall offer a Legislation Review Session prior to the general assembly meeting each month. The purpose of this session is to allow Assembly members and Executive Officers to ask questions of and make suggestions to the authors of legislation submitted for consideration by the Assembly in an informal setting. Attendance is optional.
- 2.1.7. Duties of the GSG Assembly President shall be to:
  - 2.1.7.1. Prepare the agenda and schedule meetings for the GSG Assembly.
  - 2.1.7.2. Preside over all meetings of the GSG Assembly.
  - 2.1.7.3. Appoint the GSG Assembly President Pro Tempore, the GSG Assembly Chief Administrator, and the GSG Parliamentarian.
  - 2.1.7.4. Serve as liaison between the Assembly and Executive Committee.
  - 2.1.7.5. Appoint Assembly Members to Assembly Committees.
  - 2.1.7.6. Create ad-hoc Assembly Committees and appoint members as necessary.
  - 2.1.7.7. Serve as the GSG representative to the USG Senate, Staff Council, and Faculty Senate in the event of the President's absence.
  - 2.1.7.8. Make official statements on behalf of GSG as necessary so long as these statements are in-line with those passed by the GSG Assembly and do not contradict any positions, policies, or other endorsements by the GSG Assembly.
  - 2.1.7.9. Coordinate GSG representation at graduate and professional student orientations.
  - 2.1.7.10. Fill vacant Assembly seats in accordance with these bylaws.

- 2.1.7.11. Provide monthly reports on all GSG-related activities to the Assembly.
- 2.1.7.12. Make available to the succeeding Assembly President all documents and information relevant to execution of the office.
- 2.1.7.13. Advise the production of the Student Advocacy Agenda jointly with the GSG President.
- 2.1.7.14. Maintain up-to-date public records of Assembly activities on the GSG website in coordination with the Executive Committee.
- 2.1.7.15. Keep a current list of Assembly Members which shall be made publicly available.
- 2.1.7.16. Maintain a record of attendance at all assembly meetings and notify any Assembly about absences.
- 2.1.7.17. Propose a reallocation of Assembly seats upon obtaining the fall enrollment report from the ASU Office of Institutional Analysis no later than at the Assembly's January meeting session.

## 2.2. Assembly Member Attendance

- 2.2.1. GSG Assembly Members are required to attend all regularly scheduled monthly GSG Assembly Meetings.
- 2.2.2. In the event an Assembly Member cannot attend a regular scheduled monthly meeting, that Assembly Member may designate a proxy to attend in their place.
  - 2.2.2.1. The proxy shall be a member of GSG from the same school the Assembly Member represents, unless permission is given in advance by The Assembly President.
  - 2.2.2.2. The proxy shall not be another current Assembly Member, the current Assembly President, nor any current GSG Executive Officer.
  - 2.2.2.3. The Assembly Member must notify the Assembly President, in writing, of the name and contact information of their designated proxy prior to the start of the meeting the proxy shall serve at.
  - 2.2.2.4. The proxy is entitled to all permissions and rights normally granted to the Assembly Member that proxy is representing for the duration of the meeting that proxy is serving at.
  - 2.2.2.5. If the proxy attends the designated meeting and participates sufficiently to meet the attendance requirement as regularly required of Assembly Members, then the Assembly Member the proxy is representing shall have their attendance requirement met for the meeting.
  - 2.2.2.6. A proxy may only be designated for a single meeting at a time.
- 2.2.3. In the event a GSG Assembly Member fails to attend a meeting, fails to send a proxy consistent with the requirements in this section, or fails to vote in at least 50% of the votes cast in an assembly meeting that GSG Assembly Member shall be considered absent.
- 2.2.4. The Assembly President can choose to excuse an absence in the case of extenuating circumstances that prevent the Assembly Member from appointing a proxy as required in this section only if this is communicated to the Assembly President up to 72 hours after the end of the Assembly Meeting that the Assembly Member was unable to attend.

- 2.2.5. The accumulation of two unexcused absences during a single legislative session shall require the GSG Assembly Member to resign.
- 2.2.6. GSG Assembly Members are required to participate in their assigned committee.
  - 2.2.6.1. The respective Chairperson of the Committee(s) as outlined in Title 4 of these GSG Bylaws are responsible for determining the participation of the GSG Assembly Members for their assigned or requisite committee(s) assignment.
  - 2.2.6.2. GSG Assembly Member(s)' or other requisitely attending member(s)' participation will be evaluated on a monthly basis by the Chairperson.
  - 2.2.6.3. The Assembly Member may complete asynchronous tasks assigned by the Chairperson as participation in place of attending committee meetings as needed.
- 2.2.7. The GSG Office of the Assembly President shall communicate with GSG Assembly Members regarding the state of their attendance records including the status of forced or subsequent resignation.
- 2.2.8. GSG Assembly Members may remotely participate in any meeting sessions.
  - 2.2.8.1. Such remote participation shall be considered equivalent to physical presence for the purposes of attendance, so long as the Assembly Member otherwise participates as required in these Bylaws.
  - 2.2.8.2. It is the responsibility of the GSG Assembly Member to ensure they can meet and operate or otherwise use the necessary software required to effectively remotely participate, and if they are having technological or troubleshooting issues to inform the GSG Assembly President, or the designated Office of the GSG Assembly President member(s).
- 2.2.9. An Assembly Member may appeal any required resignation arising from the provisions in this section. This appeal will be heard and decided upon by the Government and Assembly Operations committee.

## 2.3. Assembly Meeting Parliamentary Standards

- 2.3.1. The Assembly shall adopt a set of “house rules” at the beginning of the legislative session to govern processes and procedures for conducting business during Assembly meetings, including but not limited to: default order of business on the agenda, speaker time limits, the order of speakers, rules of debate, and processes for voting.
  - 2.3.1.1. These rules may extend but shall not conflict with these bylaws.
  - 2.3.1.2. These rules may be amended or temporarily suspended during any Assembly meeting with a simple majority vote.
  - 2.3.1.3. These rules shall remain in effect until the close of the legislative session in which they were adopted.
- 2.3.2. The Assembly may utilize a consent agenda, with the specific procedures outlined in the Assembly's House Rules.
- 2.3.3. For all matters not specified in these bylaws or the adopted house rules, the GSG Assembly meetings shall operate according to the most recent version of “Robert's Rules of Order”. These bylaws, and then the house rules, shall take precedence.

- 2.3.4. Quorum convention and fulfillment shall be defined as greater than or equal to a simple majority ( $\geq 50\%$ ) of seated GSG Assembly Members.
- 2.3.5. The GSG Assembly President shall serve as the Chairperson of the GSG Assembly. The GSG Assembly President pro tempore shall preside in the event of the GSG Assembly President's absence.
- 2.3.6. Only GSG Assembly Members or their proxy-designated assignees shall have speaking privileges during the GSG Assembly meeting sessions, where they may yield time allotments to permit any other current students who do not have speaking privileges to speak. Exceptions to this rule include the following:
  - 2.3.6.1. Person(s) delivering reports as required by these bylaws.
  - 2.3.6.2. Any current ASU graduate or professional student may speak during the Call to the Audience portion of the meeting.
  - 2.3.6.3. The author(s) of legislative motion(s) being debated and discussed by the GSG Assembly may speak to answer questions from the GSG Assembly and participate in debate regardless of whether or not they are a concurrent GSG Assembly Member.
- 2.3.7. The GSG Assembly meeting session agenda and reports shall be prepared and distributed to The Assembly before the meeting session's call to order. The GSG Assembly meeting session's agenda shall enumerate items to be discussed, including any proposed legislation. The GSG Assembly meeting session's agenda, legislation, and reports shall be made public no less than one (1) day prior to the GSG Assembly session.
- 2.3.8. The agenda for all general GSG Assembly meeting sessions should follow the general outline from "Robert's Rules of Order", and shall meet the following requirements:
  - 2.3.8.1. The agenda shall include a public forum, where any GSG member may speak for up to three (3) minutes. The Assembly may extend this time or set a higher per-person default time limit.
  - 2.3.8.2. Reports must be provided to The Assembly in writing, and may be provided to The Assembly after the close of the meeting in lieu of allotting time for reports during the meeting.
  - 2.3.8.3. Announcements may be provided to The Assembly in writing after the close of the meeting in lieu of allotting time for announcements during the meeting.
  - 2.3.8.4. The Assembly may set standard limits on the time allotted for individual reports and individual announcements, so long as all reports are held to the same limit, and all announcements are held to the same limit. The Assembly may extend time on a case-by-case basis.
- 2.3.9. The meeting minutes of the GSG Assembly meeting sessions shall be made publicly available online within fourteen (14) calendar days of the meeting's conclusion. The minutes shall include, at a minimum, a list of everyone attending the meeting, the person making each motion, and when applicable the person seconding each motion, the outcome of the vote on each motion, and a summary of discussion on each agenda item and each motion. Additionally, the minutes

shall include a record of the names of the GSG Assembly Members (or designated-proxies) voting in favor of, against, or abstaining from a motion's adoption or approval.

