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**REGULAR SEMI-MONTHLY MEETING**  
**November 13, 2012**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Vice-Chairman Glenn R. Walbert at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle and Tanczos, Engineer, Jim Milot, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the Agenda with an addition under Administration.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated October 9, 2012.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert abstain.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers dated November 13, 2012 as prepared by the Secretary/ Asst. Treasurer; and to enter the signed List of Bills Secretary/Asst. Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

COURTESY OF THE FLOOR

Resident Joan Rosenthal was present to thank the Public Works Crew on the great job removing the storm debris, yard waste and the leaves.

REPORT OF THE CHAIRMAN

The Chairman was not in attendance.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert noted the numerous letters and emails on the great job the Public Works Crew did removing the storm debris, yard waste and leaves.

Mr. Walbert thanked Mr. Milite and the Road Crew on a job well done.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 agreed with Mr. Walbert's comment under his report.

Mr. Walbert – Road District #2 had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4 had nothing to report.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

It was noted that there were no items on the agenda.

## PLANING & ZONING

### **Zoning Hearing Petition – Luis and Christine, LLC – Stoke Park Rd, Hanover Highlands Lot 3**

Mr. Salvesen noted that the Applicant is seeking a variance from the provisions of the ordinance requiring a 60 ft. functional street setback from a collector road and requiring that an access drive be not less than 200 ft. from the intersection of any street right-of-way.

Mr. Salvesen moved that the Board approve for the Zoning Hearing Board to handle the request.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

## DEVELOPMENTS

### **Note for the Record – The 215 Project, E & M Logistics, LLC – Extension**

Mr. Tanczos noted for the record that the 215 Project, E & M Logistics, LLC has granted the Township an extension to March 1, 2013 to review the plans.

### **Hanover Corporate Center II – Lot 10**

Kevin Horvath – Keystone Consulting Engineers and representatives from Griffin Land Development were present to update the Board on the progress of Lot 10 and to request informal comments.

Mr. Horvath updated the Board on driveways, access points, entrance, dock doors, no left turn out of the driveway; right turn only. Discussions were held on the pavement structure to collector road standards; berm and planting. It was noted that the berm was increased in height due to the front building not being set as deep into the ground as first proposed.

Mr. Finnigan and Mr. Milot expressed their concerns on the no left turn not being functional and the turning patterns and intersection needs to be looked at.

Mr. Horvath stated that they will be submitting Preliminary/Record Plans for the December Planning Commission meeting.

## ADMINISTRATION

### **2013 Sewer Rates, Resolution 12-19**

Mr. Nagle moved that the Board approve to adopt Resolution 2012-19 setting the 2013 Sewer Rates by District as follows and to authorize the Vice-Chairman and Secretary to sign the Resolution:

### **HANOVER TOWNSHIP NORTHAMPTON COUNTY**

### **Resolution 12 –19**

WHEREAS, Ordinance 07-17 of the Township of Hanover allows for the setting of sewer rates by District to defer the cost of their operations and administration, and



**WHEREAS**, the Hanover Township Transportation Impact Fee Advisory Committee conducted a Public Hearing on the supplement and report on September 21, 2012, with testimony recorded by a Registered Professional Reporter – Bonnie Becker.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Hanover Township, County of Northampton, Commonwealth of Pennsylvania hereby adopts the Land Use Assumptions Report as last revised March 1, 2006 and supplemented August 2012 as required by Act 209 of 1990.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

### **Authorize Signature of the Center for Business and Industry Agreement for Preschool Enrichment Training**

Mr. Nagle moved to authorize the Vice-Chairman to sign the Agreement with Center for Business and Industry for Preschool Enrichment Training.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

### **Proposed 2013 Budget –Discussion**

Rob Cepin from the Community Center was present to answer any questions the Board had in regards to the Community Center budget for 2013.

Rob noted that the competitive analysis done by the Lehigh Students was very thorough and it compared us to other community centers in the area. Our memberships are up due to the Silver Sneaker and Healthways Programs.

Mr. Finnigan noted that the Community Center Staff did a very thorough job on the proposed budget.

Mr. Finnigan noted that taxes will remain the same; the budget includes the replacement of two dump trucks, some mowers and our 1987 leaf machine.

A discussion was held concerning the Library Contribution.

Mr. Salvesen moved that the Township Secretary advertise that the proposed budgets are on display and that the budget will be adopted at the December 18<sup>th</sup> Board meeting.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Mr. Salvesen moved to authorize the Township Manager to send a letter to the Bethlehem Area Public Library that Hanover Township's budget will be adopted on December 18, 2012 which includes the Library Contribution for 2013 in the amount of \$185,068.00; which is based on their original budget submitted to the Township.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

## **PUBLIC WORKS**

### **COURTESY OF THE FLOOR**

It was noted that there was no one to offer any comment.

## STAFF REPORTS

Mr. Milot – Engineer had nothing to report.

Mr. Broughal – Solicitor had nothing to report.

Mr. Milite – Public Works Director updated the Board with totals on cleaning up the storm debris. He stated there were 3 crews and over 1200 hours of manpower. They used 1,579 gallons of diesel, 236 gallons of gas and had 167 loads of yard waste. Total for the storm was 223 tons compared to last year's storm of 175 tons.

Mr. Milite noted that the Public Works crew was exceptional throughout this whole process; they worked almost 3 weeks without a day off. Their dedication was tremendous and they worked safely and efficiently.

Mr. Finnigan – Township Manager stated that the Road Crew juggled many hats over the last few weeks, they switched their days off and did what needed to be done to get the job done and they did an excellent job.

Mr. Finnigan reported on the “My-Waste” application. He was told by the developer of the application that percent wise, our residents downloaded the app the most during the first 30 days, 45 days and 60 days periods; more than any other area in the United States and Canada.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved adjournment at 8:20 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Lori A. Stranzl  
Township Secretary