
REGULAR SEMI-MONTHLY MEETING
November 8, 2011

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Brien Kocher, Solicitor James Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated October 25, 2011. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers dated November 8, 2011 as prepared by the Township Secretary/Asst. Treasurer, and to enter the signed List of Bills by the Township Secretary/Asst. Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

George Werkheiser, resident, commented on the Group Home on Airport Road; stated that things are going well and there have been no problems. Mr. Werkheiser also questioned the recreation area on Airport Road. Mr. Finnigan updated Mr. Werkheiser.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis acknowledged the outstanding job the Road Crew has done on the storm clean-up and congratulated and thanked them on a job well done.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert also acknowledged the outstanding job the Road Crew did and the plan that Mr. Finnigan and Mr. Milite put together to allow the Road Crew to perform their job flawlessly.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1; echoed Mr. Diacogiannis' and Mr. Walbert's comments.
Mr. Walbert – Road District #2; nothing to report.
Mr. Diacogiannis – Road District #5; nothing to report.
Mr. Salvesen – Road District #3; nothing to report.
Mr. Tanczos – Road District #4; stated he received comments from residents on a job well done by the Road Crew and extended congratulations to the Road Crew on a job well done.

APPOINTMENTS & RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

There were no items on the agenda.

PLANNING & ZONING

East Allen Sewer Capacity Request

A discussion was held on the draft letter to East Allen Township and a letter from the Planning Commission regarding the Sewer Capacity Request by East Allen Township.

Mr. Diacogiannis directed the Township Manager to send the letter to East Allen Township on their Sewer Capacity Request.

East Allen College Zoning District

Mr. Walbert noted for the record the East Allen Township Zoning Hearing to allow the college project and directed the Township Manager to attend the hearing to represent Hanover Township.

ADMINISTRATION

Approve and Authorize Signature: Yard Waste Facility Agreement with the City of Bethlehem

Mr. Nagle moved that the Board approve the agreement between Hanover Township and the City of Bethlehem allowing Hanover Township agents and employees and Hanover Township Residents the use of the yard waste facility located at 1480 Schoenersville Road; at a yearly fee of \$25,000.00 paid quarterly; and to authorize the Chairman and Secretary to sign the Agreement.

Mr. Salvesen seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proclamation 2011-9, honoring Matthew Anthony Kanaskie on His Eagle Award

Mr. Nagle moved that the Board approve the following Proclamation honoring Matthew Anthony Kanaskie on his Eagle Award:

HANOVER TOWNSHIP NORTHAMPTON COUNTY

PROCLAMATION NO. 2011-9

A PROCLAMATION HONORING MATTHEW ANTHONY KANASKIE ON THE ACHIEVEMENT OF HIS EAGLE AWARD

WHEREAS, Matthew Anthony Kanaskie has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Matthew will officially receive his award during an Eagle Presentation Ceremony on Saturday, November 26, 2011 as a member of Boy Scout Troop 352, Notre Dame of Bethlehem Roman Catholic Church, Bethlehem, PA; and

WHEREAS, Matthew built a children's garden facility at Northampton Community College; and

WHEREAS, Matthew has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Senior Patrol Leader and Chaplain's Aide. He was also a member of the Order of the Arrow, Scouting's honor society.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Matthew Anthony Kanaskie is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Monday, November 28, 2011 as Matthew Anthony Kanaskie Day in Hanover Township.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Appointment of Township Treasurer

Mr. Nagle moved to appoint Ryan P. Kish as Treasurer-Assistant Secretary at an annual compensation of \$40,000.00 per year; \$1,563.46 bi-weekly plus \$50.00 per Board of Supervisors meeting attended effective November 14, 2011. The attendance at the Board of Supervisors' meetings is at the direction of the Chairman of the Board of Supervisors; this is an exempt position.

Appointment is contingent on Mr. Kish obtaining a \$2,000,000 bond per the Township Certified Public Accountant Todd Bushta's August 19, 2010 letter.

Mr. Salvesen seconded the motion.

Mr. Kish was present and was introduced to everyone prior to the meeting.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

2012 Residential Waste & Recycling Fees

Mr. Nagle moved that the Board approve the 2012 Residential Waste & Recycling Fees as provided by the Township Manager.