- 2.3.10. An acknowledgement of the fact that ASU is situated on the ancestral lands of Indigenous people shall be presented at each Assembly meeting as outlined in the Assembly's House Rules.

## 2.4. Asynchronous Votes

- 2.4.1. Asynchronous votes shall be defined as any vote made by the Assembly outside of a general or special Assembly session.
- 2.4.2. Any business the Assembly may otherwise conduct, except business restricted to general sessions by these bylaws, may be conducted via an asynchronous vote. A single asynchronous vote may include multiple motions or questions to be voted on.
- 2.4.3. The GSG Assembly President, or a petition of one-third (1/3) of Assembly members, may call an asynchronous vote.
- 2.4.4. Asynchronous votes may be scheduled at any time, but only one asynchronous vote may happen at a time.
  - 2.4.4.1. Notice of the asynchronous vote must be sent to all Assembly members at least forty-eight (48) hours prior to the asynchronous vote opening. Such notice must include a list of motions and questions that will be voted on.
  - 2.4.4.2. If legislation is being considered via asynchronous vote, then such legislation must be available, in the final form to be voted on, at least forty-eight (48) hours in advance of the asynchronous vote opening.
  - 2.4.4.3. The asynchronous vote must be open for a minimum of forty-eight (48) hours.
- 2.4.5. A quorum of Assembly members must cast a vote in the asynchronous vote for the outcome of the asynchronous vote to be valid. If a quorum is not reached by the end of the voting period, then the motions or questions on the ballot fail, and must be submitted again in a new asynchronous vote or Assembly session if they are to be reconsidered.
- 2.4.6. There are no proxy votes.

## 2.5. Scholarship System for Assembly Participation

- 2.5.1. GSG Assembly Members are potentially eligible for monetary scholarships based on their participation throughout a semester term.
  - 2.5.1.1. This is dependent on the availability of funds in the annual operating GSG Budget.
  - 2.5.1.2. If no funds are available or designated, then no scholarships will be awarded or distributed.
  - 2.5.1.3. GSG Assembly Members scholarships shall be distributed at the conclusion of a semester.
- 2.5.2. The specific funding or monetary value of the scholarship and any additional criteria for receiving the scholarship not enumerated in this article shall be

determined annually through the adoption and approval of a corresponding GSG Assembly legislative motion that must occur after the allocation, appropriation, adoption, and approval of the annual operating GSG Budget. The legislative motion(s) shall only take effect by a supermajority two-thirds ( $\frac{2}{3}$ <sup>rd</sup>s) vote of present and voting GSG Assembly Members.

- 2.5.2.1. The GSG Assembly Operations Committee is responsible for drafting an initial version of this legislative motion at the conclusion of the spring semester and presenting it to the incoming duly-elected GSG Assembly President for the presentation at a proceeding Legislative Session meeting.
- 2.5.3. GSG Assembly Members that are serving in the role of the GSG Assembly President, GSG Assembly President pro tempore, GSG Assembly Parliamentarian/Secretary, and the Office of the GSG Assembly President Chief Administrator are not eligible for the scholarship through the system outlined here.
- 2.5.4. GSG Assembly Members scholarships will be finalized at the end of the semester term with the approval of the GSG Assembly President, or a supermajority two-thirds ( $\frac{2}{3}$ ) vote of the Office of the GSG Assembly President members, and the GSG President. GSG Assembly Members will be notified within one (1) week of scholarships closing.
- 2.5.5. GSG Assembly Members shall not be eligible for a scholarship distribution unless they are remaining as part and in good-standing membership status of the GSG Assembly at the conclusion of a semester term.
  - 2.5.5.1. The GSG Assembly President, or a supermajority two-thirds ( $\frac{2}{3}$ ) vote of the Office of the GSG Assembly President members, and the GSG President may make exceptions to this in extenuating circumstances resulting in the departure of a GSG Assembly Member.
- 2.5.6. Progress on scholarships will be made available to any GSG Assembly Member(s), upon request, through the Office of the Assembly President.

## 2.6. GSG Assembly -Legislative Item(s) or Motions Creation and Submission

- 2.6.1. Legislation shall be the primary means through which the Assembly takes action on the business put before it.
- 2.6.2. Legislation must contain the following:
  - 2.6.2.1. A header labeling the legislation as being affiliated with ASASU, GSG, and the Graduate Assembly.
  - 2.6.2.2. The legislative session the bill is submitted in.
  - 2.6.2.3. A list of authors introducing the bill.
  - 2.6.2.4. A title for the bill.
  - 2.6.2.5. The text of the bill.
- 2.6.3. The Government and Assembly Operations Committee shall maintain and make accessible a Legislation Template to all members of GSG. The Legislation Template shall include placeholders for the required elements.

- 2.6.4. Any member of GSG, as defined in the GSG Constitution may submit legislative item(s) for consideration by the GSG Assembly.
  - 2.6.4.1. The submission deadline shall be the first (1<sup>st</sup>) calendar day of each month at 11:59 PM (AZ local time) in which the proposed legislative motion shall be presented for consideration.
  - 2.6.4.2. The Government and Assembly Operations Committee shall maintain and make accessible a Legislation Submission Form to all members of GSG.
  - 2.6.4.3. The Legislation Submission Form shall be the only way to submit legislation.
  - 2.6.4.4. The Legislation submission Form must include, at a minimum: the name of the person making the submission, contact information for the person making the submission, the title of the proposed legislation, the text of the proposed legislation, and a link to the Legislation Template.
- 2.6.5. The Government and Assembly Operations Committee shall review all submitted legislative item(s) no later than seven (7) days following the submission deadline.
  - 2.6.5.1. The purpose of this review is to assess formatting, spelling, grammar, and other stylistic changes necessary and to provide feedback to the authors on such changes.
  - 2.6.5.2. The Government and Assembly Operations Committee may make spelling, grammar, and other stylistic edits in consultation with the authors to implement these changes, so long as such changes do not alter the intent of the legislation.
- 2.6.6. The GSG Assembly President may exempt legislation from the submission deadline on a case-by-case basis, so long as that legislation is time-sensitive and of special interest to the graduate and professional student body. All other provisions of this section shall still apply to such legislation.



## TITLE 3 - ELECTIONS

### 3.1. Elections Procedures

- 3.1.1. GSG shall hold annual elections in accordance with the GSG Constitution and follow the elections procedures as defined in the GSG Elections Code.
- 3.1.2. GSG shall adopt, as required, the GSG Elections Code annually by a simple majority vote of the Assembly.
- 3.1.3. The GSG Elections Commissioner is required to administer any and all elections and referenda required by the GSG Constitution, GSG Bylaws, and any other relevant GSG and/or ASASU governing documents. The GSG Elections Commissioner shall not refuse to administer a legitimately-called election or referendum. Should the GSG Elections Commissioner fail to administer a legitimately-called referendum, the GSG Assembly shall begin censure and/or impeachment proceedings.
- 3.1.4. The GSG Elections Code may be modified at any time outside of an ongoing GSG Election Cycle by a simple majority vote of the Assembly.

### 3.2. Assembly Seat Allocation

- 3.2.1. The number of GSG Assembly Members representing each graduate program shall be determined by the number of graduate students enrolled in that graduate program, based upon the annual fall enrollment report from the Office of Institutional Analysis.
  - 3.2.1.1. The number of GSG Assembly Members for each graduate or professional program, as defined by college designation assignment from the University's Administration, shall be no less than one (1) member.
  - 3.2.1.2. GSG Assembly Members from a given college may hold no more than twenty (20%) percent of the total number of allocated seats in the GSG Assembly at any given point in time.
  - 3.2.1.3. One (1) seat shall be reserved for online students, elected by and to represent online students.
  - 3.2.1.4. A minimum of five (5) seats shall be at-large, elected by and to represent all GSG members.
  - 3.2.1.5. The total number of Assembly seats shall not exceed fifty-five (55) seats.
- 3.2.2. The process for determining the seat allocation shall be as follows:
  - 3.2.2.1. One seat shall be initially allocated to each college for every 600 students registered in the college, rounding up to the nearest total number of seats.
  - 3.2.2.2. One additional seat shall be allocated to and reserved for online students.
  - 3.2.2.3. Five additional seats shall be allocated as at-large.
  - 3.2.2.4. If any college has more than 20% of the total allocated seats from the initial allocation, then any seats above that 20%, plus two more, shall be removed from that college's seat allocation. These seats or some portion therein may be reallocated as at-large.
  - 3.2.2.5. Seat allocation and eligibility will be determined as follows:

- 3.2.2.5.1. Assembly Members may only serve for a graduate program in which they are enrolled in or for an at-large seat.
- 3.2.2.5.2. The reallocation report shall include Assembly seat allocation totals for all graduate programs across the University.
- 3.2.2.5.3. The Assembly must ratify the reallocation report specifically indicating the number of seat assignments for each graduate program with a two-thirds (2/3) vote of present and voting Assembly Members.
- 3.2.2.5.4. If the Assembly fails to ratify the reallocation report, the previous year's seat assignments will remain active for the following year.
- 3.2.2.6. Any Assembly Member seats that remain vacant after two consecutive vacancy elections shall become at-large seats for the remainder of the academic year.

