
REGULAR SEMI-MONTHLY MEETING March 13, 2018

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Lawless, Prendeville, Diacogiannis, Engineer Brien Kocher, Solicitor Jim Broughal, and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle the Board approved the Agenda.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen seconded by Mr. Nagle, the Board approved the minutes from the meeting of the Board of Supervisors dated February 27, 2018.

Mr. Salvesen aye, Mr. Nagle abstain, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the list of bills and transfers dated March 13, 2018.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

Mr. Dan Loikitis, 5409 Comfort Circle, requested permission to gain access to his property from Crawford Drive to construct a pool.

The Chairman directed the Township Solicitor to draft an Indemnification agreement.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE CHAIR

Mr. Prendeville had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis– Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

PLANNING & ZONING

Eastupland Associates, III – Center Street EO – Variance Request

Applicant is requesting relief pertaining to an accessory structure placed on a vacant lot and the setback provisions provision from the Ordinance.

The Board decided to not send representation to the Zoning Hearing Board meeting.

DEVELOPMENTS

Burgess Flex Center – Discussion of Waivers

It was noted for the record that Ms. Lawless had recused herself from this discussion.

Jim Petrucci, of J.G. Petrucci, Matthew Chartrand, of Bohler Engineering PA, LLC, Gregory Davis, of Sual Ewing Arnstein & Lehr, Mike Derr, of Geo-Technology Associates, and John Wichner, of McMahan Associates, we present and discussed the comments in the Hanover Engineering Associates letter dated February 2, 2018.

ADMINISTRATION

Job Descriptions

Ms. Lawless moved to adopt the following updated Job Descriptions as of March 13, 2018.
Full-time: Township Manager, Township Manager's Secretary, Township Treasurer; Office Support Associate – Residential Waste & Recycling – Sewer Billing Coordinator, Township Secretary, Receptionist Clerk, Public Works Director, Director of Facilities & Grounds, Crew Leader – Parks, Crew Leader – Roads, Equipment Operator – Mechanic; Equipment Operator, Laborer; Zoning and Code Officer – Building Code Official, Code Enforcement Official, Recreation Director and Assistant Recreation Director. Part-time: Community Relations Manager

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Wage Scale

Ms. Lawless moved to adopt the Hanover Township Wage Scale dated March 13, 2018.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Polling Place Agreement

Ms. Lawless moved to authorize the Chairman to sign the Agreement for Use of Polling Place with the County of Northampton for the use of the Hanover Township Community Center for the Primary Municipal Election and General Municipal Election.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Return of Taxes

Ms. Lawless authorized the Chairman to sign the Return of Taxes for the Year 2017.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Tyco Integrated Security – Fire Alarm Installation

Ms. Lawless moved the Board authorize the Chairman to sign the Rider with Tyco Integrated Security for the installation of a fire alarm system at the Hanover Township Community Center.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

PUBLIC WORKS

COURTESY OF THE FLOOR

STAFF REPORTS

Mr. Kocher – Engineer – had nothing to report.

Mr. Broughal – Solicitor – had nothing to report.

Mr. Milite – Public Works Director – had nothing to report.

Mr. Finnigan – Township Manager – Mr. Finnigan advised he met with the PennDot Representative about the turnback of the approved Roads.

Upon motion of Mr. Salvesen the Board adjourned into Executive Session regarding Contractual Matters at 9:00 PM.

The Board adjourned from Executive Session at 9:15 PM.

Elizabeth D. Ritter
Township Secretary