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**REGULAR SEMI-MONTHLY MEETING**  
**September 28, 2010**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Tanczos and Walbert, Engineer Brien Kocher, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr. Supervisor Nagle was not present.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Walbert, the Board approved the Agenda with the addition of an Executive Session for potential litigation.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Walbert, the Board approved the Minutes, as written, from the meeting of the Board of Supervisors dated September 14, 2010.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the List of Bills and Transfers as prepared by the Secretary/Asst. Treasurer, and to enter the signed List of Bills by the Secretary/Asst. Treasurer and the Board of Supervisors as an attachment to the Minutes.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**COURTESY OF THE FLOOR**

It was noted that no one was present to offer any comment.

**REPORT OF THE CHAIRMAN**

Mr. Diacogiannis had nothing to report.

**REPORT OF THE VICE CHAIRMAN**

Mr. Walbert had nothing to report.

**SUPERVISOR'S COMMENTS & ROAD REPORTS**

Mr. Nagle – Road District #1 – Not present.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Diacogiannis – Road District #3 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report.

Mr. Tanczos – Road District #5 – Nothing to report.

## APPOINTMENTS & RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

### **Resignation – Timothy A. Brooks – Emergency Management Coordinator**

Mr. Salvesen moved to accept, with regret, the resignation of Timothy A. Brooks as Emergency Management Coordinator and direct the Secretary to send Mr. Brooks a letter of thanks and gratitude for his service to the Township.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Appointment – Kristopher S. Mattson – Emergency Management Coordinator**

Mr. Salvesen moved to appoint Kristopher S. Mattson as Emergency Management Coordinator effective immediately and direct the Secretary to send Mr. Mattson a letter advising him of his appointment with a copy to Northampton County Emergency Management.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Appointment of NIMS Compliance Officers for Hanover Township**

Mr. Salvesen moved to appoint Kristopher S. Mattson, Emergency Management Coordinator and Vincent G. Milite, Deputy Emergency Management Coordinator, as Hanover Township's NIMS Compliance Officers. Mr. Mattson will be responsible for coordinating all emergency services NIMS training classes and Mr. Milite will be responsible for maintaining all training records. The Secretary is directed to send the Police and Fire Chief a letter informing them of Mr. Mattson's and Mr. Milite's appointment.

Mr. Walbert seconded the motion.

Mr. Finnigan advised the Board that the Township is currently in compliance with Federal and State FEMA regulations however the Fire Company and Police Department have not completed some of the mandatory classes. Mr. Mattson is certified to teach some of these classes and has been in contact with the Fire Company and Police Department. Mr. Finnigan also stated that Title 35 of 2008 requires a municipality to be compliant or grant money will be denied. Mr. Walbert asked for clarification regarding the Police Department and the compliance of member municipalities. Mr. Mattson confirmed that all municipalities must be in compliant in order to receive grant and it is the responsibility of municipality to ensure compliance, not the Police Department.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## PLANNING & ZONING

### **Dr. Brau – 483 Sugar Maple Court – Ground Source Heat Pump**

Mr. Walbert referenced Hanover Engineering's letter dated September 23, 2010 that identifies their recommendations regarding the resolution of several issues. No further discussion took place because Dr. Brau was not present.

### **Zoning Hearing Board Application – Building Sign - Wells Fargo Bank – 2750 Schoenersville Road**

Applicant is requesting relief from the dimensional and height provisions for a sign. The Township Staff recommends that the Engineer and Solicitor attend the Zoning Hearing Board meeting.

Chairman Diacogiannis directed that the Engineer and Solicitor attend the Zoning Hearing Board meeting.

**Zoning Hearing Board Application – Building Addition – Susan Lawless – 1160 Yorkshire Road**

Applicant is requesting relief from the setback provisions of the Ordinance. The Township Staff recommends that the Engineer and Solicitor not oppose petition at the Zoning Hearing Board meeting.

Chairman Diacogiannis directed that the Engineer and Solicitor not attend the Zoning Hearing Board meeting to oppose the petition.

ADMINISTRATION

**Adopt Resolution 10-14 and Authorize Signatures – Susquehanna Bank – Corporate Authorization Resolution**

Mr. Tanczos moved to adopt Resolution 10-14 and to authorize the appropriate signatures on the Corporate Authorization Resolution for Susquehanna Bank.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Adopt Resolution 10-15 and Authorize Signatures – Embassy Bank – Corporate Authorization Resolution**

Mr. Tanczos moved to adopt Resolution 10-15 and to authorize the appropriate signatures on the Corporate Authorization Resolution for Embassy Bank.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Note for the Record: Trick-or-Treat Night**

Mr. Tanczos noted for the record that Hanover Township would hold their Trick-or-Treat Night on Friday October 29, 2010 from 6:00 to 8:00 PM.

**Approve Community Center Fees Effective January 1, 2011**

This item has been moved to the October 12, 2010 meeting Agenda.

**Discussion: McCarthy Property**

Mr. Finnigan advised the Board that the property is located in Village View and owes the Township in excess of \$6,000.00 for trash and sewer bills, interest and lien fees. The property is not currently for sale and Mr. Broughal explained that it would not be cost effective to force a sale of the property because of the legal fees that would be incurred by the Township that cannot be collected through a forced sale. The Board directed Mr. Finnigan to continue filing liens for non-payment at this time.

PUBLIC WORKS

There were no items on the Agenda.

DEVELOPMENTS

**Hindu Temple – End of Maintenance**

Mr. Finnigan advised the Board that he responded to their attorney's letter regarding maintenance status and that no further response was received.

### COURTESY OF THE FLOOR

It was noted that no one was present to offer any comment.

### STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. Broughal advised the Board that his office received a petition from the Estate of Fred Jaindl to re-zone some small tracts of land that abut East Allen Township. The property is currently zoned agricultural and they are requesting that part of the property be re-zoned to PIBD. Mr. Broughal suggested that the Board require the Jaindl's to escrow \$5,000.00 for legal, engineering and advertising expenses if they agree to move forward with the re-zoning.

Chairman Diacogiannis authorized Mr. Broughal to move forward with the process of re-zoning the property as requested in the petition.

Public Works Director Vince Milite had nothing to report.

Mr. Finnigan advised the Board that he will recommend to the Recreation Director that the Community Center close at 8:00 PM rather than 10:00 PM effective November 1, 2010 due to the lack of member turnout after 8:00 PM.

Mr. Finnigan discussed Debt Service payments and accounts.

Mr. Walbert moved to authorize the payoff of two notes with KNBT – (1) Building Addition and Renovation of 3630 Jacksonville Road note and (2) the Fire Rescue Pumper 1512 note.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### ADJOURNMENT

Mr. Diacogiannis adjourned the regular meeting at 7:35 P.M. and opened the Executive Session.

### EXECUTIVE SESSION

An executive session was held to discuss Township matters related to potential litigation.

Lori A. Stranzl  
Secretary/Assistant Treasurer