### 3.3. Vacancies

- 3.3.1. Vacant Assembly seats shall be filled via appointment by a majority vote of the Assembly.
- 3.3.2. The Government and Assembly Operations Committee shall accept applications from GSG members, and shall determine a single candidate for each vacant position to recommend to the Assembly.
- 3.3.3. Any nominees to fill vacant seats shall be present at the GSG Assembly meeting session to be confirmed into office. Exceptions to this can be granted at the discretion of the Assembly President for extenuating circumstances.
- 3.3.4. Only eligible GSG members in good-standing shall be appointed to fill any vacant Assembly seats.
- 3.3.5. Filling vacancies must be the first item of new business on the agenda, and newly confirmed Assembly members shall begin their terms of office immediately.

## TITLE 4 - GSG COMMITTEES

### 4.1. General Provisions

- 4.1.1. The GSG standing committees shall be the committees defined in this section of the Bylaws.
- 4.1.2. Ad-hoc committees may be created as necessary by the Assembly President, GSG President, or by a simple majority vote of the Assembly to carry out the will of the Assembly or to take on projects in the interest of the GSG membership.
- 4.1.3. Committee Membership
  - 4.1.3.1. The Assembly President shall appoint at least three GSG members, at least one of whom must be a member of the Assembly, to each ad-hoc committee created.
  - 4.1.3.2. Any member of GSG may join any committee at the discretion of the committee chair, even if they are not members of the Assembly.
  - 4.1.3.3. The Assembly President shall appoint no fewer than four (4) Assembly Members to each standing committee.
- 4.1.4. Committee Chair
  - 4.1.4.1. The chair of the committee (herein known as “the committee chair”) shall be elected by the members appointed to the committee, unless otherwise specified in these Bylaws.
  - 4.1.4.2. The Assembly President may appoint an interim chair in the event the committee chair position is vacant, to serve until a new chair is elected/appointed consistent with these Bylaws.
  - 4.1.4.3. The committee chair is responsible for leading committee meetings, setting the agenda for the committee, and delivering regular reports as required in these Bylaws to the Assembly.
  - 4.1.4.4. The committee chair is a voting member of the committee, and may cast additional votes as necessary in the event of a tie to break the tie.
- 4.1.5. Limitations on Power
  - 4.1.5.1. Committees may not pass legislation.
  - 4.1.5.2. Committees may not distribute funds except where specified in the committees’ respective descriptions in these Bylaws.
- 4.1.6. Reporting
  - 4.1.6.1. Committees shall report, at a minimum, once a month.
  - 4.1.6.2. Such reports shall be provided, in writing, to all officers of GSG.
  - 4.1.6.3. The content of each such committee report shall, at a minimum, include what is specified in these bylaws under that committee’s description.
  - 4.1.6.4. All committee reports shall be published as public records.
  - 4.1.6.5. A summary of, and links to the full text of, each committee report shall be sent out to the full graduate and professional student body at least once a month.

## 4.2. Caucuses

- 4.2.1. Caucuses serve to represent the interests of students based on a shared commonality.
- 4.2.2. Caucuses must maintain:
  - 4.2.2.1. At least 3 active members who are current assembly members
  - 4.2.2.2. A designated chair, elected by active members
- 4.2.3. Caucus membership is voluntary. Caucuses membership and participation does not fulfill requirements for assembly member participation in committees, nor does nonparticipation affect a member's standing or stipend.
- 4.2.4. Each caucus will deliver a report on their activities at least once a semester.

## 4.3. Support for Travel and Research Committee (STAR)

- 4.3.1. The STAR Committee shall be responsible for operating the GSG Research and Travel Grant Programs.
- 4.3.2. The STAR Committee shall:
  - 4.3.2.1. Develop and maintain the policies and rubrics for the GSG Research Program, GSG Travel Grant Program, and the various GSG awards programs.
  - 4.3.2.2. Operate the GSG Research and Travel Grant Programs, and GSG Award Programs.
  - 4.3.2.3. Plan the process and rubrics for the various graduate student and faculty/staff awards.
  - 4.3.2.4. Administer at least one information session during the fall and spring semesters to inform and advise students about GSG's various grant and award programs
- 4.3.3. Report on usage statistics, award amounts, award recipient demographics, funds distributed, and any other relevant information for each of the grant programs and award programs.

## 4.4. Accessibility and Inclusion Committee

- 4.4.1. The Accessibility and Inclusion Committee shall be responsible for identifying and addressing the issues and concerns that disproportionately affect under-represented groups and those at the intersection of marginalization within the graduate and professional student body.
- 4.4.2. The Accessibility and Inclusion Committee shall:
  - 4.4.2.1. Collaborate with the Council of Coalitions to identify and address the issues posing as barriers to a more accessible, inclusive, equitable, diverse, and just environment at ASU.
  - 4.4.2.2. Collaborate with ASU Student Accessibility and Inclusive Learning Services (SAILS), ASU Health, and ASU Counseling to gather information on ASU's current efforts to identify and address such barriers.
  - 4.4.2.3. Review, and recommend to the Executive Committee and Assembly changes to, GSG policy, legislation, and documents to remove or lessen the impact of such barriers.

- 4.4.2.4. Review, and recommend to the appropriate university bodies changes to, university policy, services, programming, and documents to remove or lessen the impact of such barriers.
- 4.4.3. The Accessibility and Inclusion Committee shall report on the state of such barriers and ASU's current efforts to address them.

## 4.5. Government Operations Committee

- 4.5.1. The Government Operations Committee is charged with interpreting the language of and ensuring compliance with the GSG Constitution and GSG Bylaws and providing language to clarify or create continuity between the GSG Constitution and GSG Bylaws, and with overseeing the logistical and ethical operation of GSG and protection of GSG members' rights.
- 4.5.2. The Government Operations Committee shall:
  - 4.5.2.1. Identify and report violations of the ASASU Constitution and GSG Bylaws to the Assembly.
  - 4.5.2.2. Keep a definitive version of the GSG Bylaws and Constitution in PDF format as well as a copy of the GSG Bylaws and Constitution in Google Documents format in order to take comments from the Assembly for future alterations and clarifications.
  - 4.5.2.3. Organize and run an orientation for new Assembly Members each Assembly session under the guidance of the Assembly President. This orientation shall be repeated as necessary throughout the year if new members join the Assembly after the initial orientation.
  - 4.5.2.4. Review and nominate candidates for vacant assembly seats.
  - 4.5.2.5. Maintain Assembly Member attendance records and review and propose changes, if necessary, to the Assembly Member attendance policies on an annual basis.
  - 4.5.2.6. Recommend an Assembly Member scholarship structure to the newly elected Assembly President.
  - 4.5.2.7. Host a Legislative Review Session to review all submitted legislation before their presentation to the Assembly for full and complete consideration, review, and possible enactment.
  - 4.5.2.8. Determine the order the agenda for GSG Assembly sessions.
- 4.5.3. The Government Operations Committee shall report on the total number of pieces of legislation submitted and for each piece of legislation: the title of the bill, the person(s) submitting the bill, the date and time the bill was submitted, the bill number assigned to the bill if any, and the status of the bill. The committee shall also report a list of vacancies for any positions in GSG, a list of any complaints or appeals submitted to the GSG Supreme Court, and a list of any notices sent pursuant to maintaining compliance with or notifying of a breach of the GSG Constitution or bylaws.
- 4.5.4. The GSG Parliamentarian shall chair this committee.

