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**REGULAR SEMI-MONTHLY MEETING**  
**October 22, 2013**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos, and Walbert, Engineer Jim Milot for Brien Kocher, Solicitor Broughal, and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated October 8, 2013. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers dated October 22, 2013 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye with the exception of the portion of General Fund Check# 2897 which benefits me, Mr. Nagle aye with the same exception, Mr. Tanczos aye with the same exception, Mr. Walbert aye with the same exception, Mr. Diacogiannis aye with the same exception.

**COURTESY OF THE FLOOR**

Resident James W. Buss of 2361 Jacksonville Road was present to express his concerns regarding the traffic problems that have been occurring on Jacksonville Road. Mr. Buss suggested police presence especially during rush hour; between 3 and 6pm.

Mr. Tanczos stated that once the lanes are back to normal; have a police presence there.

Mr. Diacogiannis directed the Township Manager to contact Colonial Regional Police and see what additional enforcement can be done now and once the lanes are back to normal; if it continues then we will have to step up enforcement.

**REPORT OF THE CHAIRMAN**

Mr. Diacogiannis noted that he had the pleasure of participating in the Citizens Police Academy and highly recommends it to anyone. The Colonial Regional Police are doing a great job.

**REPORT OF THE VICE-CHAIRMAN**

Mr. Walbert had nothing to report.

## SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 had nothing to report.

Mr. Walbert – Road District #2 had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4 had nothing to report.

Mr. Diacogiannis – Road District #5 had nothing to report.

## APPOINTMENTS & RESIGNATIONS

### **Appointment of Laura Neiman to the Recreation Advisory Board**

Mr. Salvesen moved that the Board approve, as recommended by the Recreation Advisory Board, to appoint Ms. Laura Neiman of 5745 Monocacy Drive, Bethlehem, PA, 18017 to the Hanover Township Recreation Advisory Board with the term expiring January 1, 2014; and to notify Ms. Neiman and the Recreation Advisory Board of the Board's action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## PLANNING & ZONING

### **Conditional Use Hearing - Dr. Rami Salloum, D.D.S., 3739 Bath Pike, Bethlehem, PA 18017**

Mr. Walbert closed the regular meeting and opened the Conditional Use Hearing.

It was noted for the record that the hearing has been duly advertised and the Secretary has received Proof of Publication. A Court Stenographer was present to record all testimony. After everyone who wished to speak, had spoken, the hearing was closed and the regular meeting was re-opened.

### **Hold Harmless Agreement – Nicholas J. Torcivia and Michele G. Torcivia, 5753 Monocacy Drive, Bethlehem, PA, 18017**

The property owners wish to install a fence which will encroach into the ten (10) foot Township drainage and utility easement in the side and rear yards of the premises.

Mr. Walbert moved that the Board approve to authorize the Chairman and Secretary to sign the Hold Harmless Indemnification Agreement between Hanover Township and Nicholas J. Torcivia and Michele G. Torcivia, 5753 Monocacy Drive, Bethlehem, PA, 18017 for the installation of a fence which will encroach into the ten (10) foot Township drainage and utility easement in the side and rear yards of the premises; conditioned upon verification from the Township Engineer that the installation of the fence will not be detrimental to the flow of the swale.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## DEVELOPMENTS

Attorney Dennis Benner and Mr. Darrin Heckman from Lehigh Engineering Associates were present to discuss possible development on property along Stoke Park Road. Attorney Benner presented a drawing with four types of designs, discussed the preservation of the trees on the lot, variances and waivers, and what he would like to see for the property.

## ADMINISTRATION

### 2014 Residential Waste & Recycling Fees

Mr. Nagle moved that the Board approve the 2014 Residential Waste & Recycling Fees as provided by the Township Manager:

### 2014 Residential Waste & Recycling Fees

#### Single Family Residential

ANNUAL PER HOUSEHOLD: \$235.00

ANNUAL PER HOUSEHOLD IF PAID BY 03/15/2014: \$211.50\*

PENALTY FOR LATE PAYMENTS after 04/15/2014: 10%

#### Multifamily Residential (Southland Condominiums)

*(Collection via containers)*

ANNUAL FEE PER UNIT: \$110.00

ANNUAL PER UNIT IF PAID BY 03/15/2014: \$99.00\*

PENALTY FOR LATE PAYMENTS after 04/16/2014: 10%

#### Multifamily Residential (Park Place Townhouses)

*(Collection via containers & toters)*

ANNUAL FEE PER UNIT: \$180.00

ANNUAL PER UNIT IF PAID BY 03/15/2014: \$162.00\*

PENALTY FOR LATE PAYMENTS after 04/16/2014: 10%

All fees due by 05/03/2014

Duplicate Invoice Fee \$15.00

Administrative Fee to Collect Past Due/Delinquent Accounts: \$80.00

\* Postmark must be 3/15/2014 or before.

*The Township reserves the right to assess the cost or fees incurred by collection of delinquencies and the right to pro-rate the cost based on a reasonable monthly calculation. Ordinance 08-05, adopted on June 10, 2008, establishes collection and payment of refuse fees.*

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Proclamation 2013-15, honoring Christian David Boor on his Eagle Award**

Mr. Nagle moved that the Board approve the following Proclamation honoring Christian David Boor on the achievement of his Eagle Award:

**HANOVER TOWNSHIP  
NORTHAMPTON COUNTY**

**PROCLAMATION NO. 2013-15**

**A PROCLAMATION HONORING  
CHRISTIAN DAVID BOOR  
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Christian David Boor has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Christian officially received his award during an Eagle Presentation Ceremony on Sunday, October 20, 2013 as a member of Boy Scout Troop 302, First Presbyterian Church, Bethlehem, PA; and

WHEREAS, Christian's project was to build a set of stairs that run along the side of a barn at Burnside Plantation—the barn is to be developed into a hands-on museum for children, and this stairway will take them safely to the door; and

WHEREAS, Christian has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Patrol Leader, Librarian, Assistant Senior Patrol Leader, Order of the Arrow Representative and Senior Patrol Leader.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

**That Christian David Boor is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Friday, October 25, 2013 as Christian David Boor Day in Hanover Township.**

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**2014 Proposed Budget for Review**

The Proposed 2014 Budget was distributed.

Recreation Director, Cathy Heimsoth was present to answer any questions regarding the Recreation budget and Treasurer, Ryan Kish was present to answer any questions regarding the General, Capital and State Fund budgets.

It was noted that if there were any additional questions, to contact Mr. Kish.

## PUBLIC WORKS

It was noted that there were no items on the agenda.

## COURTESY OF THE FLOOR

It was noted there was no one to offer any comment.

## STAFF REPORTS

Engineer Milot brought the Board up to date on Village View Park, Patient First and the Bridle Path & Jacksonville Road intersection.

Solicitor Broughal had nothing to report.

Mr. Finnigan reported on the following:

- Fire Company report was distributed.
- Noted that he will be participating in the Library Director interviews. There are eight (8) candidates.
- An updated Organizational Chart for employees was distributed; now includes new hire, Beth Ritter.
- Updated the Board on a Recycling Transfer Station the City of Bethlehem will have.
- Updated the Board on a situation that happened to Tom Doyle, from DeLuca Homes, who worked with the Township during their development.
- Noted that the City of Bethlehem periodically holds 5k, 10k and ½ marathons. During this past weekend there was a ½ marathon that ran along Schoenersville Road and some of the Township roads were closed off and the City never notified us that this marathon would impact our roads.
- Updated the Board on the Eagle Project outside the Community Center

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved adjournment at 9:15 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl  
Township Secretary/Assistant Treasurer