
REGULAR SEMI-MONTHLY MEETING February 13, 2018

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Lawless, Prendeville, Diacogiannis, Engineer Brien Kocher, Solicitor Jim Broughal, and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle the Board approved the Agenda.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle seconded by Mr. Salvesen, the Board approved the minutes from the meeting of the Board of Supervisors dated January 23, 2018.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the list of bills and transfers dated February 13, 2018.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

REPORT OF THE CHAIRMAN

Mr. Diacogiannis advised that to date there is not a final agreement between the three municipalities for Bath's exit from the Colonial Regional Police Department. Mr. Diacogiannis advised the Board would need to act quickly once the final draft is accepted by the Solicitor and requested a motion be made to authorize for the advertisement.

Mr. Nagle moved the Board authorize the Solicitor to draft and advertise ordinances for the Settlement Agreement between Bath, Lower Nazareth and Hanover as well as the new Articles of Agreement for the Colonial Regional Police Commission between Hanover and Lower Nazareth, once it is acceptable to the Solicitor, Township Manager and Chairman.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

REPORT OF THE VICE CHAIR

Mr. Prendeville acknowledged and welcomed a boy scout that was in attendance.

Mr. Prendeville reported that he attended the State of the Union for the Lehigh Valley Planning Commission at Penn State Center Valley.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis– Road District #2, had nothing to report.
Mr. Salvesen – Road District #3, had nothing to report.
Ms. Lawless – Road District #4, had nothing to report.
Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

PLANNING & ZONING

4020 Jacksonville Rd, Bethlehem, PA 18017 – Appeal Request

Michael and Carol Smyth, Jr are requesting relief from the front yard setback provision Ordinance to construct a front porch.

The Board will not be sending representation.

DEVELOPMENTS

Freshpet

Mr. Paul A. Szewczak was present. Mr. Szewczak presented a proposed plan for an extension of the current Freshpet plant.

Ungerer – Extension Request

Mr. Salvesen moved the Board grant Ungerer and Company an extension to May 19, 2018 to complete the improvements, per their letter dated February 7, 2018.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

ADMINISTRATION

Agreement of Sale – Property on Airport Road

Ms. Lawless moved the Board authorize the Township Manager & Chairman to Execute the Agreement of Sale with PennDOT for the property on Airport Road.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Child Day Care Center Firearm Disclosure

Ms. Lawless moved the Board authorize the Chairman to sign the Child Day Care Center Firearm Disclosure.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Child Day Care Center Swimming/Wading Disclosure

Ms. Lawless moved the Board authorize the Chairman to sign the Child Day Care Center Swimming/Wading Disclosure.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Application for Certificate of Compliance to Operate a Child Care Center

Ms. Lawless moved the Board authorize the Township Manager to sign the Application for Certificate of Compliance to Operate a Child Care Center.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Schedule of Authorized Individuals – PNC Bank

Ms. Lawless moved the Board authorize the Chairman to sign the Schedule of Authorized Individuals with PNC Bank, National Association for TWP of Hanover Retirement Plan.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

PUBLIC WORKS

COURTESY OF THE FLOOR

STAFF REPORTS

Mr. Kocher – Engineer – Mr. Kocher advised the Board needs to act on the Traditions of America request.

Mr. Salvesen moved the Board reject the release request from Traditions of America Phases 1, 2, 3 & 4 due to outstanding punch list items, per Hanover Engineering's letter dated February 2, 2018.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Mr. Broughal – Solicitor – had nothing to report.

Mr. Milite – Public Works Director – Mr. Milite requested a motion from the Board allowing Hanover Township to buyout Lower Nazareth's half of the shared tarbuggy, in the amount of \$1,500.00.

Mr. Nagle moved the Board authorized the buyout of Lower Nazareth's half of the shared tar buggy in the amount of \$1,500.00.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Mr. Finnigan – Township Manager – Mr. Finnigan presented the Board with a salt analysis, dating back to 2007. He also presented the Board with the 2018 budgeted salt report, showing the year to date usage, and amount available for purchase.

Mr. Finnigan requested a motion for the Board to sign a letter to PennDot offering to take back State Road 3024, State Road 325 and State Road 3014.

Mr. Nagle moved the Board authorize all Board members to sign the letter to PennDot.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Mr. Finnigan requested a motion to update Policy 65 to reflect the 2016 ordinance.

Mr. Prendeville moved the Board authorize the updating of Policy 65 to reflect the fine amounts that were adopted in Ordinance 16-2.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Ms. Lawless stated for the record that she shall recuse herself from discussions regarding matters concerning the Lehigh Northampton Airport Authority and the old Guardian Property (Petrucci project), due to a conflict of interest with her law firm. Ms. Lawless advised she will recuse herself as needed.

Upon motion of Mr. Salvesen the Board adjourned at 7:50 PM.

Elizabeth D. Ritter
Township Secretary