## 4.6. Graduate Student Organization Funding and Outreach Committee

- 4.6.1. The Graduate Student Organization Funding and Outreach Committee (herein referred to as the “GSO Funding and Outreach Committee” shall be responsible for establishing and maintaining relationships with the leadership of Graduate Student Organizations (herein referred to as “GSO’s”), for communicating with GSOs, and for overseeing and operating GSO funding.
- 4.6.2. The GSO Funding and Outreach Committee shall:
  - 4.6.2.1. Maintain and distribute all GSO information.
  - 4.6.2.2. Maintain and interpret the funding policy, including the process and deadlines for approving GSO funding requests.
  - 4.6.2.3. Work with the GSG President, GSG Assembly President, GSG Assembly President pro tempore, and GSG Parliamentarian to coordinate an annual ASU Graduate Student Leadership Summit.
- 4.6.3. The GSO Funding and Outreach Committee shall report on the total number of requests, the total funds distributed, a full list of received requests, and for each received request: the organization requesting, the person(s) submitting the request, the date and time the request was submitted, the total funds requested, the total funds granted to the request if any, and the status of the request.
- 4.6.4. The GSO Funding and Outreach Committee may distribute funds to GSOs up to the amount authorized in the annual GSG budget and may set a limit on the total funds any GSO may receive per funding cycle.
- 4.6.5. The GSG Assembly President pro tempore will serve as chair of this committee.
- 4.6.6. Of the members on the committee, only sitting Assembly Members and the Assembly President pro tempore may vote on the GSO funding applications, while all members may be present and participate in discussion.
- 4.6.7. The Graduate Student Organization Funding and Outreach Committee will not review or approve GSO funding applications until at least one leader of the organization has accomplished the University Sustainability Practices (USP) Seeds of Sustainability Training Sustainability Practices on the ASU Canvas site and provided proof of such to the Committee by furnishing the completion certificate.

## 4.7. Wellness Committee

- 4.7.1. The Wellness Committee is responsible for addressing the issues and concerns specific to the mental, social, financial, and physical wellness of graduate and professional students.
- 4.7.2. The Wellness Committee shall:
  - 4.7.2.1. Act as a liaison between the ASU administration and the graduate and professional students on issues of mental, social, financial, and physical wellness.
  - 4.7.2.2. Collaborate with other GSG committees and GSG executives to administer at least one survey of graduate students’ holistic wellbeing (including measures of physical, mental, social, and financial health) per

legislative session, and share the results of this survey in a report to ASU Health Services, ASU Counseling Services, and other wellness-focused ASU bodies.

- 4.7.2.3. Maintain outreach efforts to wellness-focused graduate student organizations and collaborate with the wellness-focused efforts of the ASU Undergraduate Student Governments.
- 4.7.2.4. Serve as representative(s) to the Student Health Advisory Board along with other students and faculty to provide a graduate student perspective regarding health and wellness related concerns.
- 4.7.2.5. Work to develop solutions to challenges facing graduate and professional student wellness.
- 4.7.3. The Wellness Committee shall report on any recommendations to improve the mental, social, financial, and physical wellness of graduate and professional students.

## 4.8. Treasury Committee

- 4.8.1. The Treasury Committee supports the Assembly President and the GSG President in oversight of GSG funds.
- 4.8.2. The Treasury Committee shall:
  - 4.8.2.1. Review funding approvals from both Assembly and Executive branches.
  - 4.8.2.2. Evaluate and monitor budgeted expenditures, including a comparison of current fiscal year expenditures with past fiscal years.
  - 4.8.2.3. Recommend a budget for the following Assembly, including summer and school year budgets.
  - 4.8.2.4. Develop and maintain a process for GSG Officers and Assembly Committees to make expense requests to spend funds previously allocated under a budget.
  - 4.8.2.5. Authorize all GSG expenditures in accordance with applicable GSG policy and provisions in these bylaws.
- 4.8.3. The Treasury Committee will make regular reports on GSG income and expenditures and produce an annual financial report by no later than the final day of April in the current legislative period.

## 4.9. Communications Committee

- 4.9.1. The Communications Committee shall be responsible for developing, maintaining, disseminating, and reporting on communications on all official public communication channels of GSG.
- 4.9.2. The Communications Committee shall:
  - 4.9.2.1. Develop and maintain a process for GSG Officers and Assembly Committees to make communication requests for information to be distributed on any official public communication channels of GSG
  - 4.9.2.2. Process communication requests submitted by GSG Officers or Assembly Committees.
  - 4.9.2.3. Develop and maintain official branding assets for GSG.

- 4.9.2.4. Develop and design promotional materials for GSG, official GSG programs, and GSG endorsed programs.
- 4.9.2.5. Develop and disseminate monthly GSG newsletters.
- 4.9.3. The Communications Committee shall report on relevant communication campaign analytics and provide recommendations based on such analytics for how to improve communication with the graduate and professional student body, the university, the public, and any other relevant stakeholders.

## 4.10. Legislative and Political Action Committee

- 4.10.1. The Legislative and Political Action Committee shall be responsible for monitoring, responding to, and advocating for or against policies and legislation of the federal, state, and local governments as well as the University and Arizona Board of Regents that may impact graduate and professional students.
- 4.10.2. The Legislative and Political Action Committee shall:
  - 4.10.2.1. Monitor policies and legislation of the federal, state, and local governments as well as the University and Arizona Board of Regents that may impact graduate and professional students.
  - 4.10.2.2. Make policy and position recommendations to the GSG Assembly on such policies and legislation.
  - 4.10.2.3. Deliver and coordinate the delivery of approved statements on behalf of GSG in the Arizona Request to Speak system, at Arizona Board of Regents meetings, and in other applicable forums.
  - 4.10.2.4. Serve as a liaison between legislators, policymakers, relevant community and labor organizations, and GSG.
  - 4.10.2.5. Coordinate events and meetings between legislators, policymakers, relevant community and labor organizations, and GSG.
- 4.10.3. The Legislative and Political Action Committee shall report on the status of all policies and legislation it is monitoring, all policy and position recommendations and statements made, and any coordination or communication with legislators, policymakers, relevant community and labor organizations.

## 4.11. Student Worker Relations Committee:

- 4.11.1. The Student Worker Relations Committee shall be responsible for interfacing with and coordinating around the issues on the working and research conditions of the various categories of graduate and professional student workers, including but not limited to: Graduate Student Assistants (GSAs), Research Assistants (RAs) and Teaching Assistants (TAs).
- 4.11.2. The Student Worker Relations Committee shall:
  - 4.11.2.1. Regularly survey the various categories of graduate and professional student workers to identify any issues, problematic working conditions, or barriers to their success and wellbeing in their position.
  - 4.11.2.2. Establish and maintain contact with the various bodies at ASU offering employment to and making decisions about employment of graduate and professional student workers.



- 4.11.2.3. Collaborate with various bodies at ASU and in the broader community to advocate on behalf of student workers.
- 4.11.2.4. Connect student workers with campus and community resources relevant to their needs.
- 4.11.2.5. Review, and recommend to the appropriate university bodies changes to, university policy, services, programming, and documents to remove or lessen the impact of such barriers.
- 4.11.2.6. Conduct a quarterly assessment of worker rights and information on the living wage.
- 4.11.3. The Student Worker Relations Committee shall report on the state of any issues, problematic working or research conditions, or barriers to student worker success and wellbeing in their position, and ASU's current efforts to address them.

## 4.12. Campus Support Committee

- 4.12.1. The Campus Support Committee shall be responsible for addressing issues around being a student on campus, including transportation, food, and the Graduate Student Centers.
- 4.12.2. The Campus Support Committee shall:
  - 4.12.2.1. Collaborate with ASU Parking and Transportation Services and other relevant university and community organizations to identify and address issues related to transportation and the accessibility of transportation to/from, around, and between ASU campuses.
  - 4.12.2.2. Collaborate with Sun Devil Hospitality and other relevant university and community organizations to identify and address issues related to food, food service, and accessibility and diversity of the food and food services provided in and around ASU campuses.
  - 4.12.2.3. Collaborate with Pitchfork Pantry to identify and address issues related to food insecurity among the graduate and professional student body.
  - 4.12.2.4. Collaborate with relevant university and community organizations to identify and address issues related to childcare and the accessibility of ASU campuses and programs for students who are parents.
- 4.12.3. The Campus Support Committee shall report on the state of any identified issues and ASU's current efforts to address them.

## TITLE 5 - FUNDING

### 5.1. Annual Budget

- 5.1.1. The GSG Assembly shall set an annual budget for GSG at the first regularly scheduled GSG Assembly meeting of the fall semester.
- 5.1.2. Amendments to the budget may be made by a simple majority vote of the GSG assembly at any GSG assembly meeting. This shall be the only way to amend the budget.
- 5.1.3. Funds appropriated for each line item within the budget shall be considered authorized by the Assembly for use for the purpose of that line item and shall only be used for that purpose.
- 5.1.4. Reallocations between line items require an amendment to the budget.
- 5.1.5. The allocation of new funds after the budget has been approved, including but not limited to allocations for new grants, awards, or scholarships, shall require an amendment to the budget.

### 5.2. Assembly Funding Guidelines

- 5.2.1. The Graduate Student Organization Funding and Outreach Committee shall promulgate the Graduate Student Organization (GSO) Funding rules and procedures periodically to ensure compliance with the Spirit and Mission of GSG.

