
REGULAR SEMI-MONTHLY MEETING

August 22, 2017

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Prendeville, Tanczos, Diacogiannis, Engineer Brien Kocher, Solicitor Jim Broughal, and Township Manager John Finnigan.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle the Board approved the Agenda.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Salvesen, the Board approved the minutes from the meeting of the Board of Supervisors dated July 25, 2017.

Mr. Salvesen aye, Mr. Nagle abstain, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye,

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the list of bills and transfers dated August 22, 2017.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

COURTESY OF THE FLOOR

REPORT OF THE CHAIRMAN

Mr. Diacogiannis reported on a successful National Night Out.

REPORT OF THE VICE-CHAIRMAN

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1. Mr. Nagle moved the Board authorize the Chairman to sign a letter to The Bethlehem Public Library requesting changes to the Bookmobile schedule in the Township.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Mr. Diacogiannis– Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Prendeville– Road District #5, Mr. Prendeville commended Vince Milite, John Finnigan, and the Public Works staff on the timely filling and repairing of a large sinkhole on Karen, which had opened on Saturday.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Planning Commission – Martin Gilchrist

Mr. Prendeville moved the Board appoint Martin Gilchrist, of 1044 Resolution Drive, to the Planning Commission effective immediately, with a term date of January 1, 2020.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Recreation Advisory Board – Melissa Garcsar

Mr. Prendeville moved the Board appoint Melissa Garcsar, of 3250 Harbour Lane, to the Recreation Advisory Board effective immediately, with a term date of January 1, 2020.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

PLANNING & ZONING

Proposed Ordinance – U-Turn – Public Meeting

It is noted for the record the Public Meeting has been duly advertised and the Secretary has received proof of publication.

Mr. Tanczos moved the Board approve to adopt Ordinance 2017 – 9 U-Turn Ordinance, amending the code of the Township of Hanover ordinances Chapter 172, by adding a new article XIII, U-Turn Restrictions, and repealing all ordinances or parts of ordinances inconsistent herewith.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Christmas City Spirits, LLC – Wavier

Mr. Tanczos moved with respect to Christmas City Spirits, LLC and the proposed construction of a Limited Distillery at Lot No. 2 of LVIP IV, with an address of 167 N. Commerce Way, Suite 101, I move to waive the requirements of Sections 185-18. B and C of the Hanover Township Zoning Ordinance and to allow for only two (2) off-street loading spaces on the proposed Limited Distillery site.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Conditional Use – Christmas City Spirits, LLC

Mr. Tanczos moved to approve the Conditional Use Application of Christmas City Spirits, LLC for property located at 167 North Commerce Way, Suite 101, subject to the following conditions:

1. The Applicant shall comply with any recommendations outlined in the Recommended Fire Protection Practices for Distilled Spirit Beverage Facilities – Third Edition; PA Uniform Construction Code; and all applicable NFPA requirements.

2. The Applicant shall contain spill from distillation of spirit beverages in containers and in a manner satisfactory to the Township Zoning Officer.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

ADMINISTRATION

Proclamation – Kenneth T. Vail

Mr. Prendeville moved the Board approve to Adopt Proclamation 2017 – 1, recognizing Kenneth T. Vail.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Trick Or Treat – Date

Mr. Prendeville noted for the record that Trick or Treat in Hanover Township will be Friday, October 27th from 6:00 to 8:00 PM.

Sale of Asset – Air Hockey Table

Mr. Prendeville moved the Board approve the Sale of the Eagle Sports Air Hockey Table for \$225.00 from the Community Center, due to space limitations and having a larger air hockey table.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Emergency Systems Service Company – Annual Contract

Mr. Prendeville moved the Board authorize the Chairman to sign the Annual Contract with Emergency Systems Service Company, for service on the pump station at 5070 Hanoverville Rd.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

ADP Timeclock Upgrade – Authorization

Mr. Prendeville moved the Board authorize the Chairman to sign the ADP Sales Order for the upgrade of the Timeclocks.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Shake, Rattle & Soul – Hanover Fall Festival Contract

Mr. Prendeville moved the Board authorize the Chairman to sign the contract with Shake, Rattle and Soul for their performance at the Hanover Fall Festival.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

ET&T Maintenance Agreement

Mr. Prendeville moved the Board authorize the Chairman to sign the Maintenance Agreement with ET&T.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Vehicle Use Agreement – Authorization