Single Family Residential

ANNUAL PER HOUSEHOLD: \$305.00

ANNUAL PER HOUSEHOLD IF PAID BY **03/15/2012**: \$275.00

PENALTY FOR LATE PAYMENTS after **04/16/2012**: 10%

Multifamily Residential (Non-Apartment & Non-Commercial)

(Collection via dumpster service)

ANNUAL FEE PER UNIT: \$160.00

ANNUAL PER UNIT IF PAID BY **03/15/2012**: \$145.00

PENALTY FOR LATE PAYMENTS after **04/16/2012**: 10%

All fees due by 05/02/2012

Duplicate Invoice Fee \$15.00

Administrative Fee to Collect Past Due/Delinquent Accounts: \$80.00

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

2012 Salary Increase Guidelines

Mr. Nagle moved that the Board approve the 2012 Salary Increase Guidelines as presented to the Board by the Township Manager to be used for employees effective with the 2011 reviews.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Introduce Amended Policy 43-18, Community Center Membership Fees

Mr. Nagle stated that the Policy has been distributed and will be on the November 22, 2011 agenda for approval.

Introduce Amended Policy 43-15, Field Rentals

Mr. Nagle stated that the Policy has been distributed and will be on the November 22, 2011 agenda for approval.

Introduce Amended Policy 43-23, Pool Fees

Mr. Nagle stated that the Policy has been distributed and will be on the November 22, 2011 agenda for approval.

Authorize the Advertising of Business Privilege / Mercantile Tax Ordinance

Mr. Nagle moved to authorize the Township Solicitor to advertise for adoption the Business Privilege / Mercantile Tax Ordinance:

ORDINANCE NO.

AN ORDINANCE OF THE TWPNSHIP OF HANOVER, NORTHAMPTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE 02-01, CHAPTER 163, ARTICLE II BUSINESS PRIVILEGE TAX AND MERCANTILE TAX AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES UNCONSISTENT HEREWITH

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Execution of PEMA-DAP-2 Form for Tropical Storm Lee

Mr. Nagle moved to authorize the execution of PEMA-DAP-2 Form for Tropical Storm Lee.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Execution of Pennsylvania Electronic Payment Program Enrollment Forms

Mr. Nagle moved to authorize the execution of the Pennsylvania Electronic Payment Program Enrollment Forms for Hurricane Irene and Tropical Storm Lee.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

DEVELOPMENTS

Holiday Inn Express – End of Maintenance

Mr. Tanczos moved that the Board approve, as recommended by the Township Engineer, to release the Developer from his maintenance responsibilities and release the Maintenance Bond (No. B-9107271), in the amount of \$30,577.00 on the following conditions:

1. That the Developer maintains the Performance Bond (No. B-9107271), enforce, in the amount of \$9,930.00 for deferred landscaping for the “Restaurant Pad Site.”
2. That the Developer adheres to Township Policy #25 (payment of Plans and Appeals Account charges).

And, to notify the Developer of the Board’s action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

310 Stoke Park Road – Improvements

Mr. Tanczos moved that the Board approve to grant the Developer’s request for an extension to complete the Improvements from November 20, 2011 to June 1, 2012 and to notify the Developer of the Board’s action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

Resident Joan Rosenthal was present to commend the Road Crew on a job well done on the storm clean-up.

Mrs. Alicia Smith, 1350 Orchard lane was present to discuss animal husbandry and asked the Board to consider allowing it and to include chickens. She stated it is a way to share resources within the community.

Mr. Finnigan stated that animal husbandry was banned since the 1960's and our ordinance was revised in 2009 to include the raising of bees; but animal husbandry is prohibited in the Township.

STAFF REPORTS

Engineer Kocher had nothing to report.

Solicitor Broughal had nothing to report.

Public Works Director Vince Milite thanked the Road Crew for their hard work and on a job well done during the storm clean-up; from the snowstorm to yard waste storm clean up; they did a great job.

Manager Finnigan had nothing to report.

Upon motion of Mr. Walbert, seconded by Mr. Nagle, the Board approved adjournment at 7:45 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl
Township Secretary