### 5.3. Scholarship for Executives, Directors, and the Assembly President

- 5.3.1. The scholarship amounts that are awarded to all Executive Officers, all Directors, and the Assembly President can only be altered by a two-thirds ( $\frac{2}{3}$ ) vote of present and voting Assembly Members.
- 5.3.2. Any new directors, not addressed in this document, that are appointed by the GSG President will have their scholarships set by the same legislation that creates the new director position.
- 5.3.3. In the case that the funds available for scholarships are decreased, all scholarships will be decreased proportionally to one another.
- 5.3.4. Scholarships for the GSG President, Assembly president, Vice President, Assembly Directors and Executive Directors will be disbursed in halves, one at the start of each academic term and the second at the end of each academic term.
- 5.3.5. A table expressing current scholarship amounts for elected and appointed GSG officers will be included as an appendix to the bylaws.
- 5.3.6. Scholarships for executives, directors, and the Assembly President will be reviewed at least annually, prior to the commencement of GSG yearly elections.
- 5.3.7. If a GSG officer, appointed or elected receives additional scholarships or monies connected to their role in GSG, that comes from a funding source different from the GSG budget, the officer must report/communicate in the first assembly meeting after being notified of these extra scholarships.
- 5.3.8. Marketing materials for directors' call and the nomination period should express language that does not guarantee a specific amount for example: estimated

scholarship, up to X amount, since it is contingent on the budget approval in the August Assembly Meeting. The Elections Commissioner will request the revised version of the scholarship table from the Assembly President and the GSG President at the start of the new calendar year.

## TITLE 6 - RESOURCES AND COMMUNICATIONS

### 6.1. Official Resources

- 6.1.1. GSG official resources are defined as any resources fully sponsored, provided, or recognized by GSG and may be considered as representative of GSG and the official stances of GSG.
- 6.1.2. The Assembly has the sole power to designate or remove such designation of activities, programs, accounts, communication channels, or other virtual or physical assets as official GSG resources.
- 6.1.3. To be considered an official GSG resource:
  - 6.1.3.1. An activity or program must meet each of the following requirements: be officially initiated by GSG through legislation or officially sponsored by GSG, receive funding from GSG, and have formal procedures of succession for outgoing members who oversee its operation to pass on such operations.
  - 6.1.3.2. A communication channel or account must meet each of the following requirements: be officially created and recognized by the Assembly through legislation and be operated and maintained, including meeting access requirements, as outlined in these bylaws.
  - 6.1.3.3. Any other virtual or physical assets must meet the following requirements: be recognized by the Assembly through legislation, be purchased by GSG funds or otherwise donated or provided to GSG, and be operated and maintained, including meeting access requirements, as outlined in these bylaws.
- 6.1.4. Promoting or otherwise representing any activities, programs, accounts, communication channels, or other virtual or physical assets as a “GSG resource” is strictly prohibited, unless such a resource has been designated as either a GSG official resource or GSG community resource as outlined in these bylaws.
- 6.1.5. Only GSG official resources shall be considered “official resources” or “ASASU resources” for the purposes of the ASASU Elections Code.
- 6.1.6. A list of GSG official resources shall be maintained as an appendix to these bylaws.

### 6.2. Community Resources

- 6.2.1. GSG community resources are defined as any resources designated by the Assembly as beneficial or of value to the graduate and professional student body, but are not sponsored nor provided by GSG.
- 6.2.2. The Assembly has the sole power to designate or remove such designation of activities, programs, accounts, communication channels, or other virtual or physical assets as GSG community resources. This power may be delegated to a committee.
- 6.2.3. A resource does not need to meet the requirements for being a GSG official resource in order to be designated as a GSG community resource.

- 6.2.4. Community resources may be promoted on GSG official communication channels.

### 6.3. Communication Channels

- 6.3.1. To be a GSG official communication channel, a channel or account must be designated as a GSG official resource.
- 6.3.2. Access to every GSG official communication channel must be given to and maintained for, at a minimum: the GSG President, the Director of Communications, the Assembly President, and all Assembly members serving on the Communications Committee. Such access to a communication channel or account must be granted to each respective person within 10 business days of that person assuming the position requiring access.
- 6.3.3. Transitioning access between communications channels will be managed by the Assembly President and Communications committee.

### 6.4. Official Accounts

- 6.4.1. To be a GSG official account, an account must be designated as a GSG official resource.
- 6.4.2. Each GSG official account other than communications channels must have an assembly committee designated to manage the account.
- 6.4.3. Access to GSG official accounts other than official communication channels must be given to and maintained for, at a minimum, the Assembly President, the Assembly Chief Administrator, and all members of the assembly committee designated for managing the account. Such access to an account must be granted to each respective person within 10 business days of that person assuming the position requiring access.

### 6.5. Physical Assets

- 6.5.1. The Graduate Student Center(s) (GSC) on each ASU campus are a GSG official resource.
- 6.5.2. Access to the GSC's, and all rooms within, must be given to and maintained for, at a minimum, all GSG Executive Officers, the Director of Campus Support, the Assembly President, the Assembly President Pro Tempore, the Assembly Chief Administrator, and the Parliamentarian.

### 6.6. Public Records

- 6.6.1. Public Records include, but are not limited to: legislation submitted to the Assembly, reports submitted to the Assembly, agendas and meeting minutes of all Assembly meetings, agendas and meeting minutes of all Executive Committee meetings, all cases submitted to the GSG Supreme Court, all rulings or decisions made by the GSG Supreme Court, and all decisions made by the GSG Elections Department.
- 6.6.2. The Assembly may designate, through legislation, additional items of specific value to the graduate and professional student body as public records on a case-by-case basis.

- 6.6.3. Access to view GSG Public Records must be given to and maintained for, at a minimum, the entire graduate and professional student body. Such access to an item must be granted within 10 business days of that item being designated a GSG Public Record.

## TITLE 7 - DIRECTORS

### 7.1. General Provisions

- 7.1.1. Directors are appointed staff members that support an Assembly committee in executing the duties assigned to that committee and represent that committee to the Executive Committee. Each director is appointed to such a committee in these bylaws, and shall serve as a member of that committee. No director appointed by an Executive Officer shall be a voting member of nor chair any GSG committee.
- 7.1.2. The Assembly President pro tempore, Assembly Parliamentarian/Secretary, and Chief Administrator shall all be considered a Director for the purpose of this Article, but are not appointed by an Executive Officer and thus not subject to the restrictions therein.
- 7.1.3. The Assembly Parliamentarian/Secretary shall not simultaneously serve as an active member of the GSG Assembly.

### 7.2. Duties of the Directors

- 7.2.1. Duties that apply to each Director shall be to:
  - 7.2.1.1. Serve on, support, and actively participate in the committee assigned to them in these bylaws (herein referred to as their “assigned committee”).
  - 7.2.1.2. Execute their duties and provide all information and reports to their assigned committee in a timely manner, as determined by their assigned committee.
  - 7.2.1.3. Facilitate the creation of any reports required in these bylaws from their assigned committee.
  - 7.2.1.4. Report to the Executive Committee member who appointed them.
  - 7.2.1.5. Serve as an ex-officio member of, and represent their assigned committee to, the Executive Committee.
  - 7.2.1.6. Coordinate their activities with and provide reports as needed to the Executive Committee member who appointed them.
  - 7.2.1.7. Make available to their successor all documents and information relevant to the execution of their office.
- 7.2.2. Duties of the Chief of Staff shall be to:
  - 7.2.2.1. Manage and assist the other directors appointed by the GSG President.
  - 7.2.2.2. Manage and assist the Office of the President in communications, in coordination with relevant directors.
  - 7.2.2.3. Assist, when requested, the GSG President in preparing and editing speeches, public statements, and legislation.

- 7.2.2.4. Serve as a liaison between the GSG Business Office and the Office of the GSG President and their directors, subsidiaries, or assignees.
- 7.2.2.5. Collaborate with other ASASU Chiefs of Staff when appropriate.
- 7.2.2.6. Perform all other duties as deemed necessary by the GSG President
- 7.2.3. Duties of the Director of Communications shall be to:
  - 6.2.3.1. Serve on and support the Communications Committee.
  - 6.2.3.2. Moderate and maintain all official public communication channels of GSG.
  - 6.2.3.3. Facilitate the timely processing, defined as within thirty-six (36) hours for urgent requests and 3 business days for all other requests, of all communication requests with the Communications Committee.
  - 6.2.3.4. Ensure official branding and assets are used appropriately on all official public communication channels of GSG.
- 7.2.4. Duties of the Director of Research shall be to:
  - 7.2.4.1. Serve on and support the STAR Committee.
  - 6.2.4.2. Serve as the point of e-mail contact for all research grant awardees (acceptances and questions).
  - 6.2.4.3. Monitor and relay feedback for the GSG Research Grant Program to the STAR Committee.
  - 6.2.4.4. Oversee recruitment, onboarding, and training of reviewers for the Research Grant Program.
  - 6.2.4.5. Maintain a publicly accessible repository of program policies and rubrics for the Research Grant Program.
  - 6.2.4.6. Pull data and check applicant eligibility for all Research applications.
- 7.2.5. Duties of the Director of Travel shall be to:
  - 7.2.5.1. Serve on and support the STAR Committee.
  - 7.2.5.2. Serve as the point of e-mail contact for all travel grant awardees (acceptances and questions).
  - 7.2.5.3. Monitor and relay feedback for the GSG Travel Grant Program to the STAR Committee.
  - 7.2.5.4. Oversee recruitment, onboarding, and training of reviewers for the Travel Grant Program.
  - 7.2.5.5. Maintain a publicly accessible repository of program policies and rubrics for the Travel Grant Program.
  - 7.2.5.6. Pull data and check applicant eligibility for all Travel applications.
- 7.2.6. Duties of the Director of Awards shall be to:
  - 7.2.6.1. Serve on and support the STAR Committee.
  - 6.2.7.2. Serve as the point of e-mail contact for all nominees and awardees for the various GSG awards programs (acceptances, nominations, and questions).
  - 6.2.7.3. Monitor and relay feedback for GSG the various GSG awards programs to the STAR Committee.
  - 6.2.7.4. Oversee recruitment, onboarding, and training of reviewers for nominations for the various GSG awards programs.