Mr. Prendeville moved the Board authorize the Chairman to sign the Vehicle Use Agreement for Colonial Regional Police Departments' use of the 2017 Ford Interceptor, once the Vehicle Use Agreement has been received.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

BB&T Investment Policy Statement - Authorization

Mr. Prendeville moved the Board authorize the Chairman to sign the BB&T Investment Policy Statement for Hanover Township Northampton County – General Fund.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Census 2020

Mr. Prendeville moved the Board authorize the Chairman to sign the Census 2020 Registration Form.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

DEVELOPMENTS

Hanover Corporate Center 2 – Extension

Mr. Salvesen moved the Board approve to grant the Developer of Hanover Corporate Center 2, and extension to October 31, 2017, to complete the improvements for the remaining 583 Trip Improvements, per their letter dated August 15, 2017.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

TOA – Bridle Path Phase 1 – Security Release

Mr. Salvesen moved the Board approve, per the recommendation of Hanover Engineering's letter dated August 16, 2017, to grant the Developer of Traditions of America- Bridle Path Phase 1 a reduction in the required security in the amount of \$198,406.73, resulting in a security balance of \$609,995.95, conditioned upon the following:

- A. The Developer Acknowledges the security provided for all improvements will remain in force at a minimum of \$609,995.95 for the remaining work, plus contingencies.
- B. The Developer adheres to Township Policy 25 (payment of Plans and Appeals Accounts)

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

TOA – Bridle Path Phase 1 Off Site Improvements – Security Release

Mr. Salvesen moved the Board deny, per the recommendation of Hanover Engineering's letter dated August 16, 2017, the security release request for Traditions of America- Bridle Path Phase 1 – off site improvements, due to traffic signal warrants are not met at this time.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

TOA – Bridle Path Phase 2 – Security Release

Mr. Salvesen moved the Board approve, per the recommendation of Hanover Engineering's letter dated August 16, 2017, to grant the developer of Traditions of America – Bridle Path Phase 2 a reduction in the required security in the amount of \$78,914.00, resulting in a security balance of \$266,556.02. This reduction is conditioned upon the following:

- A. The Developer Acknowledges the security provided for all improvements will remain in force at a minimum of \$266,556.02 for the remaining work, plus contingencies.
- B. The Developer adheres to Township Policy 25 (payment of Plans and Appeals Accounts).

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

TOA – Bridle Path Phase 3 – Security Release

Mr. Salvesen moved the Board approve, per the recommendation of Hanover Engineering's letter dated August 16, 2017, to grant the developer of Traditions of America – Bridle Path Phase 3 a reduction in the required security in the amount of \$76,987.63 conditioned upon the following:

- A. The Developer acknowledges the security provided for all improvements will remain in force at a minimum of \$166,308.77 or the remaining work, plus contingencies.
- B. The Developer adheres to Township Policy 25 (payment of Plans & Appeals Accounts).

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

TOA – Bridle Path Phase 4 – Security Release

Mr. Salvesen moved the Board approve, per the recommendation of Hanover Engineering's letter dated August 16, 2017, to grant the developer of Traditions of America – Bridle Path Phase 4 a reduction in the required security in the amount of \$77,175.18, resulting in a security balance of \$245,054.30, conditioned upon the following:

- A. The Developer acknowledges the security provided fro all improvements will remain in force at a minimum of \$245,054.30 for the remaining work, plus contingencies.
- B. The Developer adheres to Township Policy 25 (payment of Plans & Appeals Accounts).

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

COURTESY OF THE FLOOR

STAFF REPORTS

Mr. Kocher – Engineer – Had nothing to report.

Mr. Broughal – Solicitor – Had nothing to report.

Mr. Finnigan – Township Manager – Mr. Finnigan reported the remodel and expansion of the Greenfield Parking Lot began and will be completed by Labor Day.

Mr. Finnigan advised that Public Works has started to address some of the flood areas.

Mr. Finnigan reported that he participated in a round table, highlighting the grocery manufacturing in the United States and its contribution to the economy. The tour made a stop in the Lehigh Valley to recognize Freshpet sales growth.

Upon motion of Mr. Tanczos the Board adjourned into executive session at 7:35 PM.

The Board entered into executive session regarding contractual obligation.

The Board adjourned from executive session at 7:50 PM.

Elizabeth D. Ritter
Township Secretary