
REGULAR SEMI-MONTHLY MEETING
May 27, 2014

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos, and Walbert, Engineer Jim Milot, Attorney John Harrison for Solicitor Broughal, and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with an addition to Planning and Zoning.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated May 13, 2014.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the List of Bills and Transfers dated May 27, 2014 as presented by the Township Treasurer/Assistant Secretary; and to enter the signed List of Bills by the Township Treasurer/Assistant Secretary and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted there was no one present to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Mr. Nagle noted that the Bridle Path and Jacksonville Road intersection is coming along nicely.

Mr. Walbert – Road District #2 commented that the Contractor did a nice job with the paving and intersection at Bridle Path and Jacksonville Roads; however with the addition of the turning lane, the lanes shifted and the manholes are pretty deep and seem to be in the path of where the tires ride.

Mr. Salvesen – Road District #3 had nothing to report.

Mr. Tanczos – Road District #4 had nothing to report.

Mr. Diacogiannis – Road District #5 had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Accept Resignation of Elizabeth L. Gehman as Zoning/Code Enforcement Assistant

Mr. Walbert moved that the Board approve to accept, with regret, the resignation of Elizabeth L. Gehman as the Zoning/Code Enforcement Assistant effective May 27, 2014 and to send Ms. Gehman a letter thanking her for her years of service and extend best wishes on her future endeavors.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PLANNING & ZONING

Zoning Petition – Adams Outdoor Advertising on Property Owned by Gregory A. Gulick on Blair Road

Petitioner is requesting zoning relief of the Ordinance to erect a billboard on the property of Gregory A. Gulick, Parcel M6 19 1 0214, also known as Blair Road.

Mr. Walbert recommended that the Board let the Zoning Hearing Board handle the petition.

It was noted that Lois Arshefski of Adams Outdoor Advertising and Mr. Greg Gulick were in attendance.

Mr. Walbert moved to authorize the Chairman and Secretary to sign the Fourth Amendment to the Subdivisions Improvement Agreement for Hanover Corporate Center 2 and the Seventh Amendment to the Subdivisions Improvement Agreement for Jaindl Land Company.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

Authorize Solicitor to Advertise a Public Meeting for the Adoption of the Cable Franchise Agreement with Service Electric Cable

Mr. Nagle moved that the Board authorize the Township Solicitor to advertise a Public Meeting for the adoption of the Cable Franchise Agreement between Hanover Township and Service Electric Cable.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signatures to Open a Retirement Account with Fidelity Investments for Elizabeth D. Ritter

Mr. Nagle moved to authorize the appropriate signatures on the retirement participation account application with Fidelity Investments to open Elizabeth D. Ritter's account.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proclamation 2014 – 9, Honoring Linda A. Kondikoff on her Retirement as a Teacher from Hanover Elementary School

Mr. Nagle moved that the Board approve Proclamation 2014-9, honoring Linda A. Kondikoff:

HANOVER TOWNSHIP, NORTHAMPTON COUNTY
PROCLAMATION NO. 2014-9

A PROCLAMATION HONORING
LINDA A. KONDIKOFF

WHEREAS, Linda A. Kondikoff has provided thirty-five years of dedicated service as an employee of the Bethlehem Area School District; and

WHEREAS, Mrs. Kondikoff will officially retire from her duties as Teacher at Asa Packer Elementary School at the end of the 2013 – 2014 school year; and

WHEREAS, Mrs. Kondikoff has gained the respect and admiration of the students, families, faculty and staff over the years as a result of her commitment, dedication, positive attitude, hard work, and demonstrating incredible school spirit; and

WHEREAS, Mrs. Kondikoff has always exhibited care, concern and compassion for each student, their families, faculty and staff; and

WHEREAS, Mrs. Kondikoff has been a valuable employee of the Bethlehem Area School District as a Teacher assigned to Asa Packer Elementary School while also teaching at Hanover, Clearview, James Buchanan, Marvine and Thomas Jefferson. In 2013 she was honored as Teacher of the Year.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Hanover Township, County of Northampton, and the Commonwealth of Pennsylvania:

That LINDA A. KONDIKOFF is applauded and recognized on the occasion of her retirement and the Board of Supervisors congratulates her for her dedication and devotion to the students, families, faculty and staff of the Bethlehem Area School District. The Board of Supervisors also proclaims June 6, 2014 as LINDA A. KONDIKOFF in Hanover Township and wishes her many years of a happy and healthy retirement.

Mr. Salvesen seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Job Description – Director of Administration

Mr. Nagle moved to approve the Job Description for the position of Director of Administration effective June 2, 2014.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Hanover Township Wage Scale

Mr. Nagle moved to approve the 2014 Wage Scale and that it be effective June 2, 2014.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Appointment of Director of Administration

Mr. Nagle moved to promote and appoint Ryan P. Kish to the position of Director of Administration/ Treasurer at an annual salary of \$55,000 per year; \$2,291.67 bi-weekly effective June 2, 2014. Hours to be determined by the Township Manager. Position is exempt.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

Village View Park Payment Recommendation Number 5

Mr. Salvesen moved that the Board approve, as recommended by Hanover Engineering's letter dated May 27, 2014 approve to release payment number 5 in the amount of \$80,837.03 for the Village View Park Phase 1 construction.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Village View Park Change Order Number 2 Approval

Mr. Salvesen moved that the Board approve, as recommended by Hanover Engineering's letter dated May 27, 2014, Change Order Number 2 in the amount of \$1,800.00 for additional stormwater management under-drains to drain additional areas within the easterly and westerly parking lots which increases the contract price to \$850,921.80.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

DEVELOPMENTS

Patient First Site Plan Improvements – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of Patient First – Bethlehem an extension to complete the improvements to October 18, 2014, and to notify the Developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record – SWB & R Associates Land Development Extension

Mr. Tanczos noted for the record that SWB & R Associates Land Development has granted the Township an extension to review and approve the plan to August 28, 2014.

Bethlehem Orthodontics Site Improvement Agreement – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of Bethlehem Orthodontics to July 22, 2014 to complete the improvements, and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record – Ungerer and Company Extension

Mr. Tanczos noted for the record that Ungerer and Company has granted the Township a ninety (90) day extension to September 4, 2014 to review the current Land Development application.

COURTESY OF THE FLOOR

It was noted that no one was present to offer any comment.

STAFF REPORTS

Mr. Milot had nothing to report.

Attorney Harrison had nothing to report.

Mr. Milite was not in attendance.

Mr. Finnigan noted that the Bridle Path/Jacksonville Road project is 98% complete and credited Livengood Excavators for doing extra things to keep the residents happy and in turn the residents have been patient and worked well with the foremen on the job.

Mr. Finnigan stated he attended a meeting with the Engineer working for the County in charge of bridge replacement projects. Beginning sometime in June the Macada Road bridge will be under construction and when that is complete the bridge on Bridle Path Road will be under construction. Detours will be in place for both projects.

Mr. Finnigan presented a Premium Comparison & Summary on the Township insurances with Brown and Brown of Lehigh Valley.

It was noted that the Township's 2014-2015 total premium will be \$62,000 which is an increase of \$1,358 from 2013-2014 premium.

Upon motion of Mr. Walbert, seconded by Mr. Tanczos, the Board approved adjournment at 7:28 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl
Township Secretary/Asst. Treasurer