- 6.2.7.5. Maintain a publicly accessible repository of program policies and rubrics for the various GSG awards programs.
- 6.2.7.6. Pull data and check nominee eligibility for all award nominations.
- 7.2.6.2. Plan and coordinate the spring awards ceremonies.
- 7.2.7. Duties of the Director of Legislative and Political Action shall be to:
  - 6.2.9.1. Serve on and support the Legislative and Political Action Committee.
  - 6.2.9.2. Develop and maintain a publicly-accessible system for tracking the status of policies and legislation being monitored by the Legislative and Political Action Committee.
  - 6.2.9.3. Facilitate the development of official statements on on such policies and legislation with the Legislative and Political Action Committee, the GSG President and the GSG Assembly President.
  - 6.2.9.4. Facilitate the coordination of events and meetings between legislators, policymakers, relevant community and labor organizations, and-GSG.
- 7.2.8. Duties of the Director of Campus Support shall be to:
  - 7.2.8.1. Serve on and support the Campus Support Committee.
  - 7.2.8.2. Communicate with Graduate Education staff members and/or facilities workers to ensure that the Graduate Student Center on each campus is properly maintained, including but not limited to: neat, clean, and orderly working conditions, adequately-stocked supplies, availability of GSG contact information and GSG materials, and usable appliances and electronics.
  - 7.2.8.3. Ensure appropriate parties have access to appliance and electronics controls, and room access to all eligible students via locks or card swipe system.
  - 7.2.8.4. Manage GSG facilities volunteers and student workers.
  - 7.2.8.5. Facilitate the coordination of events and meetings between the Campus Support Committee and the various university and community bodies the committee works with, including ASU Parking and Transportation Services, Sun Devil Hospitality, and Pitchfork Pantry.
- 7.2.9. Duties of the Director of Wellness shall be to:
  - 7.2.9.1. Serve on and support the Wellness Committee.
  - 7.2.9.2. Develop programming at the direction of the Wellness Committee related to graduate and professional student physical, emotional, mental, and financial wellness.
  - 7.2.9.3. Work in collaboration with various ASU Health and Wellness units, including ASU Health Services, ASU Counseling Services, ASU Wellness, ASU Insurance, and others.
- 7.2.10. Duties of the GSG Assembly President Pro Tempore shall be to:
  - 7.2.10.1. Serve as Chair of the Graduate Student Organization Funding and Outreach Committee.
  - 7.2.10.2. Serve as a voting member of the Government and Assembly Operations Committee.



- 7.2.10.3. Serve in the role of Assembly President when the Assembly President is absent or unable to perform their duties.
- 7.2.10.4. Coordinate and manage the Graduate Student Organization event funding program.
- 7.2.10.5. Serve as a liaison between GSO leadership and GSG.
- 7.2.10.6. Assist the Assembly President with Outreach and Recruitment of Graduate and Professional Students in accordance with the GSG Constitution and Bylaws.
- 7.2.10.7. Facilitate mid-year and end of year reports for the Assembly including standing and ad hoc committees.
- 7.2.11. Duties of the GSG Parliamentarian shall be to:
  - 7.2.11.1. Serve as Chair of the Government and Assembly Operations Committee.
  - 7.2.11.2. Enforce Robert's Rules of Order at all GSG Assembly meetings.
  - 7.2.11.3. Ensure that all GSG Assembly meetings and legislative procedures comply with these bylaws and the GSG Constitution.
  - 7.2.11.4. Be available at all Assembly meetings to respond to questions concerning compliance with Robert's Rules of Order, these bylaws, and the GSG Constitution.
  - 7.2.11.5. Receive an annual report from the GSG Supreme Court on behalf of the Assembly.
  - 7.2.11.6. Work with the GSG Supreme Court concerning Assembly protocols and procedures as necessary.
  - 7.2.11.7. Take minutes of and track Assembly Member voting at all Assembly meetings.
- 7.2.12. Maintain the GSG Public Records Folder. Duties of the Chief Administrator shall be to:
  - 7.2.12.1. Serve as a voting member of the Government and Assembly Operations Committee.
  - 7.2.12.2. Attend to the logistical needs of Assembly members and the Assembly President at all Assembly meetings, including but not limited to: recording and communicating with proxies; ensuring access to necessary documents; and setting up, monitoring, and recording voting on legislation.
  - 7.2.12.3. Record the attendance at all GSG Assembly meetings.
  - 7.2.12.4. Gather contact information for, create, and maintain both an internal and public roster of contact information for all GSG Officers.
  - 7.2.12.5. Update and maintain access to the Assembly Drive and all internal GSG communication channels.
- 7.2.13. Duties of the Director of Accessibility and Inclusion shall be to:
  - 7.2.13.1. Serve on and support the Accessibility and Inclusion Committee.
  - 7.2.13.2. Facilitate the coordination of events and meetings between the Inclusion and Accessibility Committee and the various university bodies the committee works with.

- 7.2.13.3. Facilitate the coordination of events and meetings between the Council of Coalitions and the Accessibility and Inclusion Committee.
- 7.2.13.4. Attend and report back to the Inclusion and Accessibility Committee on relevant meetings and events, as determined by the committee, of the Council of Coalitions and the various university bodies the committee works with.
- 7.2.14. Duties of the Director of Student Worker Relations shall be to:
  - 7.2.14.1. Serve on and support the Student Worker Relations Committee.
  - 7.2.14.2. Facilitate the coordination of events and meetings between the Student Worker Relations Committee and the various university and community bodies the committee works with.
  - 7.2.14.3. Attend and report back to the Student Worker Relations Committee on relevant meetings and events, as determined by the committee, of the various university and community bodies the committee works with.
  - 7.2.14.4. Assist in establishing and maintaining communication between the Student Worker Relations Committee and the various bodies at ASU offering employment to and making decisions about employment of graduate and professional student workers.
- 7.2.15. Duties of the Director of Budget and Finance shall be to:
  - 7.2.15.1. Serve on and support the Treasury Committee.
  - 7.2.15.2. Develop and maintain a publicly-accessible system for tracking the status of all requested GSG expenditures.
  - 7.2.15.3. Facilitate the timely processing of all expense requests with the Treasury Committee.
  - 7.2.15.4. Develop and maintain a publicly-accessible system for monitoring approved expenditures relative to the allocated budget.

### 7.3. Appointment and Removal

- 7.3.1. The Executive Officers and Assembly President shall have the power to appoint and terminate the Directors specified in their respective job descriptions in these bylaws.
  - 7.3.1.1. An executive officer shall notify the Assembly at least seven (7) days prior to opening applications for any director positions that officer appoints.
  - 7.3.1.2. The application period for such director positions shall be a minimum of three (3) weeks.
- 7.3.2. Directors may be removed from their position by a two-thirds vote of the Assembly.
  - 7.3.2.1. Such a removal shall be an administrative action, and shall not require legislation.
  - 7.3.2.2. The committee a director serves on may refer that director to the Assembly for removal via a two-thirds vote of that committee's voting members.
  - 7.3.2.3. The Government Operations Committee may refer any director to the Assembly for removal via a two-thirds vote of its voting members.

- 7.3.2.4. The Assembly must consider the removal of any director referred to them for removal at the first Assembly meeting following the referral.
- 7.3.2.5. Any directors removed from their position shall not be eligible to be appointed to any director position within GSG until after the end of the legislative session during which they were removed.

## 7.4. Director Annual Review

- 7.4.1. The Executive Committee shall conduct an annual review of all existing Director positions no later than February 1st of each academic school year to ensure the existing director positions support executing the Student Advocacy agenda and/or the day-to-day operation of GSG.
- 7.4.2. This review may include recommendations on adding, removing, or otherwise restructuring the directors as necessary.
- 7.4.3. The Executive Committee shall present this review, along with any accompanying legislation to enact the recommendations contained within the review, to the GSG Assembly no later than one (1) week prior to the date of the February legislative session of each year.

## TITLE 8 - OTHER GENERAL PROVISIONS OF GSG

### 8.1. Spring Special Session

- 8.1.1. A Spring Special Session of the Assembly shall be convened prior to the end of the Spring semester to fill vacant Assembly seats, elect an Assembly President, and appoint the Supreme Court Justices.
- 8.1.2. Filling vacant Assembly seats shall follow the vacancy procedures outlined in these bylaws, with the exception of any application requirements. The outgoing Assembly President shall make the nominations.
- 8.1.3. The Assembly President shall be elected in accordance with the GSG Constitution. Assembly members confirmed to fill vacancies at this meeting shall not be eligible to run for Assembly President.
- 8.1.4. The Supreme Court Justices will be nominated according to the Constitution.
- 8.1.5. Confirmation of appointment to any position requires a majority vote of present and voting Assembly Members.

### 8.2. Bylaws Amendments

- 8.2.1. Amendments to these bylaws may be made at any general assembly meeting with a two-thirds (2/3) majority vote.
- 8.2.2. The Government and Assembly Operations Committee may make stylistic changes that do not alter the intent of the Bylaws without the consent of the Assembly. Such changes must be presented to the Assembly and may be reverted by a simple majority vote of the Assembly.
- 8.2.3. A public record of all previous versions of these bylaws, including stylistic changes, shall be maintained by the Assembly Parliamentarian.
- 8.2.4. Any amendment or stylistic change to these bylaws shall be recorded in an Appendix to these bylaws.
- 8.2.5. These bylaws shall include a version number on each page in the format year followed by month followed by day on which the version took effect.

### 8.3. Referenda and Initiatives

- 8.3.1. Any member of GSG may petition for an initiative to be placed before the graduate and professional student body in either a special election or as part of the regular election cycle. Such a petition must be signed by no less than three percent (3%) of the graduate student enrollment at each campus based on the current academic year's fall enrollment report from the office of Institutional Analysis to be presented to the Elections Department.
- 8.3.2. A two-thirds (2/3) vote of present and voting Assembly Members may place a referendum proposal before all members of GSG for a vote.
- 8.3.3. Referenda and initiatives shall be presented to the Elections Department to be scheduled for a vote.
  - 8.3.3.1. Public notice of a scheduled vote must be given at least thirty (30) calendar days in advance of the vote opening.

8.3.3.2. Votes must be scheduled during the Fall or Spring semesters and must remain open for a minimum of 48 hours, including two weekdays that are not university-recognized holidays.

8.3.3.3. The Elections Department shall schedule the vote as specified in the referendum or initiative, or as soon as possible after the specified time consistent with these bylaws.

## 8.4. University Boards & Committees

8.4.1. The GSG President may nominate graduate student representatives to any University Boards and Committees and shall be responsible for supervising publicity, interviewing, and recommending candidates for University Committee appointments.

8.4.2. Representatives should attend the meetings of their committees and are responsible for appointing a substitute representative for any meetings they miss.

8.4.3. Representatives are responsible for submitting reporting reports to the Assembly as requested.

## 8.5. GSG Supreme Court

8.5.1. Graduate and professional students, other than current GSG Assembly Members, executives, or directors, in good academic standing, as defined by the University, may serve as Justices of the Supreme Court.

8.5.2. Quorum for the Supreme Court shall be defined as three (3) sitting justices. Quorum shall be required to hear cases and to issue opinions.

8.5.3. If a current Justice wishes to vacate their seat on the Supreme Court, they must submit their resignation through written communication to the GSG Assembly.

## 8.6. GSG Annual Advocacy Agenda

8.6.1. The Student Advocacy Agenda shall outline the strategic goals, initiatives, and campaigns GSG shall pursue towards increasing the equity and accessibility of the university, and improving the learning, working, and living conditions within and around the university, for the graduate and professional student body.

8.6.2. The Student Advocacy Agenda shall be reviewed and updated annually by the Executive Committee during the Summer Semester.

8.6.3. The Executive Committee shall draft and present a bill to approve the Student Advocacy Agenda in the first Assembly session of the fall semester.

8.6.4. The Student Advocacy Agenda shall remain in effect until a new version is approved by the Assembly.

8.6.5. Each GSG committee shall further one or more of the items in the Student Advocacy Agenda through the conduct of their business.

## 8.7. Intergovernmental Agreements

8.7.1. Entry into, modification of, or exit out of, Intergovernmental agreements between GSG and any other entity recognized by GSG as a part of ASASU may only be proposed in the form of legislation to be considered by the GSG Assembly. No intergovernmental agreement may be entered into, or be considered binding on GSG, by any member of GSG without ratification by the GSG Assembly.

- 8.7.2. In order for an intergovernmental agreement to be enforceable and binding on GSG, it must first be ratified by a  $\frac{3}{4}$  majority vote of the Assembly as well as by all parties outlined in the agreement.
- 8.7.3. The Assembly may vote to exit any intergovernmental agreement unilaterally by a  $\frac{2}{3}$  majority vote of the Assembly.

## 8.8. Non-Discrimination Statement

- 8.8.1. Membership and all privileges, including voting and officer positions, must be extended to all students without regard to age, ethnicity, gender, disability, color, national origin, race, religion, sexual orientation, or veteran status. Title IX of the Educational Amendments of 1972, Section 106.14, makes an exception for social fraternities and sororities, in regard to gender, for membership criteria. Religious student organizations will not be denied registration solely because they limit membership or leadership positions to students who share the same religious beliefs. These groups, however, may not discriminate in membership or leadership on any other prohibited basis (i.e., age, ethnicity, gender, disability, color, national origin, race, sexual orientation, or veteran status).

## 8.9. Separation of Powers

- 8.9.1. No member of GSG may hold more than one (1) officer position within GSG at any given time except for where otherwise explicitly noted elsewhere in these bylaws. This includes, but is not limited to, the following specific prohibitions:
  - 8.9.1.1. No member of the GSG Assembly or its Directors may serve concurrently as the GSG President, any GSG Vice President, the GSG Elections Commissioner, a GSG Supreme Court Justice, the Chief Justice of the GSG Supreme Court, the Clerk of the GSG Supreme Court, or any GSG Director working in any non-Assembly branch of GSG.
  - 8.9.1.2. No member of the GSG Executive Branch, including the GSG President, Vice Presidents, and their Directors, may serve concurrently as a GSG Assembly Member, GSG Assembly President, or as a Director under the purview of the GSG Assembly President; as the GSG Elections Commissioner or as a Director within the Office of the GSG Elections Commissioner; or as a Justice, Chief Justice, or Clerk of the GSG Supreme Court.
  - 8.9.1.3. No member of the GSG Supreme Court, including the GSG Supreme Court Justices, Chief Justice, and Clerk, may serve concurrently as a GSG President, Vice President, Assembly Member, Assembly President, Elections Commissioner, or as a Director under any of these offices.
  - 8.9.1.4. The GSG Elections Commissioner and their directors may not serve concurrently as a GSG President, Vice President, Assembly Member, Assembly President, Supreme Court Justice, Supreme Court Chief Justice, or Supreme Court Clerk, or as a Director under any of these offices.
  - 8.9.1.5. No member of GSG may hold more than one (1) GSG Director position simultaneously.

- 8.9.2. No provision contained within section 6.11 of the GSG Bylaws, by omission or other reasoning, shall be construed to permit any person to hold more than one (1) office in GSG concurrently with another office.

## 8.10. Student Fees

- 8.10.1. The full GSG membership shall have the sole power to authorize any proposal or endorsement of the creation of any new student fees, or of any increase to existing student fees. The endorsement or support for any proposal to create a new student fee or increase an existing student fee must be put before the full graduate and professional student body in a referendum.
- 8.10.2. The GSG President shall be explicitly prohibited from advocating for the creation of any new student fees, or for any increase to existing student fees in their official capacity as the GSG President, invoking their title as GSG President, or using any official GSG channels without the explicit prior authorization of a two-thirds vote of the GSG Assembly. Should the GSG President advocate for, endorse, or fail to vote against any proposal to create a new student fee or increase an existing student fee without the explicit prior approval of a two-thirds vote of the GSG Assembly, the GSG Assembly shall begin impeachment proceedings against the GSG President.
- 8.10.3. Any and all graduate or professional students appointed to any University Board and Committee shall be explicitly prohibited from advocating for the creation of any new student fees, or for any increase to existing student fees without the explicit prior authorization of a two-thirds vote of the GSG Assembly. Should any graduate or professional student appointed by GSG or its designees to any University Board and Committee advocate for, endorse, or fail to vote against any proposal to create a new student fee or increase an existing student fee without the explicit prior approval of a two-thirds vote of the GSG Assembly, the GSG Assembly shall immediately recall that student and terminate their appointment.

## Appendix A Revision History

March 21, 2025 - Procedural Amendments for Legislative Modernization (P.A.L.M) Act  
February 21, 2025 - STEERING TRUE REQUIREMENTS UNDER CONSIDERATION  
TOWARDS UNIFYING REGIMENTED EXECUTIVES (STRUCTURE) ACT; LEARNING,  
EDUCATING, AND RECOGNIZING NATIVE LANDS (L.E.A.R.N.) ACT  
January 17, 2025 - 2025-2026 SEATS EFFICIENTLY ALLOCATED FOR TOMORROW  
(S.E.A.T.) ACT; ORGANIZATIONALLY NECESSARY ELABORATION OF VERY OVERT  
INSTRUCTIONS CONCERNING EDICTS (O.N.E.V.O.I.C.E.) Act  
November 15, 2024 - OVERTURNING, NEGATING, ELIMINATING, COMPLETELY  
REPEALING, ERADICATING, DISMISSING, INVALIDATING, AND TOSSING  
(O.N.E.C.R.E.D.I.T.) ACT; ENSURING LEGITIMATE ELECTIONS CODES TODAY (E.L.E.C.T.)  
ACT; and DELINEATING OVERT RATIFICATION OF INTERGOVERNMENTAL TREATIES AND  
OTHER SUBJECTS (D.O.R.I.T.O.S.) ACT  
September 20, 2024 - DETERRING INADVERTENT LEGISLATIVE LOSS AND RETAINING  
DOCUMENTS ACT  
August 16, 2024 - DIRECTOR INNOVATION, RESTRUCTURING, EXPECTATIONS, AND  
CONTRIBUTION TRANSFORMATION ACT (DIRECT Act)  
August 16, 2024 - Navigating Difficult Election Years Act  
May 3, 2024 - Constitutional Modernization Act  
April 19, 2024 - AN ACT TO AMEND TITLE 4 IN THE GSG BYLAWS TO INCLUDE A  
STANDING SUSTAINABILITY COMMITTEE  
March 22, 2024 - General Provisions Reform Act  
February 16, 2024 - Officer Role Definition Act  
January 19, 2024 - Assembly Members Empowerment Act, 2024 Seat Reallocation Act, AN  
ACT TO RESTRUCTURE THE GSG EXECUTIVE BRANCH  
December 15, 2023 - Government Participation Barrier Reduction Act, Assembly Attendance  
Policy Modernization Act, Elections Code Standardization Act  
November 17, 2023 - AN ACT TO AMEND SUBSECTION 3.1.7.5 OF THE ELECTION CODE  
IN THE GSG BYLAWS  
October 20, 2023 - GSO Funding Simplification Act, An Act To Clarify Requirements To Serve  
As GSG Officers  
September 15, 2023 - Committee Simplification Act  
August 18, 2023 - AN ACT TO AMEND THE BYLAWS TO REVISE THE DIRECTOR OF  
TRAVEL JOB DESCRIPTION AND ADD AN ASSISTANT DIRECTOR OF TRAVEL IN THE  
OFFICE OF THE VICE PRESIDENT OF INTERNAL AFFAIRS  
August 1, 2023 - Transition to accessible format  
June 15, 2023  
April 15, 2023  
February 15, 2023  
December 15, 2022  
May 9, 2022  
February 2, 2022  
November 29, 2021



April 27, 2021  
March 23, 2021  
February 23, 2021  
February 5, 2021  
January 26, 2021  
October 19, 2020  
October 1, 2020  
August 11, 2020  
March 15, 2019  
February 15, 2019  
January 18, 2019  
April 20, 2018,  
March 23, 2018,  
February 16, 2018,  
August 25th, 2017,  
November 20th, 2016,  
November 18th, 2016,  
April 22nd, 2016,  
March 18th, 2016,  
February 27th, 2016,  
April 28th, 2015

## Appendix B Scholarship Table

Office	Position	Scholarship Proposed for FY 24 - 25
<b>President</b>	<b>President</b>	<b>10,000</b>
	Chief of Staff	6,000
	Director of Budget and Finance	6,000
<b>Assembly President</b>	<b>Assembly President</b>	<b>10,000</b>
	Assembly President Pro Tempore	6,000
	Assembly Parliamentarian	6,000
	Assembly Chief Administrator	6,000
<b>Elections</b>	<b>Election Commissioner</b>	<b>5,000</b>
<b>Vice President of Professional Development</b>	<b>Vice President of Professional Development</b>	<b>7,500</b>
	Director of Research	6,000
	Director of Travel	6,000
	Director of Awards	6,000
<b>Vice President of Internal Affairs</b>	<b>Vice President of Internal Affairs</b>	<b>7,500</b>
	Director of Communications	6,000
	Director of Student Worker Relations	6,000
<b>Vice President of External Affairs</b>	<b>Vice President of External Affairs</b>	<b>7,500</b>
	Director of Legislative and Political Action	6,000
	Director of Accessibility and Inclusion	6,000
<b>Vice President of Campus Engagement</b>	<b>Vice President of Campus Engagement</b>	<b>7,500</b>
	Director of Campus Support	6,000
	Director of Wellness	6,000

## Appendix C Official Resources

### C.1 Assets

		
GSG Logo <sup>a</sup>	GSG Supreme Court Logo <sup>a</sup>	GSG Assembly Logo <sup>a</sup>
		
GSG Executive Branch Logo <sup>a</sup>	GSG Elections Department Logo <sup>a</sup>	GSG Volunteers Logo <sup>a</sup>
		
Official Logo A <sup>b</sup>	Official Logo B <sup>b</sup>	Official Logo C <sup>b</sup>

## C.2 Communication Channels

- The GSG Website at the domain<sup>a</sup> <https://asugsg.com/>
- The GSG Newsletter<sup>a</sup> sent through SalesForce
- The GSG SunDevil Sync<sup>a</sup> page at <https://asu.campuslabs.com/engage/organization/graduatestudentgovernment>
- The GSG Linktree<sup>a</sup> @asugradgov
- The GSG Instagram<sup>a</sup> @asugradgov
- The GSG LinkedIn<sup>a</sup> <https://www.linkedin.com/company/asugradgov/>

## C.3 Accounts

### C.3.1 Standard Approval

- The Assembly Google Account<sup>a</sup>: [asu.gsg.assembly@gmail.com](mailto:asu.gsg.assembly@gmail.com)
- The Supreme Court Google Account<sup>a</sup>: [asu.gsg.judicial@gmail.com](mailto:asu.gsg.judicial@gmail.com)

### C.3.2 Conditional Approval

The authorizations from the SEA Act on February 21st, 2025 shall remain in effect until the conclusion of the Spring 2025 commencement, may be extended through the Summer 2025 semester by a majority vote of the Summer Operations Committee, and must be renewed by the Assembly during the Fall 2025 semester in order to remain in force beyond this legislative session and/or the Summer 2025 semester if applicable. Accounts covered by this condition are denoted by superscript c (°).

- GSG Website<sup>c</sup>: [gpsacampusengagement@gmail.com](mailto:gpsacampusengagement@gmail.com)
- GSG Linktree<sup>c</sup>: [asugsgassembly@gmail.com](mailto:asugsgassembly@gmail.com)
- GSG Instagram<sup>c</sup>: @asugradgov
- GSG VP PD Office<sup>c</sup>: [asu.gsg.officeofpd@gmail.com](mailto:asu.gsg.officeofpd@gmail.com)
- Director of Research<sup>c</sup>: [asu.gsg.research@gmail.com](mailto:asu.gsg.research@gmail.com)
- Director of Travel<sup>c</sup>: [asu.gsg.travel@gmail.com](mailto:asu.gsg.travel@gmail.com)
- GSG VP IA Office<sup>c</sup>: [asu.gsg.officeofia@gmail.com](mailto:asu.gsg.officeofia@gmail.com)
- GSG Student Worker<sup>c</sup>: [asu.gsg.sw@gmail.com](mailto:asu.gsg.sw@gmail.com)
- GPSA Campus Engagement<sup>c</sup>: [gpsacampusengagement@gmail.com](mailto:gpsacampusengagement@gmail.com)
- GSG Canva<sup>c</sup>: [gpsa.campusengagement@gmail.com](mailto:gpsa.campusengagement@gmail.com)

## C.4 Other

- No items listed as Other.

## C.5 Revision History

Legislation Official Resource defined in denoted by a superscript.

<sup>a</sup>September 20, 2024 - DETERRING INADVERTENT LEGISLATIVE LOSS AND RETAINING DOCUMENTS ACT

<sup>b</sup>December 13, 2024 - ADOPTING THE NEW GSG LOGO REQUIRED BY EOSS (ANGLE) ACT

<sup>c</sup>February 21, 2025 - Standardized Email Authorization (S.E.A.